

# DRAFT

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING  
1:30 P.M., APRIL 6, 2011  
BILLINGS, MONTANA**

**ATTENDEES:**

Commissioners: Chairman Don Allen, Bonnie Allen, Marsha Hinch, Lee Phillips, Richard Quillin and Anita Scheetz. Commissioner Bartow was excused.

Staff: Ken Adams, Jo Flick, Jim Kammerer, Sarah McHugh, Suzanne Reymer, Darlene Staffeldt, Jennie Stapp and Marlys Stark.

Visitors: Ve Abrams and Bill Cochran.

**Chairman Allen called the meeting to order at 1:33 p.m.**

**INTRODUCTIONS:**

Joann Flick who is the new Training and Development Specialist for Statewide Library Resources/Library Development was introduced. As a non-librarian with extensive adult education experience, Jo will bring something new to the position.

**MINUTES:**

**Correction needs to be made to the Talking Book Library (TBL) Trust action motion so that it reads 'seconded by Commissioner B. Allen'. Motion was made by Commissioner Quillin to approve the minutes as presented with that change and the motion passed.**

**STATE LIBRARIAN'S REPORT:**

In addition to the presented written reports, State Librarian Staffeldt updated the commission members on the status of certain legislative bills that may have an effect on libraries. HB2 is currently in free conference committee with no changes since the last update. HB4 which gives authority to use grant money such as SWIM, BTOP and LSTA should go to the floor today. The library portion has been amended out of the coal tax redistribution bill, HB316. HB338 is a document standard law which involves MLIA funding. HB343, the zero based budgeting bill passed an amendment to remove the library from the bill and then the bill was tabled. HB456 which would have a trickle down affect for libraries due to changes in curriculum for K-12 has been passed to the governor for signature but might be vetoed. HB632 is another coal tax bill which does not impact the shared account other than it might give a possible increase in the future. That bill is quite a ways from finishing the process. SB120 wouldn't make many changes for the library but care would have to be taken to be

sure that our publications included commission members' information. The salary and benefit cap bill, SB129 is still moving forward but at this time would only affect the State Librarian.

## **FY11 THIRD QUARTER FINANCIAL REPORT:**

The commission reviewed the written reports. The main changes pointed out were a previously approved expenditure from the Talking Book Library Trust and LSTA09 funds have been closed out.

## **NETWORK ADVISORY COUNCIL (NAC) REPORT:**

There is still no LSTA budget for FY11. The NAC has three recommendations for the commission which are all contingent on a FY11 LSTA budget. First they recommend that all six new Montana Shared Catalog libraries be approved but not allowed to join until the funding is set and staffing is in place. The second recommendation is an estimated LSTA 2011 budget which will become final only after the actual grant is received. Third they recommend that the reallocation of the remaining 2010 funds wait for the next meeting when they hope to know both what the legislature does and what the FY11 budget is.

The commission agreed that detailed discussion of the budget should wait until the actual funding is received but that the recommendations themselves should be endorsed to advance if the money comes in.

## **MT GEOGRAPHIC INFORMATION SYSTEMS (GIS) TASK FORCE UPDATE AND RECOMMENDATIONS:**

The written recommendations were reviewed by the commission. GIS data services would be centralized at MSL. Base Map Service Center (BMSC) staff and funding would move to MSL and cadastral data currently under Department of Administration (DOA) would also move to MSL. State Information Technology Services Division (SITSD) would continue to be responsible for the technical component of GIS.

If this moves forwards the commission would be asked for action in June. A Memorandum of Understanding (MOU) would have to be developed and signed by all parties to begin with and then there would have to be a statute change in the next session followed by the accompanying Administrative Rules of Montana (ARM) changes.

## **TBL OUTREACH POSITION FUNDED BY TRUST:**

Because there are so many people that could use TBL services that are not aware of the services available and because there is currently no staffing or funding to make potential patrons statewide aware of these services, TBL would like to use Trust funding to develop an outreach program. They are currently working on a proposal for an 18 to 24 month program that would include a FTE that would develop, implement and plan for future continuity. The proposal is still being developed but the commissioners felt it was a very good idea and a good project for this funding because not only would it increase awareness of the program but it might also increase awareness of the Trust itself.

## COMMISSION GOALS AND OBJECTIVES:

There might be a conference call meeting in May to discuss the budget. This would likely affect the June meeting plans. Richard is currently making arrangements to attend National Library Legislative Day in Washington DC along with Darlene.

## PUBLIC COMMENT:

There was no public comment received.

## ACTION ITEMS:

### 1. FY11 Third Quarter Financial Report

**Motion was made by Commissioner Hinch and seconded by Commissioner B. Allen to accept the financial report as presented and the motion passed.**

### 2. Montana Shared Catalog New Libraries

**Motion was made by Commissioner Scheetz and seconded by Commissioner Quillin to accept the new libraries providing the staffing and funding becomes available and the motion passed.**

### 3. LSTA FY11 Budget

**Motion was made by Commissioner Phillips and seconded by Commissioner Hinch to hold the LSTA budget decision in abeyance until the next meeting is after the May NAC meeting providing the funding is clearer at that time and the motion passed.**

## OTHER BUSINESS AND ANNOUNCEMENTS:

Commissioner Scheetz said her library was doing a project with U of M where newspapers were scanned and added to the Montana Memory Project (MMP). She said this is a very neat project although the search is a little clunky and training needs to be utilized on how to use it effectively.

## EXECUTIVE SESSION:

**The chairman closed the meeting for an executive session at 3:42 p.m. It was reopened to the public at 4:59 p.m.**

## ADJOURNMENT:

**The chairman adjourned the meeting at 5:00 p.m.**