

# NETWORK ADVISORY COUNCIL (NAC) MEETING

TUESDAY, November 9, 2010  
Grizzly Room, Montana State Library, Helena  
9:30 am - 4:00 pm

## Draft Minutes

### ATTENDEES:

Council Members: Barry Brown, Beth Chestnut, Bob Cooper (Chair), Renee Goss, Joan Hantz, Debbi Kramer, Molly Kruckenberg, Lyn McKinney, Kathy Mora, Bruce Newell, Richard Quillin, Brian Rossmann, and Ann Rutherford

Council Members Excused: Brett Allen, Gale Bacon, Colet Bartow

MSL Staff: Ken Adams, Donci Bardash, Donna Caban, Tracy Cook, Sarah Elkins, Sara Groves, Sarah McHugh, Darlene Staffeldt, and Jennie Stapp

**Chairman Bob Cooper called the meeting to order at 9:35 a.m.**

### Introductions and Presentation:

Introduction of new BTOP Grant positions: Donci Bardash, Projector Director and Sara Elkins, Compliance Officer

Presentation to Tracy Cook of Governor's Award for Excellence and Performance - September 20, 2010 certificate with photo.

### Welcome/ Introductions/ Housekeeping/Changes or Additions to Agenda/Approval of Minutes from Retreat/Meeting on July 26-27, 2010

Richard suggested making changes to Retreat Minutes: There are 2 corrections required prior to posting on MSL site of moving Ann from Others Participating to a Council Member and Gale to Others Participating.

Motion by Debbi, Second by Kathy, to accept the minutes with changes noted. Motion passed.

Thank you to Donna for all logistics, equipment, lunch, set-up, and all the other things she does in support of Council meetings.

Bob appointed a temporary committee of volunteers to review and organize the ideas and topics from the retreat. Ann will chair the committee composed of compose Beth, Joan, Debbi, and Richard.

### ITEM 1: MSL Updates:

**Base Map Service Center relocates to MSL (Jennie Stapp)**

Description provided for Base Map Service Center and collaboration with NRIS. BMSC's lease is expiring and MSL is making room for 9 BMSC staff.

### **BTOP Public Computing Center Project (Bob Cooper)**

MSL has met 3 federal reporting deadlines to date and Oct 12-13 was our BTOP Project Launch event, sponsored by the Bill and Melinda Gates Foundation. Bob thanked Suzanne Reymer and Tracy Cook for facilitating on the second day of the launch event and Sara Groves for calling attention to it with an interview on television and being on scene to deal with all the press.

Renee commented about how important the BTOP project is to libraries in eastern Montana and that it would be great if participating libraries could meet again about half-way through the grant period to plan for future content delivery and training.

### **Ready2Read Early Literacy Projects (Sara Groves)**

Last year our Montana Ready2Read project distributed 43 bins of books and How-to Guides for parents on reading and sharing materials with children 0-5 years of age.

Bruce made the observation that if we are going to further invest in early literacy work it should be more clearly integrated into the MSL Long Range Plan.

### **Montana Shared Catalog (Ken Adams)**

MSC Membership has approved additional funding for upgrading the currently open MSC new library/tech support position and adding a training/tech support position.

Phase 11 libraries have all gone live and Phase 12 libraries are in various stages of entry. Next go live group is Petroleum County School-Community Library and Sidney-Richland County Library. Currently for FY12 there are 17 prospective libraries which have expressed interest in joining.

### **Courier Project (Sarah McHugh)**

Miles Community Library will begin November 15. Expanded to include serving libraries other than all public; approached a while back by Montana State University and Mansfield Library asking about participation in the Courier Pilot.

Medical Logistics is beginning to get the idea of the volume we're talking about long term. Flathead County Library joined as a drop site.

Medical logistics is adding about 10 Montana stations to take medical supplies to for the next month. So we're hoping that might open up some spots that have been pretty high in cost for them to get to.

Bruce commented that it's not the cost of Courier Service, it's the real cost of moving materials quickly, efficiently, and safely. This needs to be coordinated on a statewide basis so we have the opportunity to start thinking about comparisons between moving books between locations and having a subscription. We need to think more globally and less piecemeal if we want to have the leverage to balance price and service.

### **Other Statewide Projects (Sarah McHugh)**

MontanaLibrary2Go went live with ePubs at the end of November. Downloadable eBooks are not compatible to a Kindle yet, but there are a lot of other devices which are compatible.

Montana Memory Project User Community seat has been filled by Kathy Robins of the Parmly Billings Library.

## **ITEM 2: Discussion of discovery tools / Presentation of Summon**

Brian and Barry discussed their experiences with Summon.

## **ITEM 3: Discussion of the impact of portable devices on library services**

Demonstration by Barry with texting a call number request of a provider to have it sent to/appear on your cell phone. It's part of the ILS and another option of a mobile device.

Discussion on libraries getting more digital content access, patrons getting access with one click/right now; other options such as Google Books, Audio Books, and iTunes; and mobile devices.

Bruce commented on the library role or current lack thereof in users meeting many of their reading needs via a Kindle or iPod.

Sarah replied that she will be involved with a study group in Illinois over the next nine months on the topic of how do we keep libraries relevant? It isn't about coming from where we are right now to build a mobile application, but it's really about this entirely new virtual world where patrons will exist.

## **ITEM 4: LSTA FY 10 budget / recommendations for assignment of remaining funds - ACTION ITEM**

Motion by Brian, Second by Renee, to accept the LSTA FY10 leftover funds allocations recommendations as put forward by the Statewide Projects Librarian.

5 yes – 6 no – Motion failed.

Motion by Bruce, Second by Debbi, to fully fund Open URL Resolver, fully fund Early Childhood Literacy Ready 2 Read, take the remaining funds and address them to the Montana Memory Project; use all remaining funds and leftover LSTA funds to go to Montana Memory Project.

2 yes – 7 no - Motion failed.

Motion by Barry, Second by Bruce, to allocate \$10,000.00 for MMP support, \$8,000.00 for Early Literacy support, and the remaining balance to Open URL Resolver (about \$33,500.00).

Motion passed unanimously.

## **ITEM 5: LSTA FY11 budget preliminary discussion**

A wide ranging discussion about continuing several current projects and funding some new innovative projects ensued regarding FY11 LSTA funds. The differences among pilots, projects,

and programs were discussed. It was generally agreed that the course of a pilot evolving into an ongoing program needs careful planning and monitoring and a strong review in regard to sustainability.

#### **ITEM 6: Preparation for FY 12 purchase of statewide databases**

Council members were alerted by Sarah McHugh that it appeared likely that it would be to the State's benefit to pursue a new RFP for databases in the coming year. The ensuing discussion was supportive of this strategy.

#### **ITEM 7: MSL Strategic Plan process (Darlene Staffeldt)**

MSL is using a 1 year planning development process this time instead of our former 2 year process. We are developing a Wiki and other tools to assist with the planning process. Beginning with an evaluation of our current strategic plan (in March 2011), we're looking toward building both a long range plan and a shorter-term strategic plan through a process beginning in April 2011. We'll keep everyone posted as we move forward in the process.

#### **ITEM 8: Set NAC meeting dates for calendar year 2011 – ACTION ITEM**

Motion by Bruce, Second by Kathy, to accept the following NAC 2011 calendar year meeting dates. Motion passed unanimously.

Meeting - Tuesday, March 8, 2011

MSL Grizzly Conference Room – Helena, MT

Meeting - Tuesday, May 17, 2011

MSL Grizzly Conference Room – Helena, MT

Meeting & Retreat - Tuesday, July 12, 2011

MSL Grizzly Conference Room – Helena, MT

Meeting - Thursday, November 3, 2011

MSL Grizzly Conference Room – Helena, MT

**ADJOURNMENT: The Chair adjourned the meeting at 4:35 pm**