

MEMO

TO: Montana State Library Network Advisory Council

FROM : Sarah McHugh, Statewide Projects Librarian

DATE: February 23, 2011

RE: OCLC Group Services Contract FY2012

The current, three year OCLC Group Services contract term (FY09-FY11) ends in July. The State Library will pursue another three year term for this contract and has successfully proven to State Procurement in the past that this purchase falls under a sole source situation.

Services Montana libraries receive under this contract include catalog record creation, record downloading, local holding uploading, batch cataloging services, serial holding listing, searching, discovery and retrieval, interlibrary loan, direct patron requesting, digitization and indexing and online reference. Products Montana libraries have access to include WorldCat, WorldCat.org, WorldCat Local Quick Start, the Montana Group Catalog, Connexion Client, CatExpress, LDR Union Serial Listing, PromptCat, First Search, the Z39.50 Gateway, WorldCat Resource Sharing and CONTENTdm. In addition, several individual libraries receive the WorldCat Analysis and/or ILLiad products by adding them as a direct cost to themselves under the State's group services contract, in order to receive fixed pricing across three years.

OCLC is holding their FY2012 prices at FY2011 levels, for all OCLC members worldwide. This will be the third consecutive year that OCLC has held prices flat.

Should all services and products be included in the FY2012 renewal, pricing would be as follows (please note which costs are shared by enrolled libraries, which are shared by partnerships between libraries and which are individual library costs):

Fiscal Year	FY12
15 SU WorldCat	\$41,160
UNLIMITED Cataloging (includes access)	\$314,982
UNLIMITED ILL (includes access)	\$120,715
BCR Surcharge = 16%	\$0
UNLIMITED Group Catalog	\$17,651
Total WorldCat, Cataloging, ILL and Group Catalog: Shared by Enrolled Libraries and the Gap covered by MSL	\$494,508
UNLIMITED CONTENTdm (Maintenance)	\$9,345

UNLIMITED CONTENTdm (Annual Fee)	\$3,780
Total UNLIMITED CONTENTdm Statewide Access (covered by MSL and MT Historical Society Research Center)	\$13,125
Individual services covered by subscribing libraries but included within Group Services	
WCA_Montana State Univ Northern (YWR)	\$720
WCA_Univ of Montana Mansfield Libr (MTG)	\$4,292
WCA_Montana State Univ Great Falls - FY09 \$400. start up fee (QY)	\$865
Total WorldCat Analysis	\$5,877
ILLiad_Montana State Univ Bozeman (MZF)	\$6,025
ILLiad_Univ of Montana Mansfield Libr (MTG)	\$4,819
Total ILLiad	\$10,844
TOTAL GROUP SERVICES (Utilizing 15 SU WorldCat Pricing)	\$524,354

The statewide OCLC Digital Archive subscription, which offers a long term preservation option for digital images to libraries, museums and archives around the state, is not currently under the State's group services contract. The FY2012 renewal cost of this subscription is already covered by earlier LSTA monies, but it is recommended that the Council begin considering adding this to our Group Services list in FY2013. The proposal is that the State Library and the Historical Society Research Center discuss dividing the cost of this subscription, in FY2013.

The cataloging subscription that is part of the State's current group services list is not an unlimited subscription. Instead, 15 SU WorldCat refers to 15 simultaneous cataloging "seats" available to all Montana libraries for purposes of full and copy cataloging. This has not proven to be restrictive over the years. However, for future scenarios that could include OCLC Webscale Management Services and WorldCat Local, an unlimited cataloging subscription is required. It is recommended that the Council begin considering this upgrade for FY2013. How this additional cost, which comes under the shared costs above, would be covered is a point for discussion.

The annual software renewal cost of the statewide OCLC EZProxy license is currently covered by the Montana Shared Catalog libraries and is not included in our group services contract. The recommendation is that this remain as is through FY2012, as OCLC moves forward with a hosted EZProxy solution for groups. Eventually, this may be a service to add under the State's group services and the cost shared more broadly across all enrolled libraries.

Enrollment fees:

The Montana State Library Network Advisory Council has worked with State Library staff and OCLC to develop a cost sharing model that:

- Shares OCLC costs equitably among Montana libraries

- Raises enough money to meet our obligation to OCLC
- Is as affordable as we can make it for all Montana libraries

The local cost sharing model’s pricing levels distinguish between “copy” and “full” cataloging libraries. OCLC set almost all of the full cataloging libraries’ base prices in 2005. To our best knowledge, it remains the case that no lower price is available. Full cataloging libraries pay about three-quarters of Montana's statewide contract costs to OCLC. Full cataloging libraries’ participation in this statewide group catalog contract helps out hundreds of other Montana libraries.

The vast majority of Montana libraries enrolled in Montana OCLC group services are identified as copy level libraries for the purposes of the local cost model. The FY 2011 OCLC Group Services enrollment cost levels were:

Library Type	\$1,274	\$1,051	\$821	\$607	\$400	\$198
Academic (FTE Students Enrolled)	1,000 or more	800 or more	600 or more	400 or more	200 or more	Less than 200
Public	5 or more paid staff	4 or more paid staff	3 or more paid staff	2 or more paid staff	1 or more paid staff	Less than 1 paid staff
Public/School Combined*	See P/S note below	See P/S note below	See P/S note below	See P/S note below	See P/S note below	See P/S note below
School (Student Enrollment)	3 OPI certified librarians required (2,001 or more)	2.5 OPI certified librarians required (1,501-2,000)	2 OPI certified librarians required (1,001-1,500)	1.5 OPI certified librarians required (501-1,000)	1 OPI certified librarian required (251-500)	0.5 or less OPI certified librarian required (0-250)
Special	5 or more paid staff	4 or more paid staff	3 or more paid staff	2 or more paid staff	1 or more paid staff	Less than 1 paid staff

* Public/School combined libraries' fair share of the statewide OCLC contract has been determined to be their cost calculated as if they were either a school library, or a public library, whichever is higher. Being combined, these libraries do not have to pay the sum of their public and school shares; however, in the interest of statewide fairness and equity, they do pay the single higher amount.

