

DRAFT

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING  
1:30 P.M., OCTOBER 13, 2010  
HELENA, MONTANA**

**ATTENDEES:**

Commissioners: Chairman Don Allen, Bonnie Allen, Colet Bartow, Marsha Hinch, Lee Phillips and Richard Quillin. Anita Scheetz was excused.

Staff: Bob Cooper, Sarah McHugh, Kris Schmitz, Darlene Staffeldt, Jennie Stapp and Marlys Stark.

Visitors: Bruce Newell

**Chairman Allen called the meeting to order at 1:30 p.m.**

**MINUTES:**

**Commissioner Quillin made a motion to approve the minutes as presented and the motion passed.**

**STATE LIBRARIAN'S REPORT:**

Library Day was fairly successful with 56 libraries participating although the numbers were not as high as expected. Many pictures were submitted and some of them were used at the BTOP (Broadband Technology Opportunities Program) launch. Library Day might be an ongoing event.

The Fall Workshop was very successful as well and received many good compliments and evaluations.

The Connect @ Your Library BTOP launch was held October 12 and 13. There was a partners meeting at noon which included representatives from Job Service, Montana Digital Academy, AARP, DPHHS and Legal Services among others. We can serve as conduits for the goals of each organization so that makes good partnerships. Each gave presentations on what they do and what they can do with us. Steven Abrams gave an inspiring presentation on the future of libraries in an electronic world. The Gates grant was seed money to begin this project so the challenge is to sustain it after the federal grant and Gates grant are done. We will be increasing computers in the state by approximately 200. Training to teach how to use the computers and specifics programs will be necessary. There will be some training available for libraries in addition to the 42 participating in the grant. All libraries have access to WebJunction which is a collaboration with OCLC and Gates involving multiple states and training resources. This resource will be free during the grant period. Discussion during the launch included building useable applications, using wiki, etc. to share information with librarians as well as sustainability and implementation. Bob Cooper reported that Darlene received many compliments on the launch and work done so far. Commissioner B. Allen

stated that roles, goals and services need to be defined soon in order to begin building true partnerships.

The first quarterly reports have been filed for the BTOP grant. Most of the quarter was spent with preparation work such as writing job descriptions, interviewing, screening and so on. An offer was verbally accepted for the compliance officer position and the project director interviews will be next week. These two people will be doing a large part of the work after they are hired. There are three federal reports that have to be filed quarterly with copies going to Gates.

The Fall Trustee meeting in Billings was a very good one with evaluations being positive. The next one will be held in Missoula.

Sagebrush Federation still has a meeting upcoming but the others have either had a phone conference or a meeting. Bob and Darlene were each able to attend a meeting and Darlene also attended a conference call.

## **FY11 BUDGET EDUCATION:**

Kris Schmitz gave a short presentation on understanding the budget and what changes have occurred since the last budget.

## **OCLC BOARD OF TRUSTEES:**

Bruce Newell spoke about OCLC and the Board of Trustees and told the commission that Bonnie Allen was elected to America's Global Council. MSL is the shepherd of all Montana libraries which are all members of OCLC. The Public purpose is furthering access to the world's information and reducing the rate of rise of costs. OCLC is member owned with 27,000 members and 70,000 accounts. The threshold for membership requirements of one contribution or shared item every 3 years is very low. The US operation makes up about 77 percent of the worldwide totals. Membership is cooperative but global. The membership libraries translate to a global institution.

There are three regional councils and a 48 person delegate Global Council which reports to the trustees. The trustees work in committees. There are 4 delegates from each region and the rest are based on percentages from the revenue formula. The board has 15 members, over half of which are librarians.

The different committees include the executive, nominating and board development, personnel and compensation, audit, finance, membership, technology and finally the Research Library Group (RLG). The trustee's term was originally six years but has been changed to four years with most serving two terms. They are compensated and the compensation is periodically reviewed by outside auditors. Being a trustee is a huge time commitment especially for travel. New trustees get assigned a mentor and complete a two day orientation. It takes up to a year to be integrated. They have a dress code and fill out a self-assessment once year.

Although the system is working there is lots of room for improvement.

## **UPCOMING:**

It seems very likely that Base Map Service Center (BMSC) will be moving into the state library facility. There would be six permanent FTE and 1 contract FTE that would be moving in upstairs. NHP staff would be moving into new cubicles downstairs. It is possible a permanent office would be built in for the Geographic Information Office in part of the downstairs storage room. The Sapphire Conference room will also be made into an office. Any structure changes, including adding phone jacks will be paid for by them. Mid November is the projected move date.

Legislative snapshot booklet preparation has begun. Currently, target information is being chosen. The goal is to have them done early in the session.

Legislative library day planning has also begun. This is mostly MLA funded with some other partners and is on the legislative calendar for January 18 from 5:30 to 8:30. Donations are being looked for by MLA and MSL does help organize it to be a showcase for libraries but does not actually sponsor it.

The COSLA (Chief Officers of State Library Agencies) and Western Council meetings will be held in two weeks and Darlene will be attending. Items up for discussion will include LSTA funding, the IMLS director and BTOP launches.

## **PUBLIC COMMENT:**

There was no public comment.

## **ANNOUNCEMENTS:**

The Northern Texas University group met at UM to have a three day session with the SWIM students.

MSU and UM had a symposium on copyright issues.

UM uploaded about 30,000 tribal images to the Montana Memory Project.

## **ACTION ITEMS:**

### 1. FY11 First Quarter Budget

**Motion was made by Commissioner Quillin and seconded by Commissioner Phillips to accept the FY11 first quarter budget as presented and the motion passed.**

## **ADJOURNMENT:**

**The chairman adjourned the meeting at 4:11 p.m.**