

Federation Annual Report

For FY 2009

(July 2008 Through June 2009)

Coordinator's Library: **Missoula Public Library**

Coordinator: **Honore Bray**

Signature: _____ Date: _____

**Chairperson, Board of Trustees,
Coordinator's Library:** **Neal Leathers**

Signature: _____ Date: _____

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

REVENUE/EXPENSE SUMMARY:

Total CST Revenue: \$40,620.00

Total CST Expended: \$40,620.00

EXPENDITURES BY PROGRAM:

PROGRAM #: NAME	Total Expended for Program
Program 1: TWO MEMBERSHIP MEETINGS	\$4,050.00
Program 2: TRAINING AND PROFESSIONAL DEVELOPMENT	\$5,859.54
Program 3: TECHNOLOGY	\$14,496.58
Program 4: EXPANDING AND SHARING COLLECTIONS	\$12,257.35
Program 5: PLANNING FOR BUILDING IMPROVEMENT	\$3,356.53
Program 6: MULTI-TYPE LIBRARIES	\$600.00
Total Expenditures - All Programs	\$40,620.00

EXPENDITURES BY LIBRARY:

LIBRARY	Total Revenue	Total Expended
Bitterroot Public Library	\$2,822.70	\$2,822.70
Darby Community Public Library	\$2,822.69	\$2,822.69
Flathead County Library System	\$2,897.69	\$2,897.69
Lincoln County Public Libraries	\$2,922.69	\$2,922.69
Mineral County Public Library	\$2,823.69	\$2,823.69
Missoula Public Library	\$6,447.69	\$6,447.69
North Valley Public Library	\$2,822.69	\$2,822.69
Plains Public Library District	\$2,821.69	\$2,821.69
Polson City Library	\$2,872.69	\$2,872.69
Preston Town County Library	\$2,822.70	\$2,822.70
Ronan City Library	\$2,872.70	\$2,872.70
St Ignatius School-Community Library	\$2,822.69	\$2,822.69
Thompson Falls Public Library	\$2,847.69	\$2,847.69
TOTALS	\$40,620.00	\$40,620.00

BENEFIT/OUTCOME SUMMARY BY PROGRAM

Program 1: TWO MEMBERSHIP MEETINGS

Narrative:

Two membership meetings will be held in FY 2008-2009 one in the fall and one in the spring. All librarians and public library trustees within the Federation are encouraged to attend and participate. It is beneficial that the Montana State Library staff and State Commissioners participate in the meetings.

The coordinator will:

- Arrange meetings with the host libraries
- Create and distribute appropriate notices and documents for the meetings
- Attend at least 3 State Library Commissioners meetings

Public libraries will receive mileage money for both meetings as determined by approved travel zones.

- Libraries traveling less than 100 miles round trip will receive no reimbursement.
- Libraries traveling between 100-200 miles round trip will receive \$50
- Libraries traveling between 200-300 miles round trip will receive \$75
- Libraries traveling more than 300 miles round trip will receive \$100

These meetings will:

- Conduct the business of the federation, including election of officers, in accordance with its by-laws
- Create the POS for the following year in a timely manner with membership participation.
- Allow networking among colleagues by sharing "joys and concerns" of each library attending
- Provide an opportunity for continuing education

Benefit/Outcome:

Thirteen Public Libraries received mileage stipends for two meetings during 2008-2009. Eleven Public Libraries and one Special Library attended the two Federation meetings. Officers were elected, a plan of service for 2009-2010 was prepared during the spring meeting. Joys and concerns were shared from the library directors or the trustees. Attendees had the opportunity to receive 1.5 CE's for programs that were presented. The fall meeting presentation was on Censorship and library policies and the spring was on Montana Law Library and the resources each library can use to help patrons. CE is available for all attendees if they wish to collect it.

Program 2: TRAINING AND PROFESSIONAL DEVELOPMENT

Narrative:

Library staff will attend training and/or professional opportunities at local, state and national levels. Includes but is not limited to workshops, on-line courses, conferences and academic classes. Registration, mileage, lodging, meals and materials may be included in the costs.

Benefit/Outcome:

Training and Professional Development is very important to ensure library efficiency, communication among library workers, trustees, patrons and State Library Employees and to provide knowledge and technical skills needed to provide excellent service to users.

The following trainings were attended with the assistance of Federation Money.

- Public Library Association
- ASLD/PLD Retreat provided by MLA
- Offline for technical support provided by MLA
- MLA Conference

Montana Legislative Day is important to the funding of public libraries. Some of the federation libraries used these funds to help them attend the day so they could talk with their Legislators concerning libraries in their communities and let them know what libraries can do for the citizens of Montana.

Program 3: TECHNOLOGY

Narrative:

Libraries need to meet the minimal technology requirements to be able to participate in a shared catalog, interlibrary loan, etc. Each library will determine how to best address their technology needs.

Purchases may include, but are not limited to:

- Computer hardware, software and upgrades, firewall security
 - Printers, scanners
 - Membership costs for OCLC, Montana Shared Catalog, Virtual Reference
 - Database costs for Info Trac, tec.
 - Outreach and public relations costs promoting access to collections and library services
- (Example of costs outside the scope of this program include, but are not limited to: e-books, furniture, barcodes and other supplies)

Benefit/Outcome:

Technology money was used to enhance several services in libraries. Some libraries updated patron computers to improve the quality of access patrons have. Staff computers were upgraded to allow staff more reliable access to information that patrons are looking for. One library purchased a new server and donated the old server to a fellow Federation Library for a backup to their server. Others purchased software to provide network security or stand alone circulation systems. All of the above help to provide reliable access to the citizens of Montana.

Program 4: EXPANDING AND SHARING COLLECTIONS

Narrative:

Libraries may purchase and share collection materials in accordance with the Tamarack Federation Collection Policy, including creating Book Club kits. To encourage and assist in sharing collections, libraries may choose to apply funds to courier and /or postage costs.

Benefit/Outcome:

Internet access provides individuals with many sources of information they are looking for but it is apparent through library use statistics in the Tamarack Federation that physical materials are very important to the users.

The Partner's program moves many thousand materials around the state and libraries are able to participate in this program through the use of Federation Funds to pay for the postage, bus, or courier services that help in facilitating the movement of the materials to expand collections quick and seamlessly without needing more shelf space to house those collections. Other libraries are expanding their physical collection through the purchase of materials which are housed by the purchasing library. Online resources are also a way to expand collections. Federation money allowed some libraries to participate in the state purchase of Heritage Quest a genealogy resource.

Program 5: PLANNING FOR BUILDING IMPROVEMENT

Narrative:

Libraries may use funds to support the costs of PLANNING for the best use of space directly related to federation-wide activities. Costs may include, but are not limited to:

- Consultant fees and travel
- Design models
- Wireless feasibility studies
- Cost analysis reviews for adding a courier access area

Benefit/Outcome:

Polson was able to hire a consultant to help in the planning and preparation of a renovation project. Without these funds it would be difficult to budget funds to hire consultants for these projects.

Program 6: MULTI-TYPE LIBRARIES

Narrative:

Non-public libraries (special, academic, school) may receive mileage money to attend the federation membership meetings. These libraries must request the money through the Federation Coordinator. Money will be distributed on a first come first served basis with mileage determined according to approved travel zones.

Benefit/Outcome:

Some multi-type libraries participate in the Federation meetings but do not apply for mileage because their mileage. This money was used to purchase book chat bag books that are circulated through the Missoula Public Library for book groups. The kits come with books and a guide for the book discussion. Positive and negative book reviews are included so the discussion leader can use the resources without doing any outside research on their own. These bags are very popular with state libraries as well as out of state. Tamarack libraries are encouraged to send suggested titles to Molly at MPL.

Individual Library Report for FY 2009 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Tamarack

Name of Library:

Bitterroot Public Library

Expense Detail:

Program 1 Federation Award: \$75.00

Date	Claimant	Tracking #	Description	Amount
4/7/2009	Ellyn Jones		Travel mileage from Hamilton to Plains for the fall membership meeting.	\$75.00
Allowed a trustee to attend a membership meeting out of town, to network with other trustees and to participate in a continuing education program.				

4/7/2009				<u>\$0.00</u>

			Total Expenses:	\$75.00
			Total Remaining:	\$0.00

Benefit/Outcome

Program 2 Federation Award: \$1,373.85

Date	Claimant	Tracking #	Description	Amount
4/7/2009	Hampton Inn and Red Lion Inn		Lodging in Coeur d'Alene to attend the Pacific Northwest Library Association conference. The amount above includes a \$50.00 refund due to FEMA requiring attendees to use two different motels.	\$401.39
The programming and networking with librarians in the Pacific Northwest and two Canadian provinces provides valuable learning opportunities.				

4/7/2009	Montana Library Association		Registration for 2 staff to attend the ASLD/PLD retreat.	\$150.00
The collaboration between academic, special and public libraries is important in providing services to all Montanans.				

4/7/2009	Chico Hot Springs		Lodging for ASLD/PLD retreat.	\$133.75
Same benefit for collaboration.				

4/7/2009	Gloria Langstaff & Nansu Roddy		Travel expenses for the ASLD/PLD retreat.	\$455.50
Same benefits of collaboration.				

 4/7/2009 Montana Library Association Registration for two staff to attend the Offline retreat. \$130.00
 A must for learning about new technologies and how they can improve library services.

 4/7/2009 Holiday Inn Express Lodging for Legislative Day in Helena. \$82.39
 It was the best one yet for meeting with our local legislators to discuss library issues in a convivial setting.

 4/7/2009 Montana Library Association Partial cost of registration for one staff member to attend MLA in Kalispell. \$20.82
 All help with continuing education expenses is critical as revenues diminish. Often continuing education and the book budget are the first two line items to be cut.

Total Expenses: \$1,373.85
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,373.85

Date	Claimant	Tracking #	Description	Amount
4/7/2009	Top Down Computer Consultants		Sonicwall Secure 25	\$600.00

Upgraded our computer security to protect library business and use of public access computers.

 4/7/2009 Top Down Computer Consultants Microsoft Office Pro 2007, a hard drive and Norton Antivirus 2009 subscription. \$430.00

Upgrading our software and antivirus subscription is essential in providing staff and public the latest in technology. One computer needed a new hard drive.

 5/11/2009 Top Down Computer Consultants Partial payment for anti-virus software & installation. \$343.85

To prevent staff computers from viruses entering from public access computers.

Total Expenses: \$1,373.85
Total Remaining: \$0.00

Benefit/Outcome

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Name of Federation:

Tamarack

Name of Library:

Darby Community Public Library

Expense Detail:

Program 3 Federation Award: \$2,479.96

Date	Claimant	Tracking #	Description	Amount
5/30/2009	Montana State Library		Montana Shared Catalog expenses Enables our patrons to easily search our collection, provides reference for our cataloger, connects us with libraries across the state (I don't feel like I'm on my own, but that I have a great support system)	\$500.00
5/1/2009	Staples		HP Color LaserJet CP2025dn Printer Allows patrons to print both color and black and white pages from the public internet computers.	\$499.98
5/1/2009	Staples		Staples 7' Gold Series A/B USB Cable Allowed the library to network our printers so that we can allow access to them from any computer in the library.	\$22.99
8/25/2008	OCLC		OCLC subscription Facilitates ILL. Allows patrons access to collections throughout the country.	\$567.00
2/5/2009	Symantec Store		Norton Internet Security subscription Protects our computers from viruses, allowing us to keep them available for our patrons.	\$49.99
10/18/2008	CyberNet1		Yearly 1024K Wireless Internet Gives our patrons access to the Internet and the wide variety of resources available there.	\$840.00
			Total Expenses:	\$2,479.96
			Total Remaining:	\$0.00

Benefit/Outcome

Program 4 Federation Award: \$342.73

Date	Claimant	Tracking #	Description	Amount
4/30/2009	Micro Marketing		Book Purchase Updating the collection to benefit patrons.	\$342.73
			Total Expenses:	\$342.73

Total Remaining: \$0.00

Benefit/Outcome

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Name of Federation:

Tamarack

Name of Library:

Flathead County Library System

Expense Detail:

Program 1 Federation Award: \$150.00

Date	Claimant	Tracking #	Description	Amount
9/25/2009			Attended membership meetings in Missoula and Darby.	<u>\$150.00</u>

Networking with other library directors and trustees. Tour of MPL gave us insight into how we might configure our check-in area more efficiently.

Total Expenses: \$150.00
Total Remaining: \$0.00

Benefit/Outcome

Program 4 Federation Award: \$2,747.69

Date	Claimant	Tracking #	Description	Amount
9/25/2009	Rimrock Stages		Payment to Rimrock Stages for courier services for Partner Library materials. The overall bill in FY 09 was \$11,375.	<u>\$2,747.69</u>

In FY 09 Flathead County Library System borrowed over 55,000 items from other Partner libraries and loaned over 35,000 to other Partner libraries. Most of these 90,000+ materials were sent via Rimrock stages. (we also spent \$1,000 in postage for Partner materials.) The Partner Resource Sharing Program expands our collections tremendously and gets materials into the hands of our customers quickly and seamlessly.

Total Expenses: \$2,747.69
Total Remaining: \$0.00

Benefit/Outcome

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Name of Federation:

Tamarack

Name of Library:

Lincoln County Public Libraries

Expense Detail:

Program 1 Federation Award: \$175.00

Date	Claimant	Tracking #	Description	Amount
3/26/2009	Lincoln County Public Libraries		Travel round trip to Darby, MT for membership meeting Attendance, continuing education, networking with peers.	<u>\$175.00</u>

Total Expenses: \$175.00
Total Remaining: \$0.00

Benefit/Outcome

Program 4 Federation Award: \$2,747.69

Date	Claimant	Tracking #	Description	Amount
12/9/2009	Lincoln County Public Libraries		Expenses related to joining Montana Shared Catalog; including catalog authority control, licensing fee. Greater patron access to materials and easier sharing of materials for all involved.	<u>\$2,747.69</u>

Total Expenses: \$2,747.69
Total Remaining: \$0.00

Benefit/Outcome

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Name of Federation:

Tamarack

Name of Library:

Mineral County Public Library

Expense Detail:

Program 1 Federation Award: \$75.00

Date	Claimant	Tracking #	Description	Amount
10/30/2009	Mineral County Public Library		The mileage was donated by members of the Library Board, so this could be applied to computer maintenance	<u>\$75.00</u>

to continue public access to computers

Total Expenses: \$75.00
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$2,748.69

Date	Claimant	Tracking #	Description	Amount
10/30/2009	Mineral County Public Library		Montana Shared Catalog costs	\$2,600.00

enables Mineral County to share library catalog, and to take part in Partners, all of which increases access to our patrons

10/30/2009	Mineral County Public Library		Paid some necessary costs for computer maintenance	<u>\$148.69</u>
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allowed the library to continue public access to computers

Total Expenses: \$2,748.69
Total Remaining: \$0.00

Benefit/Outcome

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Name of Federation:

Tamarack

Name of Library:

Missoula Public Library

Expense Detail:

Program 1 Federation Award: \$3,100.00

Date	Claimant	Tracking #	Description	Amount
3/25/2009	Carrie Terrel\food Federation fall meeting	10-15-08	Fall membership meeting in Plains Montana Business of the Federation and training for all members. Policy training was geared to Reconsideration of Materials and the right to view and read.	\$472.50

5/28/2009	Bitterroot Public Library	4-7-09	Reception at BPL for the Federation Spring Meeting Mentor new members both librarians and trustees.	\$271.47

6/21/2009	Howard Johnson	6-3-09	Federation Coor Meeting and State Library Commission meeting. Present the 2010 Plan of Service to the Library Commission	\$72.04

6/21/2009	Honore Bray	6-21-09	Admin costs - Mileage to the Fed Coor meeting and Library Comm meeting to present 2010 POS Acceptance of POS for 2010	\$78.10

6/21/2009	Honore Bray	6-20-09	Admin costs - Reim for supplies for a patron staff reception. CE on Library Services. Buy in from users for services and changes in staffing.	\$60.96

6/21/2009	10-15-09		Reim Honore Bray for Mileage and meals for Tam Fed Fall meeting 1 of two membership meetings	\$201.59

6/21/2009	Missoula Federal Credit Union		Dew Duck Inn Tam Fed meeting CP and HB	\$69.55

6/21/2009	12-9-08		Reim Gloria Langstaff mileage and meals for attending the Dec. Coordinators meeting and Comm meeting in place of HB Final report on the 2008 POS	\$140.45

6/21/2009	Missoula Federal Credit Union	Gloria Langstaff hotel for the Dec Coordiantor and Commission meeting	\$82.39

6/24/2009	Darby Community Clubhouse	Spring meeting rent on the building all day	\$60.00
Network and do Federation business and receive training on Legal Databases from State Law Librarian Judy Meadows			

6/24/2009	Darby Community Public Library	Morning and Lunch meals for the Spring meeting in Darby	\$216.00
Networking and Federation business			

6/24/2009	Honore Bray	Reimbursement for meals and mileage for two to the Spring meeting	\$96.00
networking and business of the Tam Federation			

6/24/2009	Missoula Public Library Friends	Funds remaining from the two membership meetins transfer to MPL Friends for book club kits	\$980.03
Resource sharing of book kits			

6/24/2009	Missoula Public Library	Administrtor expenses for federation	\$224.02
Organization of the meetings, budgets, reports and representing Federation in all venues.			

6/25/2009	Missoula Federal Credit Union (cr card)	Town House in Hamilton for two attending spring meeting in Darby	<u>\$74.90</u>

			Total Expenses: \$3,100.00
			Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$2,747.69

Date	Claimant	Tracking #	Description	Amount
3/25/2009	MSGs Association	8-20-08	Original Cat. Librarian/Geneology Selector attended the 19th annual MSGS conference in Butte.	\$103.75
Geneology help for all Federation Libraries and help in organizing local collections which may help geneologists in research. She helps the entire state with this information including the State Geneology Library located at the Lewis and Clark Library.				

3/25/2009	Edward Ledermann/in-service 10-28-08	11-20-08	Follow up for MPL staff on Myers Briggs training that took place during August or 08	\$41.60
Discussed the nuts and bolts of the MB assessment as it deals with the workplace and how we serve the public. This training made for happier employees who are better equipped to serve the general public. This enthusiasm is shared with the Federation through the partners program, ILL and providing reference services to any librareis who call and need help.				

3/25/2009	PLA symposium\library visa	10-15-18	Statistics training	\$634.00

3/25/2009	Edward Ledermann, staff training 1-16-09	1-20-09	Roving Reference/Customer Based Service - Maggie Merideth presented	\$72.00
Staff became better equipped to serve the customer at the place of need. They can share and network with the Fed. about the service they are performing and give examples of what will work and what doesn't work.				

5/28/2009	WALE	8-27-09	Four paraprofessionals attended the WALE conference to update library skills. They are all working toward MT certification.	\$660.00
Improved library services to patrons of MPL and other Montana citizens.				

5/28/2009	Jim Semmelroth	10-22-09	Microsoft certification exam	\$125.00
IT help for all Montana Libraries using Wired MT as a vehicle of discussion.				

6/24/2009	Eddies Coffee Shop		Refreshments for staff trainings	\$46.00
CE opportunity for staff so they can provide quality training to patrons				

6/24/2009	Montana Library Association		Registration for 5 staff to attend MLA in Kalispell	\$528.70
Training opportunity				

6/24/2009	Joyce Doyle		Supplies for staff and patron training	\$12.16
Training for Staff and patrons				

6/25/2009	U of Wisconsin		Basic Reference training	\$415.00
Improve staff reference skills				

6/25/2009	BCR		World cat resource sharing training	<u>\$109.48</u>
Resource training				

				Total Expenses: \$2,747.69
				Total Remaining: \$0.00

Benefit/Outcome

Program 6 Federation Award: \$600.00

Date	Claimant	Tracking #	Description	Amount
6/21/2009	MPL Friends		No use of multi-type money so it goes to Book chat bags.	<u>\$600.00</u>
Resource sharing through OCLC to all libraries.				

				Total Expenses: \$600.00
				Total Remaining: \$0.00

Benefit/Outcome

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Name of Federation:

Tamarack

Name of Library:

North Valley Public Library

Expense Detail:

Program 1 Federation Award: \$75.00

Date	Claimant	Tracking #	Description	Amount
7/9/2009	North Valley Public Library		Funds paid for travel expenses to FY2009 Tamarack Federation meeting	<u>\$75.00</u>
Sharing information				

Total Expenses: \$75.00
Total Remaining: \$0.00

Benefit/Outcome

Program 4 Federation Award: \$2,747.69

Date	Claimant	Tracking #	Description	Amount
7/9/2009	North Valley Public Library		Funds were paid to Towne Mailer and UPS to transport items between Partners libraries as part of the Montana Shared Catalog	<u>\$2,747.69</u>

Patrons from our library benefit from the collections of other Partner libraries and vice versa.

Total Expenses: \$2,747.69
Total Remaining: \$0.00

Benefit/Outcome

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Name of Federation:

Tamarack

Name of Library:

Plains Public Library District

Expense Detail:

Program 1 Federation Award: \$75.00

Date	Claimant	Tracking #	Description	Amount
4/13/2009	Carrie Terrell		Travel expense to the Darby Federation meeting.	<u>\$75.00</u>

Benefits our library to be able to get with other libraries to visit and find out how they handle different situations as well as keeping abreast of State Library information.

Total Expenses: \$75.00
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$50.00

Date	Claimant	Tracking #	Description	Amount
4/13/2009	Carrie Terrell		Law web site training at the Darby Federation meeting.	<u>\$50.00</u>

The staff will be better able to handle law questions from patrons. The information about the web sites will be passed on to patrons and utilized by the staff for reference questions.

Total Expenses: \$50.00
Total Remaining: \$0.00

Benefit/Outcome

Program 4 Federation Award: \$1,347.85

Date	Claimant	Tracking #	Description	Amount
5/18/2009	Ingram		Purchased updated materials for our non-fiction section.	\$534.78

This will benefit our patrons as well as anyone using OCLC. I will put these on the MSC and upload them to OCLC for anyone to borrow.

6/9/2009	Ingram		Purchased books to expand our collection.	\$541.78
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This purchase will benefit all libraries as we will be putting these books on OCLC to be interlibrary loaned.

7/6/2009 Ingram

Purchased books from Ingrams to help udate our collection. They will be put on OCLC to be seen by all libraries available for interlibrary loaning.

\$271.29

Will improve our collection and be available for other libraries to ILL.

Total Expenses: \$1,347.85

Total Remaining: \$0.00

Benefit/Outcome

Program 5 Federation Award: \$1,348.84

Date	Claimant	Tracking #	Description	Amount
4/13/2009	Carrie Terrell		The library purchased a new server from Dell using my credit card.	<u>\$1,348.84</u>

The library and it's patrons will benefit greatly from the use of the new server. It is more powerful and has much more needed room for storage of documents. We gave our old server to North Valley Public Library as a backup for their older server.

Total Expenses: \$1,348.84

Total Remaining: \$0.00

Benefit/Outcome

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Name of Federation:

Tamarack

Name of Library:

Polson City Library

Expense Detail:

Program 1 Federation Award: \$125.00

Date	Claimant	Tracking #	Description	Amount
7/8/2009	Marilyn Trosper	2009-#1	TWO MEMBERSHIP MEETINGS: 10-10-08 - Fall Federation Meeting in Plains (Zone mileage = \$50.00) 03-27-09 - Spring Federation Meeting in Darby (Zone mileage = \$75.00)	<u>\$125.00</u>

The fall and spring meetings allowed opportunities for members to visit small libraries and to network with a few colleagues from multi-type institutions who attended. The business meeting(s) are productive and updates from participating libraries are always beneficial for learning new ideas. Continuing education sessions focused on policies and procedures for the reconsideration of materials as well as services and resources provided by the Montana State Law Library. Both of these trainings expanded the knowledge of staff to better enable them to assist the public and CE credits were earned.

Total Expenses: \$125.00
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$740.00

Date	Claimant	Tracking #	Description	Amount
7/8/2009	Library Staff Gano, Hunsucker, O'Brien, Smith	2009-#2	TRAINING AND PROFESSIONAL DEVELOPMENT: April 2009 - Registration/Meals (\$524.40), Mileage (\$215.60) / Montana Library Association Conference for library staff (4 people)	<u>\$740.00</u>

The close proximity to the location of the annual MLA conference in Kalispell afforded library staff the opportunity to attend at least one day each. The MLA conference was an excellent means of training for librarians at all levels and it effectively addressed training to enhance libraries and services. Its workshops were specifically designed to increase library efficiency, communications, knowledge, and technology skills and CE credits were earned.

Total Expenses: \$740.00
Total Remaining: \$0.00

Benefit/Outcome

Program 5 Federation Award: \$2,007.69

Date	Claimant	Tracking #	Description	Amount
7/8/2009	James Cary, Architect	2009-#5	PLANNING FOR BUILDING IMPROVEMENT: 09-23-08 - Professional consultant fee (\$2,007.69) to advise on the best use of current building space	<u>\$2,007.69</u>

Tamarack Federation monies were devoted to continuation of the building renovation/expansion project started in FY2008. The project focused on more efficient areas for the public, staff, collections, and programming. The pre-funding phase was completed in November 2008 with the expertise of a professional architect from Seattle. A preliminary schematic design was created that will be used in the funding phase to raise needed construction monies. Polson City Library sits geographically in the center of Tamarack Federation and is available to host meetings, programs, and training workshops.

Total Expenses: \$2,007.69

Total Remaining: \$0.00

Benefit/Outcome

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Individual Library Report for FY 2009 Federation Annual Report

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Name of Federation:

Tamarack

Name of Library:

Preston Town County Library

Expense Detail:

Program 1 Federation Award: \$75.00

Date	Claimant	Tracking #	Description	Amount
3/25/2009	Pandora Fasciana		Fuel & Mileage reimbursement for attending Tamarack Federation meeting.	\$50.00

Keep current with Federation level changes to keep public library within standards.

10/8/2008	Pandora Fasciana		Fuel & Mileage reimbursement for attending federation meeting.	<u>\$25.00</u>
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To keep current with federation changes.

Total Expenses: \$75.00

Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$548.00

Date	Claimant	Tracking #	Description	Amount
9/15/2008	Pandora Fasciana	MLA Training Reimbursement	MLA Conference in Livingston, Mt mileage and motel reimbursement.	\$354.51

Director was able to obtain final credits for certification program which in turn gave public library a certified librarian with enhanced skills and education for library operations.

9/15/2008	Pandora Fasciana	MLA Conf. Meals	Meal Reimbursement for duration of MLA Conference.	\$54.00
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Physical nourishment for clear thinking during training sessions.

3/18/2009	Visa	Spring MLA Conf.	Purchased Gas to attend Spring MLA Conf.	\$23.59
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Needed to be able to attend training.

9/20/2008	Mastercard	MLA Fall Workshop	Motel Expense	\$74.90
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3/20/2009	Pandora Fasciana		Reimbursement for motel expense for Spring MLA workshop.	<u>\$41.00</u>
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Total Expenses: \$548.00
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,099.85

Date	Claimant	Tracking #	Description	Amount
12/1/2008	Follett Software		Support Software subscription for a year for our automated catalog system. Improving check out and check in procedures as well as better management of collections.	\$495.00

12/17/2008	Visa		Purchased a public access computer to replace one that no longer worked. Allows more patrons access to the internet and office applications for personal administrative uses.	\$325.38

8/25/2008	Sierra Lazaro	Computer Supply Reimbursement	Employee purchased while in Missoula mouse and 2 keyboards. Purchased to replace faulty equipment. To enhance and continue public access services.	\$69.98

3/9/2009	Valley Business Solutions	Repair	Hired outside vendor to replace power supply in Director's computer as well as add 2 new lines for public access computers. Director able to continue administrative functions as well as we were able to open up more public access computers.	\$90.00

4/28/2009	Staples Office Supply		Ink Cartridges for public access printers and one mouse. Gives the Patrons the ability to print documents. Replaced malfunctioning mouse on public access computer.	<u>\$119.49</u>

				Total Expenses: \$1,099.85
				Total Remaining: \$0.00

Benefit/Outcome

Program 4 Federation Award: \$1,099.85

Date	Claimant	Tracking #	Description	Amount
8/20/2008	Visa		Purchased DVD's online for video media collections. Purchased through Spun.com Expanding DVD collection for patrons use.	\$78.34

9/29/2008	Junior Reading Guild		Monthly delivery of childrens and Young Adult books. Expanded Juvenile collection as well as young adult readers collection.	\$299.00

9/8/2008	Visa	Janet Evanovich series for fiction collection. Purchased through Amazon	\$127.58
To enhance the fiction collection and appeal to the patrons favorite authors.			

11/12/2008	Greyhouse Publishing	Children's World Almanac	\$38.00
Enhance Children's reference reading material			

1/19/2009	Visa	Cowboy Be-bop series - purchased through Amazon	\$48.72
Enhanced Young adult reading material. Added books that school library does not offer.			

2/26/2010	Visa	Purchased Oscar winning collection of classic movies. Purchased through Spun.com	\$68.75
Purchased additional DVD's to enhance DVD collection for our elderly patrons.			

3/23/2009	Visa	The art of meditation. Purchased through Amazon	\$22.19
To enhance the non-fiction collection.			

4/8/2009	Visa	"For Dummies" series - Purchased through Half.com	\$129.36
14 non-fiction books purchased for various self-help genres. i.e. Word for dummies, drawing for dummies, internet for dummies, personal finance for dummies, etc.			

12/9/2009	Demco	Book Covering Supplies	\$48.33
To protect books throughout circulation period.			

5/25/2009	Demco	Book repair and covering supplies.	\$57.83
For the repair of in house and donated materials and cover newly purchased and donated materials.			

6/4/2009	Visa	Purchase through E-Bay, several fiction titles.	\$98.74
Advance fiction collection to include latest titles by popular authors.			

6/26/2009	Visa	Purchase several non-fiction titles through E-Bay.	<u>\$83.01</u>
To advance Non-Fiction collections in the areas of Health, spritual, and Montana collection.			

			Total Expenses: \$1,099.85
			Total Remaining: \$0.00

Benefit/Outcome

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Individual Library Report for FY 2009 Federation Annual Report

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Name of Federation:

Tamarack

Name of Library:

Ronan City Library

Expense Detail:

Program 1 Federation Award: \$125.00

Date	Claimant	Tracking #	Description	Amount
5/19/2009	Michelle Fenger	10-23-2008	Travel to Fall Tamarack meeting	\$50.00
Connect with other Tamarack Federation members				

5/19/2009	Rosa Tougas	4-1-2009	Travel to Spring Tamarack Meeting	<u>\$75.00</u>
Connect with other Tamarack Federation members				

Total Expenses:				\$125.00
Total Remaining:				\$0.00

Benefit/Outcome

Program 2 Federation Award: \$300.00

Date	Claimant	Tracking #	Description	Amount
5/19/2009	Montana Library Association	2-24-2009	Registration for Kathy Ackermann	\$203.00
Increase staff knowledge about what is current in library land, allowing better service to public				

6/23/2009	Teresa Larivee	2-25-2009	Substitute worker for library.	<u>\$97.00</u>
Allow library staff to attend MLA conference in Kalispell.				

Total Expenses:				\$300.00
Total Remaining:				\$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,223.85

Date	Claimant	Tracking #	Description	Amount
5/19/2009	Ronan Telephone Company	10-1-2008	Switch, Modem, Networking public computers	\$280.00
improved internet access to public access computers				

5/19/2009	Follett Software Company	5-1-2009	Infocentre support renewal	\$495.00

Continued use of ILS for checkout and cataloging capabilities.

6/23/2009	Global Government and Education	6-19-2009	New staff computer	<u>\$448.85</u>
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Allow for quicker service to the patrons for check outs and ILL.

Total Expenses: \$1,223.85
Total Remaining: \$0.00

Benefit/Outcome

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Program 4 Federation Award: \$1,223.85

Date	Claimant	Tracking #	Description	Amount
5/19/2009	Book Exchange	7-17-2008	Purchase Large Print materials and Books on CD.	\$180.45

Availability of audio materials and Large Type materials to library patrons, locally and through inter library loan.

5/19/2009	Book Exchange	9-18-2008	Purchase Large print materials and books on CD	\$165.60
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Availability of audio materials and Large Type materials to library patrons, locally and through inter library loan.

5/19/2009	Book Exchange	10-16-2008	Purchase Large Print materials and books on CD	\$156.60
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Availability of audio materials and Large Type materials to library patrons, locally and through inter library loan.

5/19/2009	Book Exchange	12-18-2008	Purchase Large Print materials and books on CD	\$125.55
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Availability of audio materials and Large Type materials to library patrons, locally and through inter library loan.

5/19/2009	Book Exchange	1-22-2009	Purchase large print materials and books on CD	\$142.65
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Availability of audio materials and Large Type materials to library patrons, locally and through inter library loan.

5/19/2009	Book Exchange	2-19-2009	Purchase large print materials and books on CD	\$102.15
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Availability of audio materials and Large Type materials to library patrons, locally and through inter library loan.

5/19/2009	Book Exchange	3-20-2009	Purchase large print materials and books on CD	\$119.25
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Availability of audio materials and Large Type materials to library patrons, locally and through inter library loan.

Individual Library Report for FY 2009 Federation Annual Report

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Name of Federation:

Tamarack

Name of Library:

St Ignatius School-Community Library

Expense Detail:

Program 3 Federation Award: \$2,822.69

Date	Claimant	Tracking #	Description	Amount
5/5/2009	Best Buy		Large screen LCD TV and Mounting Bracket	\$1,675.90

Allows for classroom type setting in one Computer lab with an instructor station viewable by all participants. Also allows for versatility in use of the computer lab space.

6/30/2009	Heritage quest		online ancestor search engine	\$400.00
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give patrons a site for family trees, and research.

9/1/2008	Montana Shared Catalog		Membership to Montana Shared Catalog	<u>\$746.79</u>
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Total Expenses: \$2,822.69
Total Remaining: \$0.00

Benefit/Outcome

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Individual Library Report for FY 2009 Federation Annual Report

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Name of Federation:

Tamarack

Name of Library:

Thompson Falls Public Library

Expense Detail:

Program 2 Federation Award: \$100.00

Date	Claimant	Tracking #	Description	Amount
4/21/2009			Travel stipend to MLA Conference in lieu of the travel stipend for the Darby Tamarack Federation Meeting which we did not use	<u>\$100.00</u>

Helps offset travel expenses to Kalispell, MT for MLA meeting

Total Expenses: \$100.00
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$2,747.69

Date	Claimant	Tracking #	Description	Amount
4/7/2009	Montana Shared Catalog		Annual subscription fee	\$2,180.39
			On-line catalog	

4/7/2009	Acme Gadget		Computer upgrades and maintenance	<u>\$567.30</u>
			Faster, more secure network	

Total Expenses: \$2,747.69
Total Remaining: \$0.00

Benefit/Outcome