

**LIBRARY DEVELOPMENT (LDD)
AND MONTANA SHARED CATALOG (MSC)
ACTIVITY REPORT
January 21, 2009 – April 1, 2009
For April 25, 2009 State Library Commission Meeting**

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Goal One – Content - *Montana State Library (MSL) acquires and manages relevant quality content that meets the needs of Montana library partners and patrons.*

- Participating MontanaLibrary2Go libraries purchased 330 MontanaLibrary2Go downloadable audio titles, added 38 additional copies of existing titles, and increased the total collection size to over 2,000 titles. Remaining 2008 LSTA (Library Services Technology Act) funds dedicated to this project covered some of these purchases
- **Phase Four** libraries (7) began implementation of MontanaLibrary2Go; bringing the total libraries participating to 33 libraries
- Updated AskMontana, For Librarians, and mymontanalibrary.org website
- Received and selected items for the Professional Development Collection
- Consulted with MSdL (Montana State Digital Library) staff on Professional Development Collection
- Updated the Montana Shared Catalog (MSC) user interface to the online catalog; providing a more modern look, greater and easier customization, and additional content

Goal Two—Access – *MSL provides libraries, agencies, and its partners and patrons with convenient, high quality, and cost-effective access to library content and services.*

- Conducted onsite trainings at: Belgrade Community Library, Big Timber (South Central Federation meeting), Broad Valleys Federation, Butte, Choteau, Dillon Manhattan School Community Library, Miles City, OPI (Office of Public

Instruction) Resource Center

- Conducted onsite and online trainings on the following topics: Collection Development, E-rate, Federation online expense tracking tool, Library 2.0, MSC, OCLC web ILL, Online Federation Reporting tool, privacy, Wikis, , 10-part series on InfoTrac
- For Montana Library Certification Program Update: Worked with other MSL staff and focus group on updating the Certification Program, attended Focus Group meeting, developed survey, posted update information on the MSL website, and responded to questions about the update recommendations
- For current Montana Library Certification Program: approved 29 continuing education programs for credit, certified 9 librarians, enrolled 5 librarians in the program, and issued 1 OPI renewal certificate.
- Prepared and submitted the final report to the Gates Foundation for the Public Access Computer Hardware Upgrade Grant (PAC-HUG) grant which awarded \$295,500 to Montana libraries during 2006-2008
- Reviewed 11 collection management policies and worked on compilations of the 2008 Collection Management Honor Roll that will be announced at the Montana Library Association (MLA) meeting
- Continued posting to the MT Spanish Language Outreach (SLO) blog; the Montana SLO accomplishments will be spotlighted in a WebJunction webinar on May 13 that will feature 3 Montana librarians
- For the Professional Education and Employment for Librarians (PEEL) grant: continued monitoring the scholarship program; issued stipend agreements for 4 awards approved by the Commission; prepared grant agreements for 6 scholarship recipients to attend conferences and other trainings to enhance their college coursework; worked to resolve employment issues for scholarship recipients; attended a conference call meeting with the PEEL Advisory Committee

- Continued planning for the 2009 Fall Workshop scheduled for September 11-12 in Great Falls. Topics and presenters are being finalized and registration will begin in August
- Continued promoting College of DuPage teleconference programs that MT libraries and librarians can access for free
- Worked to finalize Robert San Souci's author tour; he is tentatively scheduled to make presentations at 15 elementary schools in Flathead County the week before MLA
- Updated MSC software on computer lab

Goal Three—Consultation and Leadership - *MSL provides consultation and leadership to enable its patrons and partners to reach their goals.*

- Made onsite consulting visits to: Belt, Chester, Choteau, Clancy, Columbus, Cut Bank, Deer Lodge, Denton, Dillon, Drummond, Ekalaka, Ennis, Havre, Helena, Hobson, Manhattan, Miles City, Missoula, Moore, Philipsburg, Sheridan, Stanford, Twin Bridges, Valier, and Virginia City
- Consulting topics included: AskMontana, board development, broadband survey, book challenges, budgeting, continuing education, certification, collection management, databases, districts, Facebook, federation meetings, federations, Firstsearch, Flickr, foundations, friends, grants, ILL, improving Library Board – Foundation relations, Internet problems, legal questions, library financing, MLA, montanalibrary2go, MSC, new director orientation, new building planning and construction, OCLC, open source software, PAC-HUG, PEEL, Federation Plans of Service, policies, record retention, salaries, school/public library combos, standards, state aid, strategic planning, TechAtlas, weeding, web pages, and wireless networks.
- Meetings, conferences, and training sessions attended: AskMontana, February BCR Board of Trustees, Broad Valleys Federation, Certification Update Focus Group, February Commission, Drummond School Community Library Steering

Committee, E-Rate conference calls, Jefferson County Board, Legal Reference for Public Librarians, Low InfoTrac usage, Montana Memory Project training, MSC Cataloging Committee, MSC Partners, MSC Executive Committee, MSC 4-Rivers, mymontanalibrary.org, Network Advisory Council (NAC), OFFLINE 2009 Conference, PEEL Advisory Council, Sagebrush Federation, South Central Federation, Spydus and Koha demos, Tamarack Federation, William Kohrs Library Board meeting, and WebJunction 2.0 summit

- **Goal Four—Collaboration** - *MSL promotes partnerships and encourages collaboration among its partners and patrons so that their information needs can be met.*
- Continued planning for May 21 Statewide Digital Summit and May 22 Preservation Planning Meeting. Three speakers coming to the Preservation Planning Meeting to discuss Long Term Access options.
- Worked with MSL staff on online Library 2.0 class
- Worked with Betsy Garlish and other MSL staff on improving AskMontana. Finalized plan of action, created a summary of last year's activities for NAC, and assisted librarians with AskMontana
- Staffed Virtual Reference Desk for AskMontana Cooperative
- Attended Billings Community Library Planning Committee meetings
- Assisted nine libraries with their applications to join the Montana Shared Catalog during FY2010
- Continued Montana Library Association Committee work
- Assisted Dillon Public Library to join the MSC 4-Rivers Resource Sharing group
- Continued work with Lincoln County Libraries (Libby, Troy & Eureka) to enable them to go live in the MSC Partners resource sharing group on April 3rd
- Worked with volunteer librarians to update the Book Club Wiki:
<http://montanabookclubcentral.pbwiki.com/>

Goal Five— Sustainable Success - *MSL is a well-run organization and a sought-after employer; it is efficient and effective (measured against partner and patron outcomes), and successfully engaged in its ongoing mission.*

- Continued working on employee job profile and performance evaluation updates
- Responded to information requests and reviewed bill drafts associated with the 2009 Montana Legislative session