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TO: Darlene Staffeldt
State Librarian

TO: Montana State Library
Commission

FROM: Kris Schmitz *KMS*
Central Services Manager

FROM: Darlene Staffeldt *DMS*
State Librarian

SUBJECT: FY 09 SECOND QUARTER FINANCIAL REPORT

DATE: January 21, 2009

Attached to this memo is the second quarter financial report for FY 2009, for your consideration.

PROGRAM 01 - OPERATIONS

Listed below is the summary of the changes reflected in the revised budget column.

Montana Shared Catalog – An increase of \$13,631 was added to the budget authority in the proprietary fund in order to pay for their share of the shared position.

In increase in the personal services budget for the funding of HB 13 Discretionary funds in the amount of \$15,793 which will be used to fund the pay plan.

E-Content – Private Libraries share collected was increased by \$47,772 for phase two of this project.

The amount of \$3,500 was spent this quarter out of the Talking Book Library Trust account for the Keystone Conversion. This amount was approved on the FY 09 1st quarter financial report.

LSTA GRANT FUNDING: - These appropriations were just set up as an estimate two years ago when the budget was submitted to the Governors Office. They are basically a place holder for LSTA funds. Through out the year I will be adjusting the appropriation between the LSTA years and moving the budget into projects as the year goes along.

*Closing out all LSTA 07 Projects. Reestablishing projects with LSTA 08
LSTA – FY 08 GRANTS

LSTA What's your story programming	15,097
LSTA Networking Consultants (HLN, BLG, GF)	161,340
LSTA Statewide Collaborative Services	73,333
LSTA Traveling Trainer	42,419

NRIS – Contract funding established this quarter.

One contract was received from a State Agencies and was established using Administrative Appropriation Authority (AA) and another contract was closed.

A contract with Department of Environmental Quality (DEQ) in the amount of **\$10,000** was closed. The agency lost the funding for this project. No funds were spent.

An agreement with Fish, Wildlife and Parks was received to provide mapping and spatial analysis to staff of FW&P. The contract is in the amount of **\$3,500**.

One contract was established using Budget Amendment authority (BA). BA authority is used when the funding source is federal dollars.

NRIS in cooperation with USGS will maintain, update, and improve the National Hydrography Dataset (NHD). The goal is to provide current, accurate, and consistent surface water geospatial data to meet the requirements of the National Spatial Data Infrastructure for hydrography. The grant amount was for \$30,000.

Please let me know if I can answer any questions.

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

Program 01 - OPERATIONS

FISCAL YEAR: 09
 REPORT PERIOD: 10/1-12/31/08
 YEAR EXPENDED: 50%
 PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	2,204,300	2,206,704	909,190	2,212,464	(5,760)	100%
OPERATIONS:						
Contracted Services	1,027,776	965,250	187,210	964,831	419	100%
*Periodical Elec Data	317,495	317,495	315,777	317,495	0	100%
Supplies and Materials	91,932	97,541	17,216	98,920	(1,379)	101%
Communications	54,267	53,549	27,653	54,601	(1,052)	102%
Travel	78,509	81,694	25,984	81,499	195	100%
Rent	361,685	361,685	149,549	360,000	1,685	100%
Repair and Maintenance	216,558	209,971	188,713	217,120	(7,149)	103%
Other Expenses	110,999	129,159	71,885	128,861	298	100%
TOTAL OPERATIONS	2,259,221	2,216,344	983,987	2,223,327	(6,983)	100%
EQUIPMENT:						
Library Books	51,684	51,684	2,396	51,683	1	100%
Equipment	5,000	5,000	0	5,000	0	100%
TOTAL EQUIPMENT	56,684	56,684	2,396	56,683	1	100%
SUB-TOTALS	\$4,520,205	\$4,479,732	\$1,895,573	\$4,492,474	(\$12,742)	100%
Federation Grants (CST)	176,122	176,122	176,122	176,122	0	100%
State Aid Grants	300,601	300,601	102,612	300,601	0	100%
Gates - PAC	49,600	49,600	35,820	49,600	0	100%
Gates - Spanish Grant	4,205	4,205	4,205	4,205	0	100%
LSTA - FY 07 Grants	252,066	293,193	293,193	293,193	0	100%
LSTA - FY 08 Grants	55,917	188,929	51,119	188,929	0	100%
LSTA - FY 09 Grants	208,780	208,780	0	208,780	0	100%
TOTAL GRANTS	1,047,291	1,221,430	663,071	1,221,430	0	100%
TOTALS	\$5,567,496	\$5,701,162	\$2,558,644	\$5,713,904	(\$12,742)	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

Program 01 - OPERATIONS

FISCAL YEAR: 09
REPORT PERIOD: 10/1-12/31/08
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
FUNDING:						
General Fund	2,497,626	2,513,419	1,031,778	2,526,960	(13,541)	101%
Coal Sev. Tax	550,006	550,006	509,294	550,006	0	100%
LSTA	393,769	393,768	145,506	393,768	0	100%
LSTA Grants	959,636	989,107	429,565	989,107	0	100%
IMLS-PEEL-RECRUIT II	194,527	194,527	17,202	194,527	0	100%
Private - MSC for shared position	6,302	6,302	6,302	6,302	0	100%
Private - CE Coordinators	2,400	2,400	1,601	1,601	799	67%
Private - E Content Library Share	45,000	92,772	52,019	92,772	0	100%
Privat Funds-Spanish	7,626	7,626	4,728	7,626	0	100%
Private Funds-PAC HUG	49,600	49,600	35,820	49,600	0	100%
RIT Funds	251,436	251,436	124,403	251,436	0	100%
State Agency Contracts	283,570	283,570	9,865	283,570	0	100%
AA-DEQ-Pipeline	10,000	0	0	0	0	0%
AA-DofA-MLIAC-Hydro	29,400	29,400	1,999	29,400	0	100%
AA-FW&P	0	3,500	845	3,500	0	100%
AA-MSU-MontView	9,540	9,540	175	9,540	0	100%
AA-DNRC-Water	5,482	5,482	3,299	5,482	0	100%
BA-USGS-FGDC	4,989	4,989	3,625	4,989	0	100%
BA-NRCS-FOREST	62,586	62,586	14,351	62,586	0	100%
BA-USGS-HYDRO		30,000	4,515	30,000	0	100%
NB -Custer County	4,000	4,000	1,849	4,000	0	100%
NB - Private Funds MT Shared Catalog	200,000	213,631	156,403	213,631	0	100%
NB-Talking Book Trust Acct.		3,500	3,500	3,500	0	100%
TOTALS	5,567,496	5,701,162	2,558,644	5,713,904	(12,742)	100%

MONTANA STATE LIBRARY FINANCIAL REPORT

MONTANA DIGITAL LIBRARY
FUNCTION: 12-LIBRARY & INFORMATION SERVICES DEPT.

FISCAL YEAR: 09
REPORT PERIOD: 10/1-12/31/08
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	414,860	414,860	186,418	411,265	3,595	99%
OPERATIONS:						
Contracted Services	70,644	70,644	31,825	70,644	1	100%
Supplies and Materials	6,010	6,010	1,000	6,010	0	100%
Communications	7,443	7,443	3,901	7,126	317	96%
Travel	6,589	6,589	3,955	6,589	(0)	100%
Rent	168,854	168,854	70,607	168,956	(102)	100%
Repair and Maintenance	75	75		75	0	100%
Other Expenses	4,771	4,771	2,156	4,770	1	100%
TOTAL OPERATIONS	264,386	264,386	113,443	264,169	217	100%
EQUIPMENT:						
Library Books	51,294	51,294	2,396	51,293	1	100%
Equipment	0				0	0%
TOTAL EQUIPMENT	51,294	51,294	2,396	51,293	1	100%
SUB-TOTALS	\$730,540	\$730,540	\$302,257	\$726,727	\$3,813	99%
Federation Grants (CST)						0%
State Aid Grants						0%
LSTA - FY 07 Grants						0%
LSTA - FY 08 Grants						0%
LSTA - FY 09 Grants						0%
TOTAL GRANTS	0	0	0	0	0	0%
TOTALS	\$730,540	\$730,540	\$302,257	\$726,727	\$3,813	99%
FUNDING:						
General Fund:	677,151	677,151	287,862	673,338	3,813	99%
Coal Sev. Tax:	53,389	53,389	14,395	53,389	0	100%
LSTA	0				0	0%
LSTA - GRANTS	0				0	0%
Talking Book Trust Acct	0				0	0%
TOTALS	730,540	730,540	302,257	726,727	3,813	99%

MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 20-LIBRARY DEVELOPMENT DEPARTMENT

FISCAL YEAR: 09
REPORT PERIOD: 10/1-12/31/08
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	310,760	317,736	155,587	321,324	(3,587)	101%
OPERATIONS:						
Contracted Services	229,694	271,764	57,419	271,425	339	100%
*Periodical Elec Data	317,495	317,495	315,777	317,495	0	100%
Supplies and Materials	8,439	8,739	1,430	10,094	(1,355)	116%
Communications	9,562	9,437	6,049	9,274	162	98%
Travel	9,960	9,560	4,231	9,478	82	99%
Rent	107,487	107,487	42,875	105,551	1,936	98%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	48,547	48,547	28,151	47,070	1,477	97%
TOTAL OPERATIONS	731,184	773,028	455,932	770,387	2,642	100%
EQUIPMENT:						
Library Books	0	0	0	0	0	0%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$1,041,944	\$1,090,765	\$611,519	\$1,091,710	(\$946)	100%
Federation Grants (CST)	176,122	176,122	176,122	176,122	0	100%
State Aid Grants	300,601	300,601	102,612	300,601	0	100%
Gates - PAC	49,600	49,600	35,820	49,600	0	100%
Gates - Spanish Grant	4,205	4,205	4,205	4,205	0	100%
LSTA - FY 07 Grants	252,066	293,193	293,193	293,193	0	100%
LSTA - FY 08 Grants	55,917	188,929	51,119	188,929	0	100%
LSTA - FY 09 Grants	208,780	208,780	0	208,780	0	100%
TOTAL GRANTS	1,047,291	1,221,430	663,071	1,221,429	0	100%
TOTALS	\$2,089,235	\$2,312,194	\$1,274,590	\$2,313,140	(\$946)	100%
FUNDING:						
General Fund:	603,306	603,348	238,503	605,093	(1,745)	100%
Coal Sev. Tax:	496,617	496,617	494,899	496,617	0	100%
LSTA	162,085	162,085	73,188	162,085	0	100%
LSTA - GRANTS	521,772	696,917	350,328	696,917	0	100%
IMLS-PEEL-RECRUIT II	194,527	194,527	17,202	194,527	0	100%
Private - MSC for shared position	6,302	6,302	6,302	6,302	0	100%
Private - CE Coordinators Conf	2,400	2,400	1,601	1,601	799	67%
Private - E-Content Library Share	45,000	92,772	52,019	92,772	0	100%
Private Funds - Gates - Spanish	7,626	7,626	4,728	7,626	0	100%
Private Funds - Gates PACHUG	49,600	49,600	35,820	49,600	0	100%
TOTALS	2,089,235	2,312,194	1,274,590	2,313,140	(946)	100%

MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 40-Talking Book Library

FISCAL YEAR: 09
REPORT PERIOD: 10/1-12/31/08
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	266,046	271,415	128,240	274,538	(3,123)	101%
OPERATIONS:						
Contracted Services	14,841	14,316	8,055	14,316	(0)	100%
Supplies and Materials	5,000	5,000	4,318	5,000	0	100%
Communications	7,325	7,325	3,405	7,465	(140)	102%
Travel	5,955	5,955	422	5,955	(0)	100%
Rent	81,611	81,611	34,160	81,760	(149)	100%
Repair and Maintenance	8,690	8,690	8,337	8,337	353	96%
Other Expenses	3,713	6,593	5,660	6,593	0	100%
TOTAL OPERATIONS	127,135	129,490	64,357	129,426	64	100%
EQUIPMENT:						
Library Books	390	390		390	0	0%
Equipment	0				0	0%
TOTAL EQUIPMENT	390	390	0	390	0	0%
SUB-TOTALS	\$393,571	\$401,295	\$192,597	\$404,354	(\$3,059)	101%
Federation Grants (CST) 0%						
State Aid Grants 0%						
LSTA - FY 07 Grants 0%						
LSTA - FY 08 Grants 0%						
LSTA - FY 09 Grants 0%						
TOTAL GRANTS	0	0	0	0	0	0%
TOTALS	\$393,571	\$401,295	\$192,597	\$404,354	(\$3,059)	101%
FUNDING:						
General Fund:	211,279	215,504	129,212	218,563	(3,059)	101%
Coal Sev. Tax:	0				0	0%
LSTA	182,292	182,291	59,886	182,291	0	100%
LSTA - Grants	0				0	0%
Talking Book Trust Acct.	0	3,500	3,500	3,500	0	0%
TOTALS	393,571	401,295	192,597	404,354	(3,059)	101%
Talking Book Trust Acct.						
Balance as of Oct 1, 2008	201,972					
Expenditures	(3,500)					
Donations from 10/1 - 12/31/08	1,671					
STIP Earnings (Avg. 2.39%)	1,548					
	<u>201,691</u>					
KeyStone Conversion	3,500					

MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 05- Administration

FISCAL YEAR: 09
 REPORT PERIOD: 10/1-12/31/08
 YEAR EXPENDED: 50%
 PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	312,503	317,083	149,034	319,757	(2,674)	101%
OPERATIONS:						
Contracted Services	75,454	72,889	46,567	72,809	80	100%
Supplies and Materials	47,905	47,905	2,926	47,929	(24)	100%
Communications	10,504	10,504	7,542	9,894	610	94%
Travel	19,000	19,000	7,545	18,835	165	99%
Rent	268	268	72	268	0	100%
Repair and Maintenance	37,435	37,435	9,054	37,386	49	100%
Other Expenses	34,885	34,885	16,331	34,894	(9)	100%
TOTAL OPERATIONS	225,451	222,886	90,036	222,015	871	100%
EQUIPMENT:						
Library Books	0			0	0	0%
Equipment	5,000	5,000	0	5,000	0	100%
TOTAL EQUIPMENT	5,000	5,000	0	5,000	0	100%
SUB-TOTALS	\$542,954	\$544,969	\$239,071	\$546,772	(\$1,803)	100%
Federation Grants (CST)						0%
State Aid Grants						0%
Gates - PAC						0%
LSTA - FY 07 Grants						0%
LSTA - FY 08 Grants						0%
LSTA - FY 09 Grants						0%
TOTAL GRANTS	0	0	0	0	0	0%
TOTALS	\$542,954	\$544,969	\$239,071	\$546,772	(\$1,803)	100%
FUNDING:						
General Fund:	493,562	495,577	226,638	497,380	(1,803)	100%
Coal Sev. Tax:	0				0	0%
LSTA	49,392	49,392	12,432	49,392	0	100%
LSTA - Grants	0				0	0%
Misc. Revenue:	0				0	0%
Talking Book Trust Acct.	0				0	0%
TOTALS	542,954	544,969	239,071	546,772	(1,803)	100%

**MONTANA STATE LIBRARY
NATURAL RESOURCE INFORMATION SYSTEM
FINANCIAL REPORT**

MONTANA DIGITAL LIBRARY
FUNCTION 70 - NRIS/Natural Heritage

FISCAL YEAR: 09
REPORT PERIOD: 10/01-12/31/08
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended This Period	Expended To Date	Balance	% Expd.
PERSONAL SERVICES	587,546	605,358	126,121	211,682	393,675	35%
OPERATIONS:						
Contracted Services	492,935	509,937	31,813	40,173	469,764	8%
Supplies and Materials	16,764	18,219	1,110	2,499	15,720	14%
Communications	14,790	14,790	3,530	5,930	8,860	40%
Travel	11,423	12,734	1,666	5,077	7,657	40%
Rent	3,465	3,465	918	1,835	1,630	53%
Repair and Maintenance	40,358	35,771	0	40,052	(4,281)	112%
Other Expenses	6,050	6,069	4,630	7,240	(1,171)	119%
TOTAL OPERATIONS	585,786	600,985	43,666	102,806	498,179	17%
EQUIPMENT:						
Library Books						
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$1,173,332	\$1,206,342	\$169,788	\$314,488	\$891,854	26%
FUNDING:						
RIT Funds:	251,436	251,436	65,338	124,403	127,033	49%
GENERAL Fund	512,328	521,839	75,115	149,563	372,276	29%
Fish Wildlife and Parks (FW&P)	69,389	69,389	9,865	9,865	59,524	14%
Dept. of Environmental Quality (DEQ)	88,928	88,928	0	0	88,928	0%
Mt. Depart. Of Transportation (DOT)	31,845	31,845	0	0	31,845	0%
Dept. of Natural Resources (DNRC)	49,155	49,155	0	0	49,155	0%
University	44,253	44,253	0	0	44,253	0%
AA-DEQ-Pipeline	10,000	0	0	0	0	0%
AA-DofA-MLIAC-Hydro	29,400	29,400	439	1,999	27,401	7%
AA-FW&P	0	3,500	845	845	2,655	24%
AA-MSU-Montview	9,540	9,540	0	175	9,365	2%
AA-DNRC-WATER	5,482	5,482	2,738	3,299	2,183	60%
USGS-FGDC - BA	4,989	4,989	0	3,625	1,365	73%
NRCS-FOREST-BA	62,586	62,586	9,269	14,351	48,235	23%
CUSTER COUNTY-NB	4,000	4,000	1,663	1,849	2,151	46%
USGS-Hydro-BA	0	30,000	4,515	4,515	25,485	15%
TOTALS	1,173,332	1,206,342	169,788	314,488	891,854	26%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
FY 09 OPERATIONAL BUDGET
State Library Commission**

	Budget General Fund	Expended To Date	Projected Year-End	Balance
Per Diem	3,350	1,350	3,350	0
TOTAL PERSONAL SERVICES	3,350	1,350	3,350	0
OPERATIONS:				
Contracted Services	0	0	0	0
Supplies and Materials	200	55	200	0
Communications	0	0	0	0
Travel	12,750	5,564	12,509	241
Rent	85	0	85	0
Repair and Maintenance	0	0	0	0
Other Expenses	700	0	700	0
TOTAL OPERATIONS	13,735	5,619	13,494	241
TOTAL BUDGET	\$17,085	\$6,969	\$16,844	\$241

Projections:	
2 Regular Commission Meeting	4,200
MLA Conference	3,000
ALA Washington	1,500
Other Travel Commission Business	1,175
	9,875

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 08 GRANT AWARD**

**LSTA - NETWORKING CONSULTANTS - HELENA
GRANT RUNS - 10/01/07 - 09/30/09**

FISCAL YEAR: 09
REPORT PERIOD: 10/01/2008 - 12/31/2008
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	46,969	46,969	13,274	45,979	990	98%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	2,000	2,000	0	2,000	0	100%
Communications	100	100	38	116	(16)	116%
Travel	2,000	2,000	564	2,000	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	500	500	0	500	0	100%
TOTAL OPERATIONS	4,600	4,600	602	4,616	(16)	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$51,569	\$51,569	\$13,877	\$50,596	\$973	98%
TOTALS	\$51,569	\$51,569	\$13,877	\$50,596	\$973	98%
FUNDING:						
LSTA:	\$51,569	\$51,569	13,877	50,596	973	98%
TOTALS	51,569	51,569	13,877	50,596	973	98%

**LSTA - NETWORKING CONSULTANTS - BILLINGS
GRANT RUNS - 10/01/07 - 09/30/09**

FISCAL YEAR: 09
REPORT PERIOD: 10/01/2008 - 12/31/2008
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	52,255	52,255	15,040	51,400	855	98%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	2,000	2,000	0	2,000	0	100%
Communications	400	400	131	201	199	50%
Travel	3,000	3,000	871	3,000	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	500	500	0	500	0	100%
TOTAL OPERATIONS	5,900	5,900	1,002	5,701	199	97%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$58,155	\$58,155	\$16,042	\$57,101	\$1,054	98%
TOTALS	\$58,155	\$58,155	\$16,042	\$57,101	\$1,054	98%
FUNDING:						
LSTA:	\$58,155	\$58,155	16,042	57,101	1,054	98%
TOTALS	58,155	58,155	16,042	57,101	1,054	98%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 08 GRANT AWARD**

**LSTA - NETWORKING CONSULTANTS - GREAT FALLS
GRANT RUNS - 10/01/07 - 09/30/09**

FISCAL YEAR: 09
REPORT PERIOD: 10/01/2008 - 12/31/2008
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	45,366	45,366	13,060	44,663	703	98%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	2,000	2,000	0	2,000	0	0%
Communications	750	750	187	733	17	98%
Travel	3,000	3,000	273	3,000	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	500	500	0	500	0	100%
TOTAL OPERATIONS	6,250	6,250	460	6,233	17	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$51,616	\$51,616	\$13,520	\$50,896	\$720	99%
TOTALS	\$51,616	\$51,616	\$13,520	\$50,896	\$720	99%
FUNDING:						
LSTA:	\$51,616	\$51,616	13,520	50,896	720	99%
TOTALS	51,616	51,616	13,520	50,896	720	99%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 08 GRANT AWARD**

**LSTA - Statewide Collaborative Services
GRANT RUNS - 10/01/07 - 09/30/09**

FISCAL YEAR: 09
REPORT PERIOD: 10/01/08 - 12/31/08
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	71,683	71,683	20,289	70,196	1,487	98%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	1,000	1,000	181	726	274	73%
Travel	400	400	0	400	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	250	250	0	250	0	0%
TOTAL OPERATIONS	1,650	1,650	181	1,376	274	83%
EQUIPMENT:						
Equipment					0	
Automation						
TOTAL EQUIPMENT	0	0	0	0	0	
SUB-TOTALS	\$73,333	\$73,333	\$20,470	\$71,573	\$1,760	98%
TOTALS	\$73,333	\$73,333	\$20,470	\$71,573	\$1,760	98%
FUNDING:						
LSTA:	\$73,333	\$73,333	\$20,470	\$71,573	\$1,760	98%
TOTALS	\$73,333	\$73,333	\$20,470	\$71,573	\$1,760	98%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 08 GRANT AWARD**

**LSTA - WHATS YOUR STORY PROGRAMMING
GRANT RUNS - 10/01/07 - 09/30/09**

FISCAL YEAR: 09
REPORT PERIOD: 10/1- 12/31/08
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	13,929	13,929	3,954	13,087	842	94%
OPERATIONS:						
Contracted Services	700	700	0	700	0	100%
Supplies and Materials	168	168	0	168	0	100%
Communications	300	300	0	248	52	83%
Travel	0	0	52	52	(52)	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	0	0	0	0	0%
TOTAL OPERATIONS	1,168	1,168	52	1,168	0	100%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT			0	0	0	0%
SUB-TOTALS	\$15,097	\$15,097	\$4,005	\$14,255	\$842	94%
TOTALS	\$15,097	\$15,097	\$4,005	\$14,255	\$842	94%
FUNDING:						
LSTA:	15,097	15,097	4,005	14,255	842	94%
TOTALS	15,097	15,097	4,005	14,255	842	94%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 08 GRANT AWARD**

**LSTA - TRAINER POSITION
GRANT RUNS - 10/01/07 - 09/30/09**

FISCAL YEAR: 09
REPORT PERIOD: 10/1- 12/31/08
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	36,419	36,419	10,416	35,826	593	98%
OPERATIONS:						
Contracted Services	0	0		0	0	0%
Supplies and Materials	500	500	57	500	0	100%
Communications	500	500	79	229	271	46%
Travel	4,500	4,500	771	4,500	0	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	500	500	0	500	0	0%
TOTAL OPERATIONS	6,000	6,000	907	5,728	272	95%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT			0	0	0	0%
SUB-TOTALS	\$42,419	\$42,419	\$11,323	\$41,555	\$864	98%
TOTALS	\$42,419	\$42,419	\$11,323	\$41,555	\$864	98%
FUNDING:						
LSTA:	42,419	42,419	11,323	41,555	864	98%
TOTALS	42,419	42,419	11,323	41,555	864	98%

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

Montana Shared Catalog

FISCAL YEAR: 09
REPORT PERIOD: 10/1- 12/31/08
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended this Quarter	Expended to Date	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	0	13,631	2,196	2,196	11,435	16%
OPERATIONS:						
Contracted Services	41,000	25,000	290	3,171	21,829	13%
Supplies and Materials	7,500	5,000	0	4,986	14	100%
Communications	500	1,000	105	210	790	21%
Travel	10,000	14,956	943	2,223	12,733	15%
Rent	0	0	0	0	0	0%
Repair and Maintenance	130,000	128,000	3,273	131,270	(3,270)	103%
Other Expenses	11,000	26,044	1,925	12,347	13,697	47%
TOTAL OPERATIONS	200,000	200,000	6,536	154,206	45,794	77%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT			0	0	0	0%
SUB-TOTALS	200,000	213,631	8,732	156,403	57,228	73%
TOTALS	200,000	213,631	8,732	156,403	57,228	73%
FUNDING:						
LSTA:	200,000	213,631	8,732	156,403	57,228	73%
TOTALS	200,000	213,631	8,732	156,403	57,228	73%

Montana Shared Catalog

Balance transferred in FY 09	268,852
Incoming new revenue	158,528
Expenditures	<u>(156,403)</u>
Cash Balance	270,978

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 07 GRANT AWARD**

**LSTA - NETWORKING CONSULTANTS - HELENA
GRANT RUNS - 10/01/06 - 09/30/08**

FISCAL YEAR: 09
REPORT PERIOD: 10/01/2008 - 12/31/2008
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	59,868	60,570	60,570	60,570	0	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	15	15	15	15	0	0%
Communications	365	154	154	154	0	100%
Travel	2,978	3,744	3,744	3,744	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	725	935	935	935	0	100%
TOTAL OPERATIONS	4,082	4,847	4,847	4,847	0	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$63,951	\$65,417	\$65,417	\$65,417	\$0	100%
TOTALS	\$63,951	\$65,417	\$65,417	\$65,417	\$0	100%
FUNDING:						
LSTA:	\$63,951	\$65,417	65,417	65,417	0	100%
TOTALS	63,951	65,417	65,417	65,417	0	100%

**LSTA - NETWORKING CONSULTANTS - BILLINGS
GRANT RUNS - 10/01/06 - 09/30/08**

FISCAL YEAR: 09
REPORT PERIOD: 10/01/2008 - 12/31/2008
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	64,347	64,474	64,474	64,474	0	100%
OPERATIONS:						
Contracted Services	708	708	708	708	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	828	696	696	696	0	100%
Travel	4,999	4,244	4,244	4,244	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	316	391	391	391	0	100%
TOTAL OPERATIONS	6,851	6,039	6,039	6,039	0	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$71,198	\$70,513	\$70,513	\$70,513	\$0	100%
TOTALS	\$71,198	\$70,513	\$70,513	\$70,513	\$0	100%
FUNDING:						
LSTA:	\$71,198	\$70,513	70,513	70,513	0	100%
TOTALS	71,198	70,513	70,513	70,513	0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 07 GRANT AWARD**

**LSTA - NETWORKING CONSULTANTS - GREAT FALLS
GRANT RUNS - 10/01/06 - 09/30/08**

FISCAL YEAR: 09
REPORT PERIOD: 10/01/2008 - 12/31/2008
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	57,711	58,271	58,271	58,271	0	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	1,307	1,031	1,031	1,031	0	100%
Travel	3,011	3,440	3,440	3,440	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	420	495	495	495	0	100%
TOTAL OPERATIONS	4,737	4,966	4,966	4,966	0	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$62,448	\$63,238	\$63,238	\$63,238	\$0	100%
TOTALS	\$62,448	\$63,238	\$63,238	\$63,238	\$0	100%
FUNDING:						
LSTA:	\$62,448	\$63,238	63,238	63,238	0	100%
TOTALS	62,448	63,238	63,238	63,238	0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 07 GRANT AWARD**

**LSTA - Statewide Collaborative Services
GRANT RUNS - 10/01/06 - 09/30/08**

FISCAL YEAR: 09
REPORT PERIOD: 10/01/08 - 12/31/08
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	72,024	72,609	72,561	72,561	47	100%
OPERATIONS:						
Contracted Services	86,617	68,811	68,811	68,811	0	100%
Supplies and Materials	0	0	0	0	0	0%
Communications	711	618	618	618	0	100%
Travel	72	72	72	72	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	65	65	65	65	0	0%
TOTAL OPERATIONS	87,465	69,566	69,566	69,566	0	100%
EQUIPMENT:						
Equipment					0	
Automation						
TOTAL EQUIPMENT	0	0	0	0	0	
SUB-TOTALS	\$159,489	\$142,174	\$142,127	\$142,127	\$47	100%
TOTALS	\$159,489	\$142,174	\$142,127	\$142,127	\$47	100%
FUNDING:						
LSTA:	\$159,489	\$142,174	\$142,127	\$142,127	\$47	100%
TOTALS	\$159,489	\$142,174	\$142,127	\$142,127	\$47	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 07 GRANT AWARD**

**LSTA - WHATS YOUR STORY PROGRAMMING
GRANT RUNS - 10/01/06 - 09/30/08**

FISCAL YEAR: 09
REPORT PERIOD: 10/1- 12/31/08
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	16,629	18,304	18,304	18,304	0	100%
OPERATIONS:						
Contracted Services	9,338	8,313	8,313	8,313	0	100%
Supplies and Materials	128	128	128	128	0	100%
Communications	48	48	48	48	0	100%
Travel	635	659	659	659	0	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	0	0	0	0	0%
TOTAL OPERATIONS	10,149	9,147	9,147	9,147	0	100%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT			0	0	0	0%
SUB-TOTALS	\$26,778	\$27,451	\$27,451	\$27,451	\$0	100%
TOTALS	\$26,778	\$27,451	\$27,451	\$27,451	\$0	100%
FUNDING:						
LSTA:	26,778	27,451	27,451	27,451	0	100%
TOTALS	26,778	27,451	27,451	27,451	0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 07 GRANT AWARD**

**LSTA - TRAINER POSITION
GRANT RUNS - 10/01/06 - 09/30/08**

FISCAL YEAR: 09
REPORT PERIOD: 10/1- 12/31/08
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	42,006	42,026	42,026	42,026	0	100%
OPERATIONS:						
Contracted Services	6,545	918	918	918	0	100%
Supplies and Materials	171	13,305	13,305	13,305	0	100%
Communications	884	503	503	503	0	100%
Travel	3,887	4,700	4,700	4,700	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	507	657	657	657	0	100%
TOTAL OPERATIONS	11,994	20,083	20,083	20,083	0	100%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT			0	0	0	0%
SUB-TOTALS	\$54,000	\$62,108	\$62,108	\$62,108	\$0	100%
TOTALS	\$54,000	\$62,108	\$62,108	\$62,108	\$0	100%
FUNDING:						
LSTA:	54,000	62,108	62,108	62,108	0	100%
TOTALS	54,000	62,108	62,108	62,108	0	100%