

# Memo

**To:** Commission Members  
**From:** Darlene Staffeldt, State Librarian  
**Date:** November 20, 2007  
**Re:** 2008 Commission Meeting Dates

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I am providing you with three options for a series of possible meeting dates in 2008. You have some options because of a number of considerations:

1. The Governor has asked all agencies to think "greener", think of ways to save fuel/energy, and one of those ways may be to have less in person meetings and or less meetings.
2. Some of our meetings have had lighter agendas and perhaps we could meet the needs of the State Library and the Montana Library Community with slightly longer meetings but less meetings.
3. There are some other state, regional, and national meetings that it would be nice to have funding to have Commissioners attend.

Option one: Our traditional every other month meeting dates for the 2008 Montana State Library (MSL) Commission meetings:

- February 12, 2008 - MSL Commission working retreat, Helena or nearby
- February 13, 2008 – MSL Commission meeting, Helena
- **April presents us with a need to make a decision**, we could meet the second Wednesday of the month (your normal meeting day) which would be **April 09, 2008** – 10:00 to 3:00 the meeting could be in Helena or Great Falls where the Montana Library Association (MLA) conference will be starting. Possible conflicts this day would be the Pre-conference Continuing Education sessions going on and/or the MLA Board meeting. OR you could meet following the April 12 MLA session, OR we could jump to the third or fourth Wednesday and meet on the **16<sup>th</sup> or 23<sup>th</sup> of April**.
- April 11, 2008 – MSL Commission reception at the Montana Library Association Conference
- April 12, 2008 10:15 – 11:45 am– "Conversations with Your State Library Commission, MLA Conference
- **April 12, 2008** 1:00 – 5:00 pm – MSL Commission meeting, Great Falls
- **April 16, 2008** – MSL Commission meeting, Helena
- **April 23, 2008** – MSL Commission meeting, Helena

- May 13 & 14, 2008 – National Library Legislative Day (NLLD), Washington D.C. – **Interest in attending?**
- June 11, 2008 – MSL Commission meeting, Helena.
- August 13, 2008 – MSL Commission meeting
- October 07-09, 2008 - MSL Commission meeting out in the state somewhere, visiting libraries to and from the meeting location. **This was very successful this past October and I would like to encourage you to do it again!**
- December 10, 2008 – MSL Commission meeting, Helena

Option two: Every other month meeting dates established but the meetings in June and December would be more tentative and planned as conference calls or web meetings only if necessary to meet at all.

- February 12, 2008 - MSL Commission working retreat, Helena or nearby
- February 13, 2008 – MSL Commission meeting, Helena
- April 12, 2008 1:00 – 5:00 pm – MSL Commission meeting, Great Falls
- May 13 & 14, 2008 – National Library Legislative Day (NLLD), Washington D.C. – **Interest in attending?** Additional funding saved from not doing in person meetings in June and December could mean funding available to help send two Commissioners to DC or provide full funding for one.
- June 11, 2008 – MSL Commission meeting via conference call or web meeting.
- August 13, 2008 – MSL Commission meeting
- October 07-09, 2008 - MSL Commission meeting out in the state somewhere, visiting libraries to and from the meeting location. **This was very successful this past October and I would like to encourage you to do it again!**
- December 10, 2008 – MSL Commission meeting via conference call or web meeting.

Option three: Go to quarterly in person meetings only. These meetings would be scheduled :

- February 12, 2008 - MSL Commission working retreat, Helena or nearby
- February 13, 2008 – MSL Commission meeting, Helena
- May 21, 2008 - MSL Commission meeting
- August 20, 2008 – MSL Commission meeting
- November 12, 2008 – MSL Commission meeting, Helena, Mt

Other options? Please let me know if you have any questions or suggestions. Thank you.