

**Network Task Force Meeting
Helena, MT
January 26, 2007**

Attendees: Brett Allen, Don Allen, Barry Brown, John Finn, Jodee Kawasaki, Lyn McKinney, Dee Ann Redman, and John York.

Staff: Tracy Cook, Bob Cooper, Sarah McHugh, Maggie Meredith, Darlene Staffeldt, Jennie Stapp, Julie Stewart, and Jess Tobin.

Visitors: Betsy Harper Garlish, Montana Tech Library/MT VR Coop.

Welcome, Introductions, Changes to Agenda

Staffeldt welcome everyone and as there were no changes to the agenda, she proceeded with the meeting. Andrine Haas is the only member not in attendance. She is having a grand opening for their remodeled facility and wasn't able to get away.

Minutes

Brown had the following changes to the October 27, 2006 minutes. On page five, under ILL Fulfillment Task Forces, change the second to last sentence to read "Brown thought this was brought up at the last meeting and he previously submitted a request to add Patricia Collins, Supervisor of ILL, and Copy Services at the Mansfield Library.

Legislative Update

Staffeldt sent an e-mail regarding legislative updates on 1/24/07. HB133 which is the Information Access Montana came up for executive action in the House Administration Committee on 1/25/07 and it was tabled. There were two things working against MSL yesterday which really didn't have anything to do with the bill. For some reason, the Governor's speech upset a certain party and so every vote yesterday in every committee was split. Democrats went one way and the Republicans went another. Because this bill was in a House committee, the Republicans are in control and because one of our Representatives was a Republican who had concerns about the bill, all the Republicans voted no and all the Democrats voted yes. The other problem occurred two days before. In Executive Action on the bill in the same committee a few days before, there was a lengthy discussion about Administrative Rules. There were legislators wondering why they are here making laws and then the agencies make all the rules. There were a lot of unhappy legislators. HB133 gives rule making authority, which the Commission already has, but it reiterates that they have rule making authority. Looking in hindsight this bill should have probably not been heard in Administration, but rather Education or Local Government, however we don't have that control. The third strike was that we had a couple of representatives who had spoken

with librarians that were not happy with this bill. The concern was mostly the ILL reimbursement issue, which we have been dealing with for quite some time. But the representative stood up and said my rural librarian is worried this will cost them their share of money and they are worried the Commission is not listening to them in a rule making process. The legislator made a couple other statements and stated he was going to vote no on this bill. Of course with two of them stating that and with the climate we were dealing with yesterday, that's all it took for the bill to go down. It failed totally. The vote was 10-8. Then the committee revived it, voted to reconsider it and tabled it. That gives us some options of trying to get it off the table and revoted on. You will be seeing from Lois Fitzpatrick a message about this. We need to know if the support is out there. We can't afford to get that bill opened again and have it crash again. Fitzpatrick will do a straw vote on Wired and see if the support is there. Depending on what we hear, we'll try to get it going again. We've also still got Julie French or Sam Kitzenberg's bill for library construction that we don't want to get caught and it not get a free hearing. We've still got the OCLC amendment to MSL's budget that McKinney asked the state budget folks to consider. Senator Reed is still considering offering that at some point. We've got a couple of other bills we want the legislature to look at favorably so we're trying to measure the strategy.

HB 132 is on floor today. It came out of committee 17-1. We're hoping that goes forward.

McKinney commended Staffeldt on her presentation of MSL's budget and the two students from Carroll College and they did a wonderful job. She commended Don Allen for his presentation also. Fitzpatrick is doing a great job too. McKinney reminded everyone that personal e-mails to the legislators and constituents can make a difference in pushing these bills forward.

Staffeldt said John York sent in testimony as well as a couple of teachers from his school. She suggested everyone watch Fitzpatrick's messages and that's when librarians need to contact their legislators. HB 374 is the library construction bill and it hasn't been set for hearing yet.

Newell asked if the OCLC amendment goes into affect how will that change what MSL does? Staffeldt said we'll try to get more into that package from OCLC especially if the full 600 comes into the amendment. Invoices wouldn't be sent to all the libraries. We'll make one check from the MSL.

Cooper said we can get away from the OCLC cost sharing formula. We would have the opportunity to approach libraries that haven't had funds for OCLC in their budgets. We probably have to change our training somewhat in order to get people up to speed and using OCLC's products successfully. The real benefit is that we can now say we have ways to help libraries in levels that they might never have been able to do.

LSTA update

For 2007 LSTA award they are going to be under continuing resolution through February 15. We won't have our official LSTA awards until after that date. We will be offered a second award to carry us through. She sent a survey for evaluation. Every address on the online directory received the survey. Jackson encouraged all to complete the survey. We'd like to have data collected by February 19. This is a requirement we have to complete. We're doing rural library sustainability grants. We met our training quotas and so are using that money for other projects. We'll send five public library directors to ALA. Four of these five have never been to ALA before. We will send two public library directors to OFFline this year. We have \$25,000 available to offer for one more scholarship for a Montana student through our Peel Grant. This grant enables a student to attend University of Washington (UW).

MSC Update/Introduction of new MSC staff member

McHugh introduced Jess Tobin as the new Shared Catalog Assistant. One of the things Jess is doing is help bring on four new libraries. They are Pine Hills Correctional Facility, Mineral County Public Library in Superior, Montana Public Service Commission and the Montana State Geological Library.

McHugh continued to give an update on the Shared Catalog program.

NCIP Pilot Project Update

McHugh reported on the NCIP (Network Circulation Interchange Protocol) project. This pilot is attempting to use OCLC as a central clearing house to connect two separate ILS systems.

Cooperative Digital Project

Stapp shared updated information on the Cooperative Digital Cooperative pilot project. This project is sponsored by OCLC promote the use of their digital archive through their cataloging module connection. It is going very well at this point.

Ask a Montana Librarian Update

Betsy said this program has been in place since 2004. Beginning in May 2006 they have been offering 24/7 access to a librarian. They have patrons call from around the state. They are working on finding a method to better track where the calls are coming from.

ILL Protocols/ILL Taskforce/Fulfillment Protocols

Staffeldt distributed a paper that lists brainstorming ideas and shows the direction she would like to move forward as a group.

It was agreed that the Network Task Force would change their name to Network Advisory Council and would continue to be an advisory group to the State Library Commission. A group would be developed and called Fulfillment Task Force. They will tackle such topics as interlibrary loan reimbursement program, interlibrary loan protocols, courier services statewide, collection development/assessment issues such as Overdrive and statewide databases, legislation needed, administrative rules and MSC. This would truly be a task force. They would come on board for a couple of years. They would make their recommendations to the Network Advisory Council and then be finished.

The Network Advisory Council would continue on with recommendations from the task force. Staffeldt is recommending membership on the fulfillment task force, not more than half of them being from the Network Advisory Council. Staffeldt recommends task force membership as being public library representative; school library representative, academic library representative, special library representative, Montana Shared Catalog representative, non connected large library (not currently connected involved with the fulfillment projects), non connected small library, borrower and not a net lender, University System library representative, and a member at large. Staffeldt doesn't envision that these people will solve all the issues, but rather sees these people as being the chairs of sub groups working on the sub issues and then bringing those issues to the Network Advisory Council for discussion.

Staffeldt asked for volunteers to work with her to determine exactly what the Fulfillment Task Force will begin doing. Jodee Kawasaki, Dee Ann Redman and Bruce Newell volunteered to assist Staffeldt. These four will visit within the next month and come up with drafts for the Network Advisory Council to look at. Redman will work on a wiki which would enable the Advisory Council to communicate more efficiently.

Status of Assistant Librarian

Staffeldt mentioned there were five applications received for the position, with two interviews being held, though no one was hired. The position will be readvertised soon.

Statewide Periodical RFP Draft Review and RFP Schedule

Staffeldt distributed the RFP form that was completed in 2003 for the statewide database. After discussion of the RFP form it was decided that members of the Advisory Council would review the forms and get back to Staffeldt and Cooper by February 9, 2007 with their changes. The group decided they would prefer to do a new RFP. It was decided to do it for two years with two more renewals.

Suggested additions and changes to the RFP were:

- Add marketing/training to the RFP;
- Ask the question – how would you market and train very small 1 person school and public libraries;
- Require vendor to attend MEA and MLA;
- Page 11 of the RFP – review the six mandatory items – change magazines to magazines and other content;
- Check with constituents to see if they want auto, testing, etc;
- Genealogy;
- Be able to specify pdf or html;
- Get full text in newspapers;
- Page 32 of RFP – delete item 54;
- Would like the ability for libraries to administer their own accounts – tell vendor libraries are going to authenticate themselves
- Reports delivered in Excel – would like to retrieve own reports and be able to customize reports;

Network Advisory Council agreed as far as the RFP:

- Do new RFP;
- Everyone will review old RFP, question list and old scoring sheet and get feed back to Staffeldt or Cooper by February 9, 2007;
- MSL will get a message to Wired asking what they would like looked at for new RFP;
- Get RFP out end of February or early March and back into MSL in April; and
- Get together in May so that a contract can be completed by July 5, 2007.

OCLC Group Services Contract

Staffeldt distributed a printed email she and Cooper received from Paul Cappuzzello at OCLC, which describes the price of renewing with them. It's been strongly recommended that we find a new cost allocation formula for this if the state doesn't fully fund this. There are two concerns as to why it needs to be discussed are: there is unlevelled things happening within school districts throughout the state and there are some not consistent happenings with the full cataloging libraries. Cooper and Staffeldt are not sure those two issues can be solved and are leaning toward keeping the same cost allocation for this coming year for two reasons. If the state does fund this, we wouldn't have to come up with a new formula. If that doesn't happen, we have to start working on a formula for the next year. Our recommendation is to go ahead with the cost formula the way it is now, recognizing there are some problems and we want to renew because it is the best price.

McKinney asked if the Montana comparative pricing is a statewide contract?

Newell said the renewal price is a lower basis so it's cheaper to stay with the existing contract rather than starting fresh.

Staffeldt said if stay with renewing the contract we have, we will have the price in the email. If MSL choose to renegotiate a new price, then it will be higher.

Newell stated that he needs to be careful about commenting on this. He can't comment in terms of his personal opinion.

The Network Advisory Council agreed that if the legislature did not give funding for OCLC, then MSL will renew current cost allocation formula for this year. Upon hearing the state isn't going to fund a new cost allocation, MSL will start looking at a new cost allocation.

Consideration of OverDrive

Staffeldt said that OverDrive is an audio book collection that can download. The MSC is interested in purchasing these books, but there are other libraries might be interested in this. Cooper put together a little committee, which Dee Ann Redmond, Sarah McHugh and Tracy Cook were part of. Staffeldt is hoping to see if the Advisory Council feels this is something we should pursue statewide.

Redmond said OverDrive is one of two vendors who are doing downloadable MP3 audio books. The other one is NetLibrary. Although they both do downloadable audio books, they have different technology for downloading, different purchasing models, different catalog of materials. We want to consider the options of both sides. Missoula and MSC are ready to purchase now, but not everyone on the committee is ready. There are some questions about the readiness of the user base. College towns are very technology friendly as are the bigger cities. But there are other areas that have people needing to be brought up to speed, so there was discussion as to whether we should we include some aspect of play away which are MP3 books contained in one little container. It was agreed that it is worth exploring and taking forward and offering it further.

Cook does not work on Ipods which is what the majority of people have.

Redman said another thing different between OverDrive and NetLibrary is that OverDrive has made agreements with the publishers they work with that allow patrons to burn information to a cd and NetLibrary works strictly with recorded books but does not allow burning to other media.

McHugh said OverDrive did a single sole source for MSC and are trying to cut a deal where you could bring in for a lower cost a separate ILS. In other words, Billings, Great Falls wouldn't be charged, but a second ILS would be another \$1500. The group felt we should look at NetLibrary.

York asked how libraries would be using OverDrive.

Redmond said when a person downloads a MP3, it places a cookie on the system and when the time is up and they no longer can have it checked out, it goes away and can't be played any longer until the renew or check it out again. At this point, the committee just wants to explore this.

McHugh said there has been some conversation about possible LSTA funds contributed to this project. Then we began talking about taking this outside of the MSC. Their estimated prices include \$22,000 or \$23,000 basic to start up; \$1,500 for every outside different ILS port; \$1,000/year maintenance per ILS; and a 440,000 suggested start up collection value.

The only other step that has been taken is to make both NetLibrary and OverDrive representatives come to MLA. At Offline we will talk this up with libraries to see what the interest is there.

Newell suggested the Network Advisory Council say yes to MSC and other interested parties to proceed with this and offer them up to some amount of LSTA funds to help them make this a statewide offering as a demonstration project for the next 18 – 24 months and see what can be learned from this process. Newell suggested letting MSC put up the money they have available and make LSTA money available to the other interested parties. We're talking about a reassignment of LSTA monies already available to MSC.

McHugh suggested having an ad hoc committee to review the project. McKinney would like to have a school representative on the committee. John York volunteered to do be on the committee. Dee Ann Redman will also be on the ad hoc committee. It was agreed that there will be no LSTA 2006 funds allotted for the project, though there may be some MSC funds for the project.

Next Meeting Date

The next meeting will tentatively be May 15, 16, 17 and the Council will be reviewing the RFPs that have been submitted.

Meeting adjourned at 3:30.