

**State Librarian's Report**  
**June 8, 2007 through July 23, 2007**  
**Prepared for August 8, 2007 Commission Meeting**  
**by Darlene Staffeldt**

**Goal One – Content** – *Montana State Library (MSL) acquires and manages relevant quality content that meets the needs of Montana library partners and patrons.*

- Worked with appropriate staff, Attorney, Department of Administration and Thomson Gale folks to move the Statewide Database contract along. Waiting for two final signatures and then we will have a new contract with Thomson Gale.

**Goal Two—Access** – *MSL provides libraries, agencies, and its partners and patrons with convenient, high quality, and cost-effective access to library content and services.*

- Meet weekly with Managers to follow up on issues, answer questions, seek information and/or provide guidance.
- Met with Christie Briggs as appropriate to follow up on issues, answer questions, and/or provide guidance.

**Goal Three—Consultation and Leadership** - *MSL provides consultation and leadership to enable its patrons and partners to reach their goals.*

- Consulted on Fulfillment Task Force issues, budgets and funding issues for local libraries, hiring and evaluation of new public library directors, public library standards, LSTA long range planning, library legislation, state aid for libraries, and other public library issues with local trustees and public library directors.
- Participated in June Federation Coordinator's meeting.
- Participated in June State Library Commission meeting.
- Prepared orientation session for new Commissioners.
- Worked with staff to prepare meeting materials for Fulfillment Task Force first meeting scheduled for August 3<sup>rd</sup>.
- Met with members of the Governor's office for a legislative debriefing and future plans discussion.

- Participated in an interview for the OCLC Western newsletter article on State Librarians from Western states.

**Goal Four—Collaboration** - *MSL promotes partnerships and encourages collaboration among its partners and patrons so that their information needs can be met.*

- Attended some of the Library Development Division three day retreat to learn more about library and web 2.0 and the many new tools we need to make use of as we serve our patrons.
- Met with Dick Clark, Chief Information Officer of Montana, visited about statewide technology issues including new data centers and agency Information Technology Purchasing Requests (ITPR) processes.
- Met with Robin Trenbeath, Geospatial Information Officer of Montana, visited about statewide GIS issues including but not limited to the portal at the State Library, and improving relationships between MSL staff and Geographic Information Services Bureau (GIS Bureau) staff as well as Information Technology Services Division (ITSD) staff.
- Visited with Arlynn Fishbaugh, Executive Director of the Montana Arts Council regarding their legislative debriefing appointment with Governor's office, as well as Council and Commission appointments.

**Goal Five— Sustainable Success** - *MSL is a well-run organization and a sought-after employer; it is efficient and effective (measured against partner and patron outcomes), and successfully engaged in its ongoing mission.*

- Monitored budget regarding personnel issues and possible end of year expenditures.
- Participated in New Performance/Competency Based work plans training for Supervisors presented by Jim Kerins and Brian Cameron from CMS, LLC.
- Worked with Kerins to set up staff meetings/training with the new work plan structure.
- Began review of State Library Commission policies.