

Library Information Services activities during June and July 2006.

LIS Goal 1: State employees have the information that they need to make good public policy recommendations and decisions.

- LIS staff gave an overview of library resources and services at the New Employee Orientation for state government workers.
- LIS staff participated in MSL long range planning discussions.
- MSL filled the position for LISD web programmer/analyst. The name of this new hire is Chris Stockwell. He was hired 7/17/06. This hire advances all four LISD goals.

LISD Goal 3: Montana citizens have easy access to a comprehensive collection of state publications.

- The new LISD web programmer/analyst has been doing new hire orientation with managers and staff. In this process, he is being introduced to the goals, objectives, and vision of the MSL and his position.
- To document the results of this orientation for complete development, he is in the process of preparing a comprehensive Use Case for upgrading the management of state agency publications by the MSL. A Use Case is a software planning tool. This tool enables visualization of the functionality needed by various players in an automated system. For MSL, a preliminary list of the players includes librarians, state employees, state agencies, MSL staff, Commission, and the public. The initial Use Case will be a discussion draft, which can be used by MSL to specify the functionality needed to enable it to achieve its objectives, goals, and vision related to state agency publications.

LIS Goal 4: Users have easy and comprehensive access to information through the library.

- The LISD web programmer/analyst built a training and testing server using an excess workstation and some free Microsoft Express software. This server includes Windows Server 2003, SQL Server 2005 Express and Visual Studio C# Express. Cindy Phillips, MSL Network Administrator, provided necessary assistance.
- The LISD web programmer/analyst reviewed SharePoint as a potential tool for team collaboration within the library and for use by library users or libraries.
- LIS counted 2057 separate visits to the physical collection during the months of June and July. This includes workshop and orientation attendees from both LIS functions and other agency uses of the library's conference rooms.