

Library Development Department

September 21– November 30, 2005

LDD Goal 1: Montana public librarians and trustees have easy access to the training that they need to provide quality library services to their communities.

Made onsite visits to Arlee, Belt, Boulder, Bridger, Cascade, Choteau, Colstrip, Columbus, Conrad, Darby, Denton, Fairfield, Glasgow, Glendive, Lewistown, Polson, Red Lodge, Scobey, Townsend, West Yellowstone, and Winnett.

Consulted on thirty-one different topics (Gates grants, legal, scholarship awards, personnel, trustee, e-rate, board issues, automation, policies, and federation issues) with staff and trustees from fifty-one libraries statewide.

Continued work on Professional Education and Employment for Librarians (PEEL) monitoring 2004 and 2005 scholarship awards and promoting the 2006 library stipend program. Continued planning and implementation of PEEL II 2006 scholarship program and recruitment campaign.

Managed preparation and field deployment of MSL laptop labs.

Attended the October Commission meeting in Darby.

Presented library policies workshop at South Central Federation meeting in Billings.

Presented workshop on blogs at Sagebrush Federation meeting in Colstrip.

Coordinated registration and participation for Montana libraries in the 2005-2006 College of DuPage teleconference series.

Distributed 2006 Summer Reading Program manuals to public libraries and branches.

Attended Fall Workshop in Great Falls including a lunch meeting of library trustees at the workshop. During the 2-day event, MSL staff presented sessions on blogs, programming for seniors, and dealing with change.

Attended 2005 Trustee Workshop in Missoula on evaluation of library services and staff.

For Montana Library Certification Program approved 20 training events for continuing education credit, enrolled 4 individuals in the program, certified 7 individuals, and issued 17 Office of Public Instruction renewal certificates.

Started compiling the 2005 Collection Management Honor Roll.

Attended Montana Library Association 2006 Conference Planning Committee meeting in Missoula.

Worked on the Library Board Education Program and participated in a program debriefing meeting in Great Falls.

Conducted board trainings for Jefferson County, Polson, Winnett, and Laurel.

Worked with Department of Administration personnel office to finalize position descriptions and establish classification rankings for training specialist and support associate positions.

Continued work with Western Council of State Libraries on establishing a regional certification program for librarians. Attended a Western Council meeting in Jackson, Wyoming.

Worked on revising/updating the Montana Public Library Trustee Handbook.

LDD Goal 2: To improve library services to citizens by establishing an adequate and stable taxing district.

Worked on Public Library District Handbook and began preliminary distribution to interested libraries.

Conducted briefings on library district establishment for library boards in Jefferson County and Polson.

LDD Goal 3: To ensure that all Montana citizens have access to quality library services.

Attended the Montana Library Association's Academic and Special Library Division/Public Library Division retreat at Chico Hot Springs.

Organized genealogy workshops in Great Falls and Havre.

Participated in MSL strategic planning meetings laying the groundwork for development of a new statewide plan.

Attended Montana Library Association website planning and design meeting.

Attended Library Services and Technology Act (LSTA) training conference in Washington, D.C.

Conducted long-range planning workshops for Choteau, Laurel, Winnett and libraries in the Pathfinder and Golden Plains federations.

LDD Goal 4: Montana citizens will understand, value, and use the services of Montana's libraries.

Staffed the MSL booth at the Montana Education Association-Montana Federation of Teachers (MEA-MFT) annual conference in Missoula.

Attended Lewis & Clark Library's rollout of the statewide seniors programming project.

LDD Goal 5: Montana citizens have easy and complete access to the information that they need at their libraries.

Assisted libraries with FirstSearch ILL and Connexion tools.

LDD Goal 6: Citizens and students have easy access to and use multiple electronic information resources through their libraries.

Participated in a series of meetings to facilitate Montana's participation in two new grant programs from the Bill and Melinda Gates Foundation.

Met with Broadwater School Community Library administrative and technology officials to assist them with developing a back-up strategy to protect and secure their electronic data.

LDD Goal 7: Montana citizens can easily access the holdings of all Montana and OCLC libraries and online electronic resources through their libraries.

Conducted OCLC FirstSearch ILL workshops in Missoula, Glendive and Kalispell.

Conducted OCLC CatExpress workshops in Missoula and Red Lodge and for Bainville Schools (by phone).

Conducted InfoTrac workshop in Billings.

Answered questions about E-rate and assisted libraries with getting the required forms submitted.

Attended Montana Shared Catalog fall meeting in Lewistown.