

Library Development Department

May 23 – July 27, 2005

LDD Goal 1: Montana public librarians and trustees have easy access to the training that they need to provide quality library services to their communities.

Made onsite visits to twenty six libraries across the state

Consulted on thirty-five different topics with staff and trustees from eighty-three libraries statewide

Worked on Library Board Education Program and attended LBEP Training Institute

Conducted board training for Lewis & Clark Public Library

Attended Federation meetings of Pathfinder and South Central

Consulted on Sagebrush Plan of Service and federation coordinator change

Presented policies workshop at South Central meeting

Attended June State Library Commission meeting in Helena

Worked with PEEL scholarship recipients and Advisory Committee, prepared and submitted interim PEEL report to IMLS, updated PEEL Web site

Formalized membership of PEEL II Advisory Committee and submitted documentation to IMLS accepting the new grant award

Consulted with over 40 libraries on a wide range of library development and technology topics

Conducted onsite board training for five libraries using Library Board Education Program volunteer trainers and LDD staff

Continued development work on providing an online training calendar to create more awareness among Montana librarians about training opportunities

Completed final preparations for summer computer trouble-shooting workshops for public libraries funded by the Gates Foundation

Conducted training sessions on InfoTrac in Wolf Point and the Patriot Act in Plentywood and Big Horn County

Worked on an additional evaluation component for the Library Board Education Program and scheduled the library board training sessions for the remainder of the program.

Worked on Outcome Based Evaluation (OBE) components for the Library Board Education Program and the MSL Trustee Workshops. Attended OBE training in Sheridan, Wyoming.

Attended ALA Summer Conference in Chicago

Continued work to ready the replacement laptop lab for deployment

Marketed and conducted registration for the "Deweying It" workshops in Great Falls and Havre

Continued planning for Fall Workshop. Continued work on a change management session to be part of the offerings

For Montana Library Certification Program approved eight training events for continuing education credit, certified two individuals, issued eight Office of Public Instruction renewal certificates, and renewed MSL's status as OPI provider

Attended Summer Institutes in Butte and Billings; 32 librarians and trustees participated in the training

Worked on planning and registration for the Gates computer troubleshooting workshops

Continued planning for fall 2005 Trustee Workshops in Missoula and Billings

Finalized topics and presenters for Fall Workshop and started preparation of registration materials

Met with University of Washington iSchool staff concerning PEEL II scholarship program

Attended meeting of Western Council task force to design a regional library certification program

Attended state records custodian meeting representing MSL

Chaired MSL's Governor's Award for Excellence in Performance Committee

LDD Goal 2: To improve library services to citizens by establishing an adequate and stable taxing district.

Finished draft of Library District Handbook

Began planning of library district organization effort with two public libraries.

LDD Goal 3: To ensure that all Montana citizens have access to quality library services.

Facilitated third and final community planning meeting for Carnegie Library Big Timber's Planning for Results process

Selected 115 new books, CD-ROMS and DVDs for MSL's library development collection and prepared an annotated bibliography to promote use of the materials

Facilitated a two-day strategic planning retreat with the Lincoln County Library Board and staff in Libby.

Attended a library board meeting in Belt.

LDD Goal 4: Montana citizens will understand, value, and use the services of Montana's libraries.

Attended Statewide Marketing Committee meetings

LDD Goal 6: Citizens and students have easy access to and use multiple electronic information resources through their libraries.

Assisted libraries with completion of their reports for the Gates Staying Connected grants

LDD Goal 7: Montana citizens can easily access the holdings of all Montana and OCLC libraries and online electronic resources through their libraries.

Attended Montana Share Catalog annual members meeting

Prepared LSTA agreements for MSC Start-Up and Unicorn License projects

Answered questions about e-rate

Assisted libraries with FirstSearch ILL, MLNCAT, and Connexion

Completed scheduling of OCLC and InfoTrac fall training.