

Library Development Department

September 29, 2004 – November 19, 2004

Agency Goal #1: Montana State Library employees have pleasant, efficient, and sufficient office and work areas.

Continued work on planning for reallocation and remodeling of State Library office space

Attended computer network security training for state employees

LDD Goal 1: Montana public librarians and trustees have easy access to the training that they need to provide quality library services to their communities.

Conducted library advocacy workshops in Missoula and Billings that featured presenter Jeanne Goodrich. Ms. Goodrich, an independent consultant specializing in public library management issues, has over 30 years experience in all aspects of public libraries. She has done extensive teaching and training, written for professional journals, and co-authored *Staffing for Results*, a book in the highly regarded management series published by the Public Library Association. Her presentation was very well received by the approximately 60 library trustees, friends and foundation board members, and librarians in attendance.

Taught filtering workshop and made presentation on new MLN Union Catalog and FirstSearch interface at MEA/MFT

Attended Pathfinder meeting in Conrad

Attended South Central Meeting in Billings

Attended Sagebrush Federation meeting in Wibaux

Attended ASLD/PLD conference at Fairmont

Continued finalizing arrangements for Library Board Education program

Met with Library Standards committee to finalize recommendation for revised public library standards

Continued working to arrange workshops about children's services and FirstSearch ILL for Pathfinder federation

Attended October Library Commission meeting

Continued work on configuration and troubleshooting of the laptop computer training lab

Consulted on over forty different topics with staff from eighty-five libraries across the state

Made onsite visits to ten libraries across the state

LDD Goal 2: To improve library services to citizens by establishing an adequate and stable taxing district.

Responded to queries from three libraries interested in establishing a public library district

Continued work on language changes to the current public library district laws to facilitate participation of city libraries in the district creation process

LDD Goal 3: To ensure that all Montana citizens have access to quality library services.

Worked with Federation Coordinators to complete 2003-4 annual report process

Attended Montana Shared Catalog annual meeting in Bozeman

Conducted board training session for Jefferson County Library Board

LDD Goal 5: Montana citizens have easy and complete access to the information they need at their libraries.

Taught Shelby library staff how to use FirstSearch ILL

Helped update library directory

Taught customer service workshop at South Central meeting

LDD GOAL 6: Citizens and students have easy access to and use of multiple electronic information resources through their libraries.

Taught Ebsco Auto Repair database and marketing of databases in Great Falls and Havre

Taught InfoTrac at MEA/MFT in Helena and at Bitterroot Public Library (Hamilton)

Finalized details for InfoTrac training in the East

Continued monitoring Gates Staying Connected Grant program for fifty-one libraries receiving awards

Consulted with Flathead County Library and Great Falls Public Library regarding their demonstration of the Useful DiscoverStation networking solution for public access to the Internet

LDD Goal 7: Montana citizens can easily access the holdings of all Montana and OCLC libraries and online electronic resources through their libraries.

Conducted OCLC Training in Glendive and Billings