### Montana Talking Books Library

# TBL Goal 1: To ensure that all eligible clients know about the availability of services from MTBL and to make enrollment and use of the service easy for users.

MTBL Outreach presentations included five in July (in Helena) and 63 in August (in Helena). These focused on Lobe Library participants, the Rocky Mountain Homemaker's Club and Capital City Chapter of the Montana Association for the Blind members.

MTBL conducted five internal library tours in July and one in August.

MTBL's 2004 Summer Reading Program "Read...Your Guide to Discover New Worlds", concluded on August 6. Student participants completed nine of fourteen reading contracts. Bonus activities were completed by two of the fourteen. Prizes were awarded to all students, with additional prizes given for students completing bonus points.

Our Machine Lending Agency completed the Machine Reconciliation Report in August, which is required annually by the National Library Service.

## TBL Goal 2: MTBL will plan and implement a smooth transition to a digital format to ensure that the potential for expanded services are available to MTBL patrons.

In July and August, nine titles were completed at both MTBL recording studios:

"Girl From the Gulches" by Ellen Baumler; "Big Sky Café and Other Schools I've Attended" by Jack Bogut; "The Ghost of Major Pryor" by Donald Honig; "Been Any Bigger I'd Have Said So!" By Scotty Zion; "Lift Me to the Sky at Sunrise" by Martin Peterson; "Curve of the World" by Marcus Stevens; "The Truth About Butte" by Mike Byrnes; "When the Meadowlark Sings" by Nedra Sterry and "The Grand and the Glorious" by Dan Cushman.

# TBL Goal 3: Allow service to the patrons to be provided more efficiently and effectively by providing enough space for the collection.

The 2005 Xcess (weeding) process has reached to RC44000. Instead of moving offsite, these will be moved downstairs with the re-organization move in October/November, 2004.

MTBL staff members continue to weed the collection in preparation for the re-organization move.

MTBL staff members have worked with LISD staff organizing shelving for both collections in preparation for the re-organization move.

#### TBL Goal 4: Increase productivity and satisfaction of staff members and volunteers.

Staff attended two Keystone Automated Library System Webinars on the Version 7 software in July.

David Whittall, new Network Consultant to Montana from the National Library Service visited the Montana Talking Book Library on August 16 and 17. Recommendations will be forthcoming at the December 2004 Commission meeting.