

Library Development Department

July 27, 2004 - September 28, 2004

Agency Goal #1: Montana State Library employees have pleasant, efficient, and sufficient office and work areas.

Continued work on planning for reallocation and remodeling of State Library office space.

LDD Goal 1: Montana public librarians and trustees have easy access to the training that they need to provide quality library services to their communities.

Attended Fall Workshop 2004 in Great Falls in September. 114 librarians from across the state attended including 75 from public libraries, 18 from school libraries, three from combined public/school libraries, five from academic libraries, six from special libraries, and seven library trustees.

Conducted MLNCat and CatExpress training in Havre.

Conducted Strategic Planning training in Glasgow and Wolf Point.

Presented sessions at the Fall Workshop on time management tools, effectively using statistics, and library automation.

Continued development work on "train the trainer" program for trustees.

Finalized details for the October and November trustee workshops scheduled in Missoula and Billings. Registration for the workshops has started with a mailing to all Board chairs.

Attended August Library Commission meeting.

Worked on configuration and troubleshooting of the laptop computer training lab,

Began work coordinating the new season of College of DuPage teleconference programs made available through Montana's BCR (Bibliographic Center for Research) membership. Eight sites hosted the first teleconference on copyright.

Continued working with UM-Helena College of Technology to develop and market a new library technology course. The two-credit class will be offered in the spring term as an online course.

Participated in Library Development Department staff meeting in August.

Montana Library Certification Program: approved 25 training sessions for continuing education credit, issued 5 certificates to librarians meeting certification requirements, issued 14 Office of Public Instruction renewal certificates for library training, and enrolled seven people in the certification program. Completed application materials and received approval from the Office of Public Instruction for the State Library to continue to be an approved provider of renewal credits for the next year.

Attended Networking Task Force meeting in September.

Assisted Professional Education and Employment for Librarians (PEEL) scholarship awardees with tuition payment procedures and documentation.

Consulted on over fifty different topics with staff from sixty-four libraries across the state.

Made onsite visits to fifteen libraries across the state.

Attended the Darby Public Library grand opening.

LDD Goal 2: To improve library services to citizens by establishing an adequate and stable taxing district.

Presented Library District Law changes to the Legislative subcommittee on Education and Local Government.

LDD Goal 3: To ensure that all Montana citizens have access to quality library services.

Presented Federation law changes, as well as State Publications Center – permanent public access law changes to the Legislative subcommittee on Education and local Government.

LDD GOAL 6: Citizens and students have easy access to and use of multiple electronic information resources through their libraries.

Continued monitoring Gates Staying Connected Grant program for fifty-one libraries receiving awards.

Attended a Montana Geographic Information Council (MGIC) meeting.

LDD Goal 7: Montana citizens can easily access the holdings of all Montana and OCLC libraries and online electronic resources through their libraries.

Worked with ITSD and SIRSI to submit appropriate purchase order for new Shared Catalog servers.