

Date: September 29, 2003

To: MSL Commission

From: Sue Jackson

Re: LSTA update

Below are updates on three FY 2003 LSTA grant projects I monitor.

Fall Workshop 2003

This year's Fall Workshop, MSL's 5th annual, was held September 26-27 in Lewistown at the Yogo Inn. Training was offered on 13 topics including collection development, using MicroSoft Access, change in the workplace, digital image databases, providing quality customer service by telephone or in person (2 sessions), CIPA and computer filtering, the statewide marketing campaign, forming partnerships in the community, weeding the collection, using policies and procedures, the future of libraries, and young adult services for school and public libraries.

97 registrations were received by the September 19 deadline, and 87 librarians and trustees actually attended the event. This included 58 public librarians/staff, 15 school librarians, 11 trustees, 1 special librarian, 1 school librarian/public library trustee, and 1 lawyer. Six MSL staff also attended the workshop and five of those staff members made presentations during the two-days of training. Comments and evaluation forms completed by participants indicate that the workshop was both beneficial and appreciated. A more formal outcome-based evaluation of three sessions will be done in the next few months as LDD staff conducts follow-up interviews with librarians about the training they received and the subsequent benefit to their libraries and patrons.

Total cost of the workshop is not yet known. Presenter and staff expenses are estimated at \$4500. Additional expenses will include meeting rooms, equipment use, and refreshment/lunch costs, which will soon be billed to MSL by the Yogo Inn.

Montana Shared Catalog – Eastern Libraries

The project to add six libraries from the eastern part of the state to the Montana Shared Catalog continues. The Missoula Public Library, which administers the project, has now made two payments to SIRSI totaling \$95,571. That leaves a balance of \$10,965 in this grant.

Summer Institute 2004

The site and dates for next year's MSL Summer Institute have been selected. The weeklong institute will be held on the MSU campus in Bozeman during June 7-11. The leadership training is being planned for directors of public libraries who do not have an MLS degree. A proposal for a formal four-year curriculum for the summer institute has been prepared by LDD staff and submitted to the State Librarian for consideration.