

**MONTANA STATE LIBRARY COMMISSION
PER DIEM POLICY**

Commission per diem will be paid for all days that Governor-appointed Commission members are engaged in official Commission business. This will include Commission meetings, retreats, and travel days. If Commission members attend other functions, which the Commission has approved, the member will be paid a per diem. Per diem for travel days will be paid on a prorated basis. Any travel that begins or ends at 1:00 p.m. or later will be reimbursed at one-half of the maximum per diem for that day.

Current law stipulates the per diem amount. Commissioners who represent the University System and the Superintendent of Public Instruction, normally do not receive per diem. However, if they are engaged in official Commission business on a day other than a normal workday for which they would be paid, they are eligible for per diem.

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Deleted: It will also include any days at which designated members are attending functions, which have been authorized as essential Commission business by the membership of the Commission.¶

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Deleted: Reimbursement is a maximum of \$50/day. In other words, if a Commission member travels for a number of hours following a daylong meeting, the reimbursement for that day will still be \$50.¶

The Commissioner who represents

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Adopted by State Library Commission December 8, 1993