

## MEMO

**To:** State Library Commission  
**From:** Darlene Staffeldt for Karen Strege  
**Re:** Public Library Standards administrative rules  
**Date:** October 5, 1999

On September 10, MSL hosted the hearing on the draft administrative rules regarding public library standards. Enclosed please find the following:

1. Transcript of the hearing for your information.
2. A copy of the fax from Nora Verpoorten referred to in the hearing transcript. This fax was received at the State Library on October 1, 1999; it was not received prior to this time. We are sharing it with you at this time because we shared previous comments with you earlier in the process. A follow up letter has been sent to Nora to let her know that the letter was received and that it is being shared with all of you.
3. A copy of the proposed responses and alterations in the draft administrative rules prepared after receipt of the attorney's review.

The Commission can take the following actions:

- A. Send it back to the State Librarian for further modifications (Action **must** be taken no later than the December 1999 Commission meeting, or the rule making process is disrupted and the whole process will have to be re-initiated).
- B. Approve the draft language and complete the rule-making process.
- C. Modify the draft language and complete the rule-making process.