

Federation Annual Report FY 2015 July 2014 Through June 2015

SIGNATURES

Federation	Tamarack		
Coordinator's Library	Missoula Public Library		
Coordinator	Honore Bray		
	Signature _____	Date _____	
Chairperson - Board of Trustees	Rita Henkel		
	Signature _____	Date _____	

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

AWARD/EXPENSE SUMMARY

Total CST Award: \$41,220.81
Total CST Expended: \$41,220.81

EXPENDITURES BY PROGRAM

Program 1 - Two Membership Meetings	\$7,998.81
Program 2 - Training and Professional Development	\$9,382.52
Program 3 - Technology	\$16,345.48
Program 4 - Expanding and sharing collections	\$7,119.00
Program 5 - Planning for Building Improvement	\$375.00
	Total: \$41,220.81

EXPENDITURES BY LIBRARY

Library	Status	Total Award	Award Expenses	Local Expenses
Bitterroot Public Library	Active	\$2,373.00	\$2,373.00	\$0.00
Darby Community Public Library	Active	\$2,373.00	\$2,373.00	\$152.77
ImagineIF Kalispell	Active	\$2,373.00	\$2,373.00	\$0.00
Lincoln County Public Libraries	Active	\$2,373.00	\$2,373.00	\$571.00
Mineral County Public Library	Active	\$2,373.00	\$2,373.00	\$0.00
Missoula Public Library	Active	\$10,371.81	\$10,371.81	\$6,800.00
North Lake County Public Library	Active	\$2,373.00	\$2,373.00	\$504.03
North Valley Public Library	Active	\$2,373.00	\$2,373.00	\$1,914.67
Plains Public Library District	Active	\$2,373.00	\$2,373.00	\$40.00
Preston Hot Springs Town-County Library	Active	\$2,373.00	\$2,373.00	\$2.34
Ronan Library District	Active	\$2,373.00	\$2,373.00	\$387.61
St Ignatius School-Community Library	Active	\$2,373.00	\$2,373.00	\$582.25
Thompson Falls Public Library	Active	\$2,373.00	\$2,373.00	\$603.04
Whitefish Community Library	Active	\$2,373.00	\$2,373.00	\$304.00
	Totals:	\$41,220.81	\$41,220.81	\$11,861.71

PUBLIC VALUE SUMMARY BY PROGRAM

Program 1 - Two Membership Meetings

Narrative

Two membership meetings will be held in FY 2013. The spring meeting will be a two day meeting. The business of the Federation will be conducted and a full day of training for Trustees and Librarians will take place. Expenses will be covered for a Public Library Trustee and a Librarian from each of the active Public Libraries. Expenses for one member of a School or Special Library will be covered. Mileage to the meeting is at the expense of each library.

The fall meeting will be conducted via a conference call. CE will not be available during the fall meeting. All Public Libraries must send a representative to both meetings to qualify as an active member. If a Public Library is not represented due to an emergency the executive committee will determine if the library will have active or inactive status. It is beneficial that the Montana State Library staff and State Commissioners participate in the meetings.

The coordinator will:

- Arrange meetings
- Create and distribute appropriate notices and documents for the meetings
- Attend at least 3 State Library Commissioners meetings
- The Federation Coordinator Library will receive \$1000 to help defray the costs for travel and other Federation Expenses.

Included in each years business:

- Conduct the business of the federation, including election of officers, in accordance with its by-laws
- create the POS for the following year in a timely manner with membership participation.

Public Value

Librarians and trustees meet to network, learn about trust in the workplace, policy development, finances, budget and more.

Program 2 - Training and Professional Development

Narrative

Library staff will attend training and/or professional opportunities at local, state and national levels. Includes but is not limited to workshops, on-line courses, conferences and academic classes. Registration, mileage, lodging, meals and materials may be included in the costs.

Public Value

Improves service to the public while becoming more proficient using new technology and software.

Program 3 - Technology

Narrative

Purchases may include, but are not limited to: Computer hardware, software and upgrades, firewall security, Printers, scanners, Membership costs for OCIC, Montana Shared Catalog, Virtual Reference, Database costs

Outreach and public relations costs promoting access to collections and library services (Example of costs outside the scope of this program include, but are not limited to: e-books, furniture, barcodes and other

Public Value

Darby Community Public Library - We use envisionware, as many other federation and Montana libraries do, in order to provide a standard user interface for logging on to the patron computers, reserving the computers, and patron printing. This service not only standardizes the users library experience in MT

libraries, it assists the library staff in providing a service that patrons can easily use that frees the staff person to assist patrons with other reference and technical questions. The printing module prevents patrons from printing pages they did not intend to print conserving library resources. Darby also belongs to the Montana Shared Catalog so our small rural library to share materials from all over the state with our patrons.

St Ignatius School-Community Library - allows public access to materials and services purchased by the shared catalog group, providing patrons access to more books and items than are housed locally.

North Lake County Public Library - Continuation of the Digitization Project for our local newspaper.

North Lake County Public Library - Publications after 1922 have not entered the public domain. Efforts to obtain permission rights for online access have failed with the current publisher. We are proceeding with the project to preserve the historical content and to have it available within the library. Oftentimes, our information is the only local copy still in existence.

Thompson Falls Public Library - Since Microsoft ended support through security updates and software patches for Server 2003, our server and the library's entire network was at a much higher risk of being infected with malicious software. By upgrading to the 2012 operating system, Thompson Falls Public Library will eliminate the security and compatibility risks associated with running an unsupported OS. The library should be able to get the full life out of the server hardware and software, and the server and network should remain secure and stable. This means less IT repair costs and less computer down time.

Preston Hot Springs Town-County Library - exploring the use of e-readers with patrons and book discussion group participants

St Ignatius School-Community Library - MontanaLibrary2Go offers thousands of eBooks and audiobooks for patrons to use, free of charge, as long as the user has a library card from a participating library.

Preston Hot Springs Town-County Library - provides the community with a Public Computer Center with printing capability and a copy machine. This is a valuable service to individuals who live in a small remote community with very few services. Envisionware is crucial for the operation of our public computer center which benefits patrons and our community in ways beyond description!

North Lake County Public Library - Preservation of unique 1964 local history booklet containing information and articles about Polson's people, places, businesses, activities and culture with added photos and paragraphs from 1910.

Plains Public Library District -Security software that makes it easier for the staff to keep the patrons out of sensitive parts of our network. It saves time and energy for the staff and eliminates frustration for the patron who gets in the wrong place and does not know how to correct themselves. We also purchased a new server for our library the old one was 10 years old and needed to be replaced.

North Valley Public Library - The Montana Shared Catalog allows the patrons in Stevensville, MT access to books and audiovisual materials from the entire state. The benefits cannot be overemphasized for a small rural library with a small budget to have access to the world of information and access to virtually any book, audiobooks, video that patrons might need or want for education or entertainment. Not only does the Montana Shared Catalog allow all participating libraries to share their resources in a cost effective way, but it allows small rural libraries such as ourselves to have the technical support needed to enter our holdings into an automated catalog and have access to knowledgeable IT staff.

Preston Hot Springs Town-County Library - We are in the process of phasing out the practice of providing full headphones for use by patrons and visitors in public computer center. We do not have an adequate budget to replace them as they wear out and consider them a hazard in terms of hygiene. Grant funds have allowed us to replace them with personal ear buds.

Program 4 - Expanding and sharing collections

Narrative

Libraries may purchase and share collection materials in accordance with the Tamarack Federation Collection Policy, including creating Book Club kits. To encourage and assist in sharing collections, libraries may choose to apply funds to courier and or postage costs.

Public Value

Whitefish Community Library - Being able to move items in a timely manner between Partners' libraries is a wonderful service that benefits patrons throughout the State.

Mineral County Public Library - For our patrons' better access to shared collections within Montana.

Mineral County Public Library - Through the Shared Catalog and its access to OCLC records, we can easily catalog books and make them available to patrons, and patrons can make use of materials owned by the Partners Sharing Group within the MSC.

Program 5 - Planning for Building Improvement

Narrative

Libraries may use funds to support the costs of planning for the best use of space directly related to federation-wide activities. Costs may include, but are not limited to: -Consultant fees and travel -Design models -Wireless feasibility studies -Cost analysis reviews for adding a courier access area

Public Value

Ronan Library District - Checking the quality and safety of the building for the staff and the public.