

DRAFT

Fulfillment Task Force (FTF)
Draft Minutes
July 16, 2008

Grizzly Conference Room, Montana State Library, Helena, MT

ATTENDEES:

Committee members: Gale Bacon, Honore Bray, Bill Cochran, Patricia Collins, Della Dubbe, Mary Guthmiller, Marsha Hinch, John Meckler, Ron Moody, Ann Rutherford, Darlene Staffeldt, Martha Thayer and Carolyn Wells.

Staff: Ken Adams, Tracy Cook, Bob Cooper, Sarah McHugh, Maggie Meredith, Suzanne Reymmer and Marlys Stark.

Visitors: John Finn.

Chairman Staffeldt called the meeting to order at 10:00 a.m.

AGENDA CHANGE:

A discussion on the statewide library card was added to the agenda.

MINUTES:

The minutes of the January 25, 2008 meeting were approved as presented.

UPDATES:

1. EXECUTIVE PLANNING PROCESS (EPP)

The library construction legislation proposal by Montana State Library (MSL) was disapproved at the Governor's level. The Montana Library Association (MLA) is moving forward with presenting this legislation. After a request for more information regarding the legislation for the Information Access Montana Act, Staffeldt and Cooper visited with the Governor's chief policy advisor and his budget director and received approval for this legislation to move forward based on the library community endorsement.

There has been no response yet on the new money request of \$28,000 to increase the Public Information Officer (PIO) position (marketing/communication) from half to full time.

Agencies were asked by the Governor's office to not send their one time only (OTO) requests in. For MSL that included the courier services, state publication digitization and replacement training labs. There has been some contact between the Governor's office and MSL since then clarifying some of the OTO needs for MSL. It is possible the Governor's office will be selecting some OTO's to approve but as of yet there has been no word to that effect.

The MLA agenda includes legislation to receive \$300,000 to help pay for Online Computer Library Center (OCLC) costs, public library construction and trustee training as well as a generic statement of support for the MSL budget, school and academic library budgets and intellectual freedom issues including watching for and helping to defeat any inappropriate censorship.

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There is a special district legislation being built in a Local Government and Education interim sub committee which was charged with coming up with legislation that would standardize all special districts. Library districts currently are in that legislation and would actually be harmed if it passed. Indications are that they may be pulled out before it leaves the sub committee or the committee. If the bill goes to session with the library districts included, it would mean a lot of work to prevent. There is only one library district in the state but there are several others considering that additional option.

2. NETWORK ADVISORY COUNCIL (NAC) MEETING/RECOMMENDATIONS

The primary recommendations of the NAC were to support new Montana Shared Catalog (MSC) libraries, for MSL to move ahead with the downloadable e-content project (first meeting has been held), have MSL negotiate a new OCLC sole source contract for FY09 to FY11 (in the signature stage of a 3 year contract which will help even the smallest library be able to budget for it), pursue the Fulfillment Task Force recommendations, support approval of the Library Services Technology Act (LSTA) budget and to use LSTA or general fund money to fund AskMontana for FY08.

3. MLA INTERLIBRARY LOAN (ILL) INTEREST GROUP SESSION

In regards to repurposing the ILL reimbursement funds to go towards OCLC and MSC costs, both this group and the commission discussion was mostly a questioning session with general support and very little negative remarks. The commission had some concerns about losing reimbursement. The Pathfinder Federation meeting had the perception that the repurposing would be taking funding from the budgets of local libraries and not replacing it. It was also felt that it would be taking control from local librarians who are the ones who do the work and giving it to MSL to make the decisions. The idea behind the repurposing is to comply with the original agreement that the current method of ILL reimbursement is not working and to enable the most efficient use of the money and the best resource sharing.

4. FEDERATION MEETING(S)

The Federation meeting reports were mostly regarding the ILL funds repurposing for MSC and OCLC payments proposal. Some were against the idea because it was taking money from their budget and taking control of where the money was spent from the librarians. Others were for it because with this money repurposed they can repurpose their own money and it isn't worth continuing the system as it is.

MSC members are predominately small libraries. Libraries generally join when they need a new catalog system. Switching systems is an irrevocable decision involving a huge financial input as well as intensive labor.

5. DRAFT LEGISLATION FOR REPURPOSING THE ILL FUNDS

Suggested changes to the proposed legislation draft include taking out the list of possible interlibrary resource-sharing programs. This will be discussed with the drafter and some legislators and then sent back out to the task force. The draft as written is very broad and simply allows options to how things are currently done. The rules which will be written after the legislation is passed will be what dictate what is done. The majority of concerns from libraries will be addressed during the rule making process. This also allows time for surveys or whatever may be required to decide on the best procedure.

Recess at 12:14 for lunch, reconvene at 12:47.

Member Rutherford made a motion, seconded by Member Meckler to accept the draft document with the noted changes. The motion was passed unanimously.

In order to ensure that the library community is mostly united there needs to be some education being provided along with talking points. The Task Force members need to talk to other librarians as well as sit down with their federations and hold town meetings. Talking points will be developed and handed out. There will be packets available to hand out at the fall workshop.

6. ADMINISTRATIVE RULES PROCESS(S)

The rule process does not have a maximum amount of time. It can take as long as necessary and allow for feedback, including the possibility of hearings on the matter. Rules should not be worked on until there is an assurance that the legislation will pass as written but the process can begin immediately after that. After the rule draft is proposed there is still time for written comments and the commission won't vote to adopt until after those questions are addressed.

STATEWIDE LIBRARY ACCESS:

In order to develop a program, the process needs to be broken up into three groups. Basic concepts need to be set first, then our goals, then the details, such as procedures and policies. These 3 things will be decided on in order by 3 different working groups. A working model will be built using the public libraries and other types will be added later. It is not truly a statewide access because it involves voluntary participation from the libraries.

TASK FORCE BUSINESS ITEMS:

Not all of the original tasks have been completed but they have all been addressed and progress forward has been identified. Therefore the task has been completed overall.

Each task force member received a certificate of appreciation from Chairman Staffeldt for their participation.

NEXT STEPS:

1. FUTURE TASK FORCE OPERATIONS

Even though the year is up and the tasks have been met, the task force members will continue to serve by helping with the education process on the issues still in process. If further meetings for specific projects are needed, there will be a new task force set up for each particular project.

2. OTHER OPTIONS:

Martha and Mary may present some education on Odyssey delivery, a free product, in the future.

ADJOURNMENT:

Chairman Staffeldt adjourned the meeting at 2:29 p.m.