

Library Development Department January 31 – March 24, 2006

LDD Goal 1: Montana public librarians and trustees have easy access to the training that they need to provide quality library services to their communities.

Visited libraries in Belt, Browning, Cascade, Chester, East Helena, Fort Benton, Cascade, Cut Bank, Great Falls, Livingston, Roundup, Shelby, Three Forks, Valier, and Winnett.

Consulted with library staff and trustees on topics including collection management, library automation, federation meetings and plans of service, children's services workshop, shared catalog, Montana Library Association, wired-mt, grants, certification, salaries, scholarships, state aid, library statistics, E-rate, business/career resources, new director responsibilities, budgeting, bibliographic instruction, OCLC tools, etc.

Continued monitoring 2004 and 2005 scholarship awards available through the PEEL project. Worked on the PEEL II recruitment campaign and distributed information about PEEL II scholarships for library school.

Attended the February 2006 Commission meeting.

Conducted a successful recruitment process resulting in the addition to the LDD staff of Donna Caban as Administrative and Training Support Associate and Lauren McCullen as our new Traveling Trainer.

Attended the Broad Valleys Federation meeting and made presentations on Library Laws and on Public Library Districts.

Continued developing agendas for the Summer Institute in Bozeman (June) and the Fall Workshop in Lewistown (September). Sessions and trainers are being finalized for both events.

Participated in planning meetings with librarians, museum curators, and Montana PBS staff in Helena and Missoula for IMLS Partnership for a Nation of Learners grant projects.

Facilitated two Three Forks community meetings as part of the public library's long range planning effort.

Facilitated Petroleum County School-Community Library planning workshops.

For Montana Library Certification Program approved 21 training events for continuing education credit, certified 4 individuals, enrolled 5 individuals, and issued 6 Office of Public Instruction renewal certificates. Letters were sent to all new public library directors regarding requirements to enroll in certification program. Made two presentations on the certification program to staff at Missoula Public Library.

Drafted process and timeline for revising the Montana Library Certification Program. The last revision was done in 1999. MSL will form a focus group to assist with the revision and will solicit input from all Montana librarians and trustees on proposed changes to the program.

Continued coordinating College of DuPage library teleconference series for Montana.

Continued work with Lewis and Clark Library staff on the online Montana Library Event Calendar. The calendar will be available in April.

Completed software image rebuilds on the MSL Laptop Lab computers.

Attended the Lewis & Clark Library Foundation's Stephen Ambrose Celebration.

Finalized the 2005 Collection Management Honor Roll comprised of 62 libraries.

Continued preparation of presentations for Montana Library Association conference.

Attended Gates Foundation Rural Library Sustainability training in Seattle. The RLS workshop will be presented to Montana public librarians at the Summer Institute and Fall Workshop.

Continued work with Western Council of State Libraries on establishing a regional certification program for librarians.

Attended Montana Library Association's OFFLINE Retreat in Helena.

Assisted with the development of the MSL Long Range Information Technology Plan for submission to the state's Information and Technology Services Division.

Attended the OCLC Members Meeting for Montana libraries.

LDD Goal 3: To ensure that all Montana citizens have access to quality library services.

Assisted in the ongoing development of the new MSL long-range plan.

LDD Goal 4: Montana citizens will understand, value, and use the services of Montana's libraries.

Attended a meeting of the Statewide Marketing Committee.

LDD Goal 5: Montana citizens have easy and complete access to the information that they need at their libraries.

Continued working with Thomson Gale to organize onsite and online training on the statewide InfoTrac databases.

Worked in conjunction with OCLC Western staff to arrange a series of Web-based training seminars for Montana librarians.

Participated in the MSC Partners' meeting in Missoula.

Joined the Courier Research Committee of the MSC Partners which is attempting to identify existing and potential courier options in Montana.

LDD Goal 6: Citizens and students have easy access to and use multiple electronic information resources through their libraries.

Completed grant application for the Gates Foundation's Public Access Computer Hardware Upgrade Grant program. Montana has received \$295,500 for this project, which will provide funds to all public and branch libraries for computer equipment during 2006-2008.

Continued planning for Montana's participation in the Gates Foundation's Rural Libraries Sustainability Grant program.

LDD Goal 7: Montana citizens can easily access the holdings of all Montana and OCLC libraries and online electronic resources through their libraries.

Continued providing information about E-rate discounts.