



MEMO

To: Montana State Library Commission
From: Sharon Hardwick, HR Specialist
Subject: Fiscal Year 2026 2nd Quarter Staffing
Date: January 2, 2026

Personnel Report: 2nd Quarter of Fiscal Year 2026 (October 1, 2025 – December 31, 2025)

Recruitments:

- Montana Shared Catalog Trainer
 - Replacement due to internal promotion
- Digital Content Specialist (MT History Portal)
 - Replacement: position has been vacant since Jun2024

New Hires:

- No new hires occurred during 2nd Quarter, FY2026

Transfers:

- No transfers occurred during 2nd Quarter, FY2026

Separations:

- No separations occurred during 2nd Quarter, FY2026

Temporary:

- Creative Aging Intern: Taylor Plovanich
 - Grant funded: 200 hrs
 - Start Date: 10/15/2025
 - End Date: 12/11/2025