



Montana State Library Commission

June Business Meeting

Friday, June 13, 2025 | 10:00 a.m.

Montana State Library | Gertrude Buckhouse Conference Room

1201 11th Avenue

Helena, MT 59601

AGENDA

The authority of the State Library Commission is found in Montana Code Annotated (MCA) [Title 22, Ch. 1, Part 103](#).

The State Library Commission is committed to providing access to its proceedings in accordance with MCA Title 2, Ch. 3 Part 2 Open Meetings. All meetings of the State Library Commission will be streamed and recorded via an online meeting platform. The State Library Commission welcomes public comment. The Chair will ask for public comment on agenda items throughout the meeting from persons attending the meeting in person or online. Members of the public who wish to share written comments or pertinent visual materials must submit written public comments no later than two (2) business days before the start of the public meetings. During public comment periods, speakers shall identify themselves and who they represent. Speakers shall limit their address to the State Library Commission on agenda items to three (3) minutes unless further time is granted by the Chair with the concurrence of the Commission. The Chair reserves the right to limit public comments if comments are not germane to the motion or if they are deemed disruptive. To ensure clear communication and an opportunity for follow-up questions, chat comments are not accepted. All comments received become part of the official public record of the State Library Commission proceedings in accordance with MCA 2-3-212. The Commission shall move through the agenda as needed.

10:00 a.m. **Call to Order and Introductions**

- Changes or additions to the agenda
- Welcome to Nikki Lepinski
- Staff longevity recognitions
 - Sharon Hardwick, 5 years
 - Andrea Pipp, 10 years

Business items

- #### 10:15 a.m.
- Consent agenda– **Action**
 - [March 26 meeting minutes](#)
 - 3rd quarter Fiscal Year 2025 financial report
 - [PDF Version](#)

- Public Comment
- 10:30 a.m. • [Fiscal Year \(FY\) 2026 Budget – Finance Committee](#) – **Action**
- Public Comment
- 11:00 a.m. • [FY 2026 Federations Plans of Service - Cook](#) – **Action**
- [Broad Valleys Federation](#)
- [Golden Plains Federation](#)
- [Pathfinder Federation](#)
- [Sagebrush Federation](#)
- [South Central Federation](#)
- [Tamarack Federation](#)
- Public Comment

Discussion and information items

- 11:30 a.m. • State agency continuing education programs panel – Board of Public Education and Office of Public Instruction
- [Subcommittee update & Commission discussion](#) - Committee
- [Continuing Education presentation handout](#)
- 12:30 p.m. **Lunch break**
- 1:00 p.m. • State Librarian evaluation instrument options – Lisa Coligan, State Human Resources Division
- 1:15 p.m. • [Shortened trustee manual review](#) - Cook
- 1:30 p.m. • Excellent Library Services Award subcommittee update - Committee
- 1:45 p.m. • [Research resources](#) overview – Bennett
- 2:00 p.m. • Considering changes to the [open hours Public Library Standard](#) - Burnett
- 2:30 p.m. • Mark Y. Herring is professor emeritus, dean of library services from Winthrop University and South Carolina State Library Board.
- Presentation on the Uniform Procedure for Selection or Reconsideration of Instructional Materials.
- 2:45 p.m. • [State Library Legislative summary](#)
- 2:55 p.m. • [Federal funding update](#)
- [Institute of Museum and Library Services Request for Information](#)
- 3:05 p.m. • [Administrative Procedures Act and MSL Administrative Rules](#)

Standing reports

- 3:15 p.m. • State Library Reports – Stapp and staff
- [FY 25 Work Plan Dashboard](#)
- [PDF Version](#)

- [3rd quarter FY 25 staffing memo](#)
- [3rd quarter FY 25 grants and contracts memo](#)
- [Continuing Education and Certification dashboard](#)
 - [PDF Version](#)
- [FY 25 3rd quarter courses taken for credit](#)
 - Excel Version
- [Montana Hot Spot Program final report](#)
- [Preliminary FY 26 Work Plan priorities](#)
- [Downloading dashboard instructions](#)

Commission Goals and Objectives – Commission

- 3:30 p.m.
 - Review meeting motions and directives to staff to confirm Commission intent
 - Review and prioritize agenda items for August business meeting August 13, 9:00 a.m., Montana State Library, Helena, MT
 - [Annual Business Calendar](#)
 - [PDF Version](#)
 - [Suggested future agenda items](#)
 - [2025 Commission goals status](#)
 - [Preliminary GIS training recommendations](#)
 - Officer elections - **Action**
- 3:45 p.m. Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission.
- 3:55 p.m. Other Business & Announcements
- 4:00 p.m. Adjourn

Join Zoom Meeting

<https://mt-gov.zoom.us/j/84961129918?pwd=SUI2aTRxanZKVmdjQzZWwEFIVzV6QT09>

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