

ASPeN Workshop

What are your continuing education goals?

CE Plan

CE Category	Title/Description	Online/In-person	Planned Start Date	Date Completed	Cost
Library Administration					
Library Services to the Public					

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CE Category	Title/Description	Online/In-person	Planned Start Date	Date Completed	Cost
Collection Management and Technical Services					
Technology					
Other					

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Scavenger Hunt

Montana State Library Webpage: <https://msl.mt.gov>

Activity	Did You Have to Login?	How did you get there?
Find ASPeN from the MSL Webpage	✓/✗	
Search for a library that isn't yours	✓/✗	
Find your library	✓/✗	
Find the event calendar	✓/✗	
Switch between week and month views	✓/✗	
Find an event in the future	✓/✗	
*Register for an upcoming webinar	✓/✗	


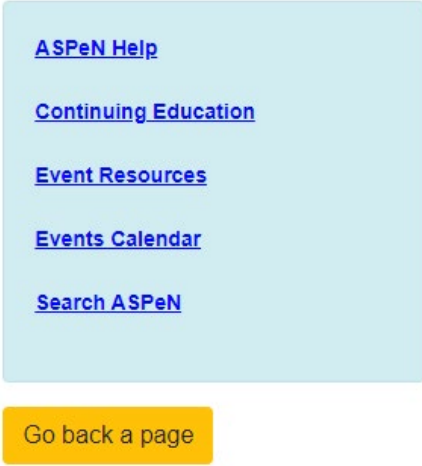
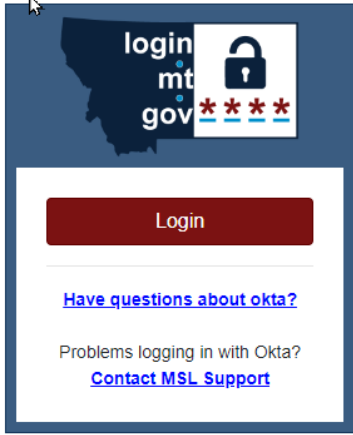
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Activity	Did You Have to Login?	How did you get there?
Find an event in the past	✓/✗	
*View a resource from a past event	✓/✗	
Find yourself	✓/✗	
Check your certification track and continuing education credits	✓/✗	
*Download a spreadsheet of your CE credits	✓/✗	
Find a library director	✓/✗	
*Download a spreadsheet of library directors	✓/✗	

*Advanced practice

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Explore on Your Own

ASPeN	What did you do?
 <p>The navigation menu consists of six tiles arranged in a 2x3 grid:</p> <ul style="list-style-type: none">Events: Purple calendar iconOrganizations: Orange house iconContinuing Education (Login): Green stack of books iconPositions and People: Blue person iconCommittees: Red group of people iconHelp: Yellow question mark icon	
 <p>A light blue sidebar containing the following links:</p> <ul style="list-style-type: none">ASPeN HelpContinuing EducationEvent ResourcesEvents CalendarSearch ASPeN <p>Below the sidebar is a yellow button labeled "Go back a page".</p>	
 <p>The login page features the "login mt gov" logo with a lock icon and four asterisks. Below the logo is a red "Login" button. At the bottom, there are two links: "Have questions about okta?" and "Contact MSL Support".</p>	

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ASPeN	What did you do?																																																							
<p>Events Search</p> <p>Search by event title, location, etc Search Event Textbox</p> <p>Advanced Filtering Show Advanced Filtering</p> <p>Search Reset</p> <p>< > week month</p> <table border="1"> <thead> <tr> <th>Sun 9/29</th> <th>Mon 9/30</th> <th>Tue 10/1</th> <th>Wed 10/2</th> <th>Thu 10/3</th> <th>Fri 10/4</th> <th>Sat 10/5</th> </tr> </thead> <tbody> <tr> <td></td> <td> 6: MLN Visual Programming Pres 10a MSC Office Hours 2p MSC Office Hours </td> <td> 1 Written Plans, A Tool for Getting </td> <td> 8a Leadership Training led by AA 9:30 Pathfinder Fall Federation Me 2i Golden Plains Library Federation </td> <td> 8a DigitalHub Federation Fall 2024 1 Written Plans, A Tool for Getting </td> <td></td> <td></td> </tr> </tbody> </table>	Sun 9/29	Mon 9/30	Tue 10/1	Wed 10/2	Thu 10/3	Fri 10/4	Sat 10/5		6: MLN Visual Programming Pres 10a MSC Office Hours 2p MSC Office Hours	1 Written Plans, A Tool for Getting	8a Leadership Training led by AA 9:30 Pathfinder Fall Federation Me 2i Golden Plains Library Federation	8a DigitalHub Federation Fall 2024 1 Written Plans, A Tool for Getting																																												
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Learn More about MSL Certification

[MSL Certification Webpage](#) – learn about options and requirements for Trustees, Directors, and Staff.

[Continuing Education and Certification How-to Articles](#) – recording continuing education credits in ASPeN is an efficient way to track your progress.

Continuing Education Sources

[ASPeN Event Calendar](#) – find and register for Montana State Library and Montana Library Association events.

[MSL Learn](#) – Montana State Library’s online learning platform.

[MSL YouTube Channel](#) – find recorded sessions from CE events to watch at your convenience and then claim CE credits in ASPeN.

[Subscribe to the MSL Continuing Education Newsletter](#) – monthly updates with recommended CE activities.

[Montana Library Association \(MLA\)](#) – MLA sponsors workshops, conferences, and other continuing education opportunities.

[WebJunction](#) – MSL sponsors access to a large collection of live webinars and online courses across all CE categories and jobs.

Other – trainings offered through your municipal or county government are a very good source for continuing education.

Questions?

Colet Bartow

- MSL Continuing Education Coordinator
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- 406-444-3365