| About the Work Plan	LSTA Plan 2023-2027	Geospatial Information	Other Statutory Requirements	All Other Agency Plans

FY 25 MSL Support Desk Activity

One way that MSL provides technical support and information is through an online support desk called ServiceNow. Geospatial Information, Services to Libraries, and Information Technology support agents provide help through this system, with plans to onboard more staff in the future.

© 2024 Mapbox © OpenStreetMap
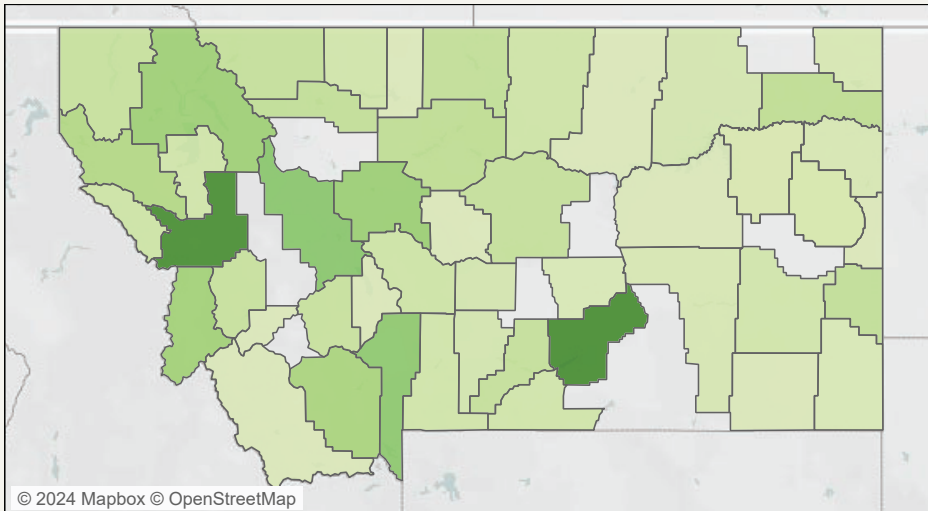
Shaded by count of support cases logged via the support desk based on the customer's county, where provided.*

So far this year, MSL support desk agents ...

assisted customers in	communicated with	responded to
49	**156**	**1,112**
Montana counties*	organizations & businesses*	questions & requests

*Customers that did not supply location information are not included in this count. MSL provides support and outreach in many ways. For more details, see the MSL Outreach and MSL Support Cases dashboards.

Time Frame: July 1, 2024 – June 30, 2025

Objective: *The Montana State Library (MSL) helps all organizations, communities, and Montanans thrive through excellent library resources and services.*

Goal: Deliver online information and technical outreach regarding library services and information products to all 56 Montana counties in support of creating a more useful information infrastructure.

Measures: See the data about the support desk to the left and the dashboards below.

MSL Outreach (coming soon!)	MSL Support Cases	Program Dashboards

FY 2025 Activity Summary
Click a tile to see a plan's activity details.

LSTA 24 PLAN (FY25)	GEO INFO (FY25)	STATUTORY RQMT. (FY25)	ALL OTHER PLANS (FY25)
53 activities	**35** activities	**21** activities	**5** activities
6% completed	3% completed	0% completed	0% completed
17% not started	29% not started	14% not started	0% not started
77% in progress	66% in progress	86% in progress	80% in progress
0% on hold	3% on hold	0% on hold	20% on hold
0% rescheduled	0% rescheduled	0% rescheduled	0% rescheduled

Dashboard last updated 10/1/2024 10:04:12 AM.

MONTANA STATE LIBRARY
A GREATER STATE OF KNOWLEDGE

Work Plan - **LSTA Plan 2023-2027**

About the Work Plan	LSTA Plan 2023-2027	Geospatial Information	Other Statutory Requirements	All Other Agency Plans

LSTA 23 (FY24)

40 activities
88% completed
0% not started
0% in progress
0% on hold
13% rescheduled

LSTA 24 (FY25)

53 activities
6% completed
17% not started
77% in progress
0% on hold
0% rescheduled

What Is the LSTA Plan?

The Library Services and Technology Act (LSTA) requires each State Library to submit a plan that details library services goals for a five-year period. The four goals prioritized in the plan as are follows: 1) All Montanans have access to library content, services, and information to achieve their personal, educational, and professional goals. 2) All Montanans have sufficient access to and can use technology to enable their personal, educational, and professional growth. 3) All Montanans live in communities where the local government and library work together to build resilient communities. 4) All Montanans have access to learning experiences that support personal, educational, and professional growth.

LSTA Five-Year Plan	Program Dashboards	Financial Reports

Select a year
LSTA 24 (FY25)

Select an LSTA Project
All

Responsible
All

Activity Status
■ Completed   ■ In progress   □ Not started

Goal	LSTA Project	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
Goal 1. All Montanans have access to library content, services, and information to achieve their personal, educational, and professional goals.	Collection Management	MSC Consortium Administration	Administer Montana Shared Catalog consortium to continue providing for member library needs.	LSTA 24 MSC, MSC MONTANA SHARED CATALOG	In progress 10%
		MSC Customer Support	Support MSC member librarians in their use of the Shared Catalog ILS through the help desk.	LSTA 24 MSC, MSC MONTANA SHARED CATALOG	In progress 10%
		MSC Knowledge Base	Expand and enhance Montana Shared Catalog Knowledgebases.	LSTA 24 MSC, MSC MONTANA SHARED CATALOG	In progress 10%

Dashboard last updated 10/1/2024 10:04:13 AM.

Work Plan - **LSTA Plan 2023-2027**

About the Work Plan	LSTA Plan 2023-2027	Geospatial Information	Other Statutory Requirements	All Other Agency Plans

GEOINFO (FY25)

35 activities
3% completed
29% not started
66% in progress
3% on hold
0% rescheduled

Geospatial Information

Montana citizens and Montana GIS practitioners have a decades-long investment in a strong foundation of GIS knowledge, partnerships, spatial data infrastructure, and data sharing tools. This investment in GIS empowers all sectors and individuals seeking to understand Montana's economy, demography, landscape and much more. Montana State Library staff support State GIS Coordination to ensure that this investment not only endures but is furthered expanded, strengthened, and utilized.

The Montana Geospatial Information Plan describes Montana's priority needs in regard to the collection, maintenance, and dissemination of geospatial information. The development and review of this plan is established in statute (MCA-90-1-404). The 2023-2027 Strategic Plan and its accompanying Business Plans give further clarity to how Montana State Library carries out this work. The below activities describe work that will take place in FY25, some of which contributes to ongoing or multi-year projects.

Montana Geospatial Information Plan	Strategic Plan 2023-2027	Financial Report

Select a goal or responsibility
All

Responsible
All

Activity Status   ■ Completed   ■ In progress   ☐ Not started   ■ On hold

Goals and Responsibilities	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
Stewardship of the Montana Geospatial Information Act	Geospatial Information Plan Development	Develop Montana's first 3-year Geospatial Information Plan, under advisement of the MGIA Council and in accordance with statute.	MGIAC COUNCIL, MGIA OPERATIONS	In progress 5%
Strategic Plan Goal 2. Improve Communications with Geospatial Stakeholders	Build and Maintain a GeoInfo Knowledgebase	Incoming communication pathways for support requests and public inquiries are clearly defined. (Communications Business Plan Objective 2)	MGIA OPERATIONS, LAND OPS, WATER OPS, INFO PRODUCTS	On hold 10%
	Quarterly Review of GeoInfo Support Requests to analyze metrics and improve efficiencies	Incoming communication pathways for support requests and public inquiries are clearly defined. (Communications Business Plan Objective 2)	MGIA OPERATIONS, LAND OPS, WATER OPS, INFO PRODUCTS	In progress 15%
	Restructure the GeoInfo Tier 1 SN Support Team	Incoming communication pathways for support requests and public inquiries are clearly defined. (Communications Business Plan Objective 2)	MGIA OPERATIONS, LAND OPS, WATER OPS, INFO PRODUCTS	In progress 5%

Work Plan - LSTA Plan 2023-2027

About the Work Plan	LSTA Plan 2023-2027	Geospatial Information	Other Statutory Requirements	All Other Agency Plans

STATUTORY RQMT. (FY25)

21 activities
0% completed
14% not started
86% in progress
0% on hold
0% rescheduled

Statutory Requirements

Montana State Library, as defined in Montana Code Annotated (Title 22, Chapter 1), provides information and library services to state government, citizens, and other libraries. Key responsibilities include, but are not limited to, assisting libraries across Montana to improve services and foster cooperation; collecting and preserving state government publications; providing access to state information and reference services; offering library services for the blind and people with physical disabilities; coordinating state geographic informaton system (GIS) resources; administering the state reference network; facilitating the management of natural resource data; designing a natural heritage program; and supporting public safety answering points on the assessment and improvement of next-generation 9-1-1 GIS data sets.

This plan describes work driven by statute that isn't already addressed in the LSTA or Geospatial Information work plans.

Financial Reports	Program Dashboards

Select a statute
All

Responsible
All

Activity Status
- In progress
- Not started

Statute (Click to read online)	Responsibility	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
MCA 10-4-310	Support public safety answering points on the ongoing assessment and improvement of next-generation 9-1-1 GIS data sets.	NG9-1-1 GIS Support	Visit ten PSAPs to discuss MSL support for 9-1-1 GIS	NG9-1-1	In progress 0%
MCA 22-1-203	Furnish library assistance and information services to state officials and state departments.	Collaboration with other State Agencies	To more fully understand the refernce needs of other agencies and work towards collaboration to help meet them	OUTREACH OPS	In progress 50%
	Make rules and establish standards for the administration of the state library and for the control, distribution, and lending of books and materials.	Collection Development policy review	Ensure the policy is up to date and includes all necessary details	OUTREACH OPS	In progress 20%

Dashboard last updated 10/1/2024 10:04:10 AM.

About the Work Plan	LSTA Plan 2023-2027	Geospatial Information	Other Statutory Requirements	All Other Agency Plans

ALL OTHER PLANS (FY25)

5 activities
0% completed
0% not started
80% in progress
20% on hold
0% rescheduled

All Other Agency Plans

The Montana State Library performs a wide range of operations that extend beyond its statutory requirements and formal plans, focusing on supporting access to information, resources and services that benefit the citizens of Montana. The activities described in this section describes various internal operations such as information technology (IT) services, accounting and financial planning, procurement and contracts, human resources, agency reporting, and administrative activities. These behind-the-scenes operations are critical to maintaining the efficiency, sustainability, and legal compliance of the Montana State Library, allowing staff to deliver effective programs and services. This type of work is organized within three frameworks: foster partnerships, secure sufficient & sustainable funding, and create a useful information infrastructure.

Financial Reports	Program Dashboards

Select a framework
All

Responsible
All

Activity Status
█ In progress   ▢ On hold

Framework	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
Create a useful information infrastructure	LSTA Manual	Review and update the Montana LSTA Manual	Not provided	On hold 5%
	Migrate NHP to ServiceNow	Create ServiceNow workflow for NHP to replace Request Router	Not provided	In progress 5%
	Work Plan Redesign	Deliver a dashboard that visualizes the scope of agency work and creates links between near horizon activities, larger agency plans, and financials. Staff and other stakeholders use the dashboard more frequently to understand agency work as demonstrated by a 20% increase in page views.	DATACOORDINATOR	In progress 25%
		Create a standard for incoming grants to ensure that administrative costs are in balance with funding received	Not provided	

Dashboard last updated 10/1/2024 10:04:08 AM.

LSTA Activities

Goal	LSTA Project	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
Goal 1. All Montanans have access to library content, services, and information to achieve their personal, educational, and professional goals.	Collection Management	MSC Consortium Administration	Administer Montana Shared Catalog consortium to continue providing for member library needs.	LSTA 24 MSC, MSC MONTANA SHARED CATALOG	In progress 10%
		MSC Customer Support	Support MSC member librarians in their use of the Shared Catalog ILS through the help desk.	LSTA 24 MSC, MSC MONTANA SHARED CATALOG	In progress 10%
		MSC Knowledge Base	Expand and enhance Montana Shared Catalog Knowledgebases.	LSTA 24 MSC, MSC MONTANA SHARED CATALOG	In progress 10%
		MSC Library Configuration Assessment	Complete Library Configuration Assessments with MSC libraries to identify ways to streamline the backend and interface for each library.	LSTA 24 MSC, MSC MONTANA SHARED CATALOG	In progress 0%
		MSC New Libraries	Facilitate new members and new libraries joining the MSC	LSTA 24 MSC, MSC MONTANA SHARED CATALOG	In progress 0%

Activity Status
- Completed
- In progress
- Not started

LSTA Activities

Goal	LSTA Project	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
Goal 1. All Montanans have access to library content, services, and information to achieve their personal, educational, and professional goals.	Collection Management				
		MSC SirsiDynix BC Circulation	Configure SirsiDynix BLUEcloud Circulation interface to test it with MSC libraries who do not need the full client.	LSTA 24 MSC, MSC MONTANA SHARED CATALOG	Not Started 0%
		MSC System Improvement	Expand and enhance MSC products available to member librarians	LSTA 24 MSC, MSC MONTANA SHARED CATALOG	In progress 0%
		MSC System Maintenance	Maintain and improve MSC product functionality for member librarians	LSTA 24 MSC, MSC MONTANA SHARED CATALOG	In progress 33%
		MSC Training and Outreach	Provide training and outreach to support member librarians in their use of Shared Catalog ILS and increase their efficiency and comfort in the system	LSTA 24 MSC, MSC MONTANA SHARED CATALOG	In progress 10%
		MT Web Archive Collection	Capture state agency web content on monthly basis to fulfill statutory requirements.	LSTA 24 GOV, GOV INFO OPS	In progress 0%

Activity Status
- Completed
- In progress
- Not started

LSTA Activities

Goal	LSTA Project	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
Goal 1. All Montanans have access to library content, services, and information to achieve their personal, educational, and professional goals.	Cultural Resources	LEGO History Program	Create a program for libraries to host local LEGO contests and promote. (no statewide contest this year)	LSTA 24 MHP	In progress 80%
		New MHP Content	Create MSL collections for agency newsletters & Yellowstone River Clearinghouse	LSTA 24 MHP	In progress 10%
		Recorded Exhibit Demonstration. .	Record a demonstration of exhibits in Montana History Portal for use in nursing homes or assisted living homes.	LSTA 24 MHP	In progress 10%
	Data Coordination	Geographic Divide Study	Collect data from 80% of public libraries through the Public Libraries Survey on the current ways libraries address geographic barriers to access resulting in a summary published in May 2025 that includes a count of book mobiles, kiosks, and other methods for serving outlying communities.	LSTA 24 STATS, DATACOORDINATOR	In progress 25%
		Public Library Programs Data	Refine the programs section labels and definitions with feedback from the Public Library Statistics Task Force, resulting in a 20% decrease in support questions during the October/November data collection period.	LSTA 24 STATS, DATACOORDINATOR	In progress 25%

Activity Status
- Completed
- In progress
- Not started

View status comments and latest updates online.   https://bit.ly/WorkPlan_FY25   Last Updated 10/1/2024 10:04:12 AM.

Goal	LSTA Project	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
Goal 1. All Montanans have access to library content, services, and information to achieve their personal, educational, and professional goals.	Resource Sharing	Courier Budget and Plan	Identify courier system/processes that will provide Montana Libraries and patrons access to books/materials that meet their needs	LSTA 24 COURIER, STATEWIDE PROJ.	In progress 15%
		Databases for State Government	Add additional databases for state government employees	LSTA 24 OUTREAC	In progress 25%
		Interlibrary Loans for State Government	Add scholarly article database to support interlibrary loans for state government employees	LSTA 24 OUTREAC	In progress 10%
		Montana Library2Go	Study the growth/increase of Montana Library2Go over the past 5 years to identify investment needs	LSTA 24 ECONT	Not started 0%
		OCLC	Identify most and least utilized OCLC services by Montana Libraries. Provide trainings/educational opportunities to Montana Libraries on OCLC services and the value/impact OCLC services provide.	LSTA 24 OCLC	Not started 0%

Activity Status
- ■ Completed
- ■ In progress
- □ Not started

LSTA Activities

Goal	LSTA Project	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
Goal 1. All Montanans have access to library content, services, and information to achieve their personal, educational, and professional goals.	Resource Sharing	Other Digital Library Services	Collect information and data on other Digital Library Services that Montana Libraries currently use or wish to use in the future.	LSTA 24 ECONT	Not started 0%
	Services for People with Disabilities	Programming Trunks for People with Disabilities	Create programming ideas to serve individuals with disabilities that make traditional library use challenging	LSTA 24 LLP	In progress 10%
		Public Library Talking Book Outreach	Consultants will work with Bobbi and Marilyn to share information about the services the Talking Book Library provides to people who struggle to read traditional print materials.	LSTA 24 CONSULT, CONSULTING OPS	In progress 10%
		Public Library Web Accessibility	Consultants will assist public libraries with testing their websites for accessibility and will help libraries identify how to address any issues that arise during accessibility tests.	LSTA 24 CONSULT, CONSULTING OPS	Not started 0%
		Recording Studio	Re-start and utilize the recording studio for Talking Book and other MSL programs	TBL OPERATIONS	In progress 25%

Activity Status
- Completed
- In progress
- Not started

LSTA Activities

Goal	LSTA Project	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
Goal 1. All Montanans have access to library content, services, and information to achieve their personal, educational, and professional goals.	Services for People with Disabilities	State Library Accessibility Training	Lead an internal MSL staff training for creating accessible documents and web page	LSTA 24 CONT ED	In progress 25%
		Virtual Program on Outdoor Recreation	Lead a virtual program focused on people with disabilities safely recreating outdoors.	LSTA 24 LLP	Not started 50%
Goal 2. All Montanans have sufficient access to and can use technology to enable their personal, educational, and professional growth.	Technology Support	Digital Opportunity Plans	Seven public libraries have digital opportunity plans that address needs in their communities.	LSTA 24 DIG EQ, STATEWIDE PROJ.	Completed 100%
		Digital/ Technology Opportunity Guide	Research and identify digital opportunities and resources for libraries.	Pending Funding	In progress 5%
		Hotspot Program Distribution	Adequately distribute hotspots to meet individualized community need.	Hotspot	In progress 20%

Activity Status
- ■ Completed
- ■ In progress
- □ Not started

Goal	LSTA Project	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
Goal 2. All Montanans have sufficient access to and can use technology to enable their personal, educational, and professional growth.	Technology Support	Internal Wiring Project	Increase Internet speed and reliability of wired and WiFi connections in libraries.	LSTA 24 DIG EQ, STATEWIDE PROJ.	Completed 100%
		Tech Support Pilot Project	Implement tech support pilot project with Golden Plains libraries.	STATEWIDE PROJ.-Pending Funding Options	Not Started 0%
Goal 3. All Montanans live in communities where the local government and library work together to build resilient communities.	Continuing Education	Brainstorming with MSL Staff	Host one "Brainstorming with MSL staff" at relevant conferences	LSTA 24 CONT ED	Not Started 0%
		CE Management Software	Improve ASPeN and complete an RFI process to identify possible software and costs to replace ASPeN	LSTA 24 CONT ED	In progress 15%
		Collection Development Course	Develop a collection development conversations' series	LSTA 24 CONSULT, CONSULTING OPS, LSTA 24 CONT ED	In progress 15%

Activity Status
- Completed
- In progress
- Not started

LSTA Activities

Goal	LSTA Project	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
Goal 3. All Montanans live in communities where the local government and library work together to build resilient communities.	Continuing Education				
		Library Board Online Training	Work with the Local Government Center to create online video content for boards	LSTA 24 CONT ED	In progress 15%
		Montana State Library Certification Program	Increase the number of people who earn their MSL certification	LSTA 24 CONT ED	In progress 15%
		MSL Learn Online Courses	Develop and update MSL Learn online course offerings	LSTA 24 CONT ED	In progress 25%
		MSL Learn Webinars	Provide 12 MSL Learn webinars focused on Montana specific content and information	LSTA 24 CONT ED	In progress 25%
	Library Consulting	Excellent Library Services Award	Update the criteria for the ELSA	LSTA 24 CONSULT, CONSULTING OPS	Not started 0%

Activity Status
- Completed
- In progress
- Not started

LSTA Activities

Goal	LSTA Project	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
Goal 3. All Montanans live in communities where the local government and library work together to build resilient communities.	Library Consulting	Library and Local Government Relations	Offer hybrid training that builds skills in relationship building between libraries and local governments	LSTA 24 CONSULT, CONSULTING OPS	In progress 15%
		Library Board Support	Offer at least 10 trainings for library board members and assist federations with f2f training for board members	LSTA 24 CONSULT, CONSULTING OPS	In progress 10%
		Library Development Roadmap	Create a new library development road map for libraries to use when basic public library standards have been met	LSTA 24 CONSULT, CONSULTING OPS	In progress 75%
		Library Site Visits	Visit each main public library and provide assistance to public and tribal college libraries in Montana	LSTA 24 CONSULT, CONSULTING OPS	In progress 32%
		Library Written Plans	Provide strategic plan training and assist at least 6 libraries with the creation of a written plan.	LSTA 24 CONSULT, CONSULTING OPS	In progress 10%

Activity Status
- ■ Completed
- ■ In progress
- □ Not started

Goal	LSTA Project	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
Goal 3. All Montanans live in communities where the local government and library work together to build resilient communities.	Library Consulting	Local Government Webinar Series	Complete the local government webinar series	LSTA 24 CONSULT, CONSULTING OPS	In progress 50%
		Public Library Salary Toolkit	Support libraries in setting fair wages using the FY 24 salaries study.	LSTA 24 CONSULT, CONSULTING OPS	In progress 10%
		Tribal College Library Support	Work with Montana tribal college libraries to identify consulting and CE needs	LSTA 24 CONSULT, CONSULTING OPS	In progress 10%
Goal 4. All Montanans have access to learning experiences that support personal, educational, and professional growth.	Lifelong Learning	New Adult Programming	Identify programming possibilities for new adults (ages 18-25)	LSTA 24 LLP	In progress 15%
		ParentPower..	Implement new texting program for early literacy skill building	LSTA 24 EARLY L	In progress 25%

Activity Status
- Completed
- In progress
- Not started

LSTA Activities

Goal	LSTA Project	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
Goal 4. All Montanans have access to learning experiences that support personal, educational, and professional growth.	Lifelong Learning	Ready2Read Rendezvous	Facilitate and lead a Ready2Read Rendezvous to support and improve early literacy work in libraries	LSTA 24 EARLY L	In progress 25%
		Trunk Program	Evaluate MSL trunk program to determine what is best for library programming support	LSTA 24 LLP	Completed 100%
		Virtual Programming	Facilitate at least 6 virtual programming sessions	LSTA 24 LLP	In progress 25%

Activity Status
- Completed
- In progress
- Not started

Goals and Responsibilities	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
Stewardship of the Montana Geospatial Information Act	Geospatial Information Plan Development	Develop Montana's first 3-year Geospatial Information Plan, under advisement of the MGIA Council and in accordance with statute.	MGIAC COUNCIL, MGIA OPERATIONS	In progress 5%
Strategic Plan Goal 2. Improve Communications with Geospatial Stakeholders	Build and Maintain a GeoInfo Knowledgebase	Incoming communication pathways for support requests and public inquiries are clearly defined. (Communications Business Plan Objective 2)	MGIA OPERATIONS, LAND OPS, WATER OPS, INFO PRODUCTS	On hold 10%
	Quarterly Review of GeoInfo Support Requests to analyze metrics and improve efficiencies	Incoming communication pathways for support requests and public inquiries are clearly defined. (Communications Business Plan Objective 2)	MGIA OPERATIONS, LAND OPS, WATER OPS, INFO PRODUCTS	In progress 15%
	Restructure the GeoInfo Tier 1 SN Support Team	Incoming communication pathways for support requests and public inquiries are clearly defined. (Communications Business Plan Objective 2)	MGIA OPERATIONS, LAND OPS, WATER OPS, INFO PRODUCTS	In progress 5%
	Evaluate Existing Website	The Library GIS web content is structured for ease of use and discoverability. (Communication Business Plan Objective 3)	MGIA OPERATIONS, LAND OPS, WATER OPS, INFO PRODUCTS	Completed 100%
	Define Functional Requirements and Design	The Library GIS web content is structured for ease of use and discoverability. (Communication Business Plan Objective 3)	MGIA OPERATIONS, LAND OPS, WATER OPS, INFO PRODUCTS	In progress 20%
	Implement Website Changes	The Library GIS web content is structured for ease of use and discoverability. (Communication Business Plan Objective 3)	MGIA OPERATIONS, LAND OPS, WATER OPS, INFO PRODUCTS	In progress 10%

Activity Status
- Completed
- In progress
- Not started
- On hold

GeoInfo Activities

Goals and Responsibilities	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
Strategic Plan Goal 2. Improve Communications with Geospatial Stakeholders	Publicize Website Changes	The Library GIS web content is structured for ease of use and discoverability. (Communication Business Plan Objective 3)	MGIA Operations	Not started 0%
	Calendar & Event Schedule	An event schedule is maintained, engaging the Library stakeholders and building awareness of geospatial resources. (Communications Business Plan Objective 4)	MGIA OPERATIONS; INFO PRODUCTS	In progress 15%
GIS Coordination	Administrate Esri Enterprise Agreement	Administrate the Esri Enterprise Agreement	MGIA OPERATIONS	In progress 16%
	Governance Polices & Best Practices for Administrating Esri Technology	Develop and implement governance polices and best practices for administrating Esri technology	MGIA OPERATIONS	In progress 25%
	Local Government Outreach - MACo	Attend annual MACo Conference and network with members	MGIA OPERATIONS, LAND OPS, WATER OPS	In progress 12%
	Local Government Outreach - Montana Association of Planners	Attend conference, network with members, and conduct training	MGIA OPERATIONS, LAND OPS, WATER OPS	In progress 10%
	Local Government Outreach - Montana League of Cities & Towns	Attend Montana League of Cities & Towns Conference and network with members.	MGIA OPERATIONS, LAND OPS, WATER OPS	In progress 5%

Activity Status
- Completed
- In progress
- Not started
- On hold

GeoInfo Activities

Goals and Responsibilities	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
GIS Coordination				
	Maintain the Website	On-going maintenance of communication via the MSL website.	MGIA OPERATIONS, LAND OPS, WATER OPS, INFO PRODUCTS	In progress 16%
	National Outreach - NSGIC	Attend NSGIC Annual Conference and give updates on Montana activities	MGIA OPERATIONS, LAND OPS, WATER OPS, MGIA COUNCIL	In progress 10%
	Negotiate ESRI Enterprise Agreement	Coordinate with SITSD to administrate and negotiate the Esri Enterprise Agreement	MGIA OPERATIONS	In progress 50%
	Support DOR's Imagery Analysis and Collection Efforts	Support the Request for Information issued by the Department of Revenue by sharing information from the Imagery Working Group and the Imagery vendor community. Complete RFI.	MGIA OPERATIONS	In progress 25%
MSDI Data Updates and Maintenance	MSDI Administrative Boundaries	Perform annual update of existing Administrative Boundary layers (including geometry and attribution updates and alignment to the CadNSDI).	Not provided	Not started 0%
	MSDI Administrative Boundaries - ArcGIS Online	Publish the boundaries data to ArcGIS Online to increase accessibility and discoverability through the Esri Open Data Platform.	Not provided	Not started 0%
	MSDI Cadastral	Update MSDI Cadastral Framework monthly based on submissions from data partners	LAND OPS	In progress 0%

Activity Status
- Completed
- In progress
- Not started
- On hold

GeoInfo Activities

Goals and Responsibilities	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
MSDI Data Updates and Maintenance				
	MSDI Cadastral - CadNSDI Montana	Publish an updated CadNSDI and adjust tax parcels	LAND OPS	Not started 0%
	MSDI Hydrography	Update waterbody/stream names with latest from GNIS	WATER OPS	Not started 0%
	MSDI Orthoimagery	Publish NAIP 2023 to Esri Managed Services and generate County mosaics in .sid format for all 50 counties.	Not provided	Not started 0%
	MSDI Structures/Addresses	Update MSDI Structures/Addresses Framework monthly based on submissions from data partners	LAND OPS	In progress 0%
	MSDI Transportation	Update MSDI Transportation Framework monthly based on submissions from data partners	LAND OPS	In progress 0%
	MSL-NRCS Partnership	Satisfy contractual agreements and submit monthly activity reports and quarterly forms	Not provided	Not started 0%
	ESRI Managed Services Changes	Not provided	Not provided	Not started 0%

Activity Status
- ■ Completed
- ■ In progress
- ■ Not started
- ■ On hold

GeoInfo Activities

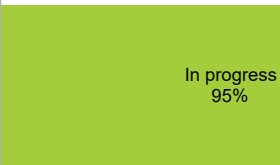| Goals and Responsibilities	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
MSDI Data Updates and Maintenance	MSDI Elevation: Data review	Recieve, review, and identify pathforward for state lidar data that has been returned by USGS for corrections	Not provided	In progress 10%
	MSDI Elevation: Date Processing and Dissemination	Process incoming lidar data from the USGS and publish five core products for at least 10 counties	WATER OPS	Not started 0%
GIS Web Applications	Experience Builder - Ecological Site Reviewer	Migrate the Ecological Site Reviewer application to Experience Builder	WATER OPS	In progress 75%
	Experience Builder - Montana Drought Impact Reporter	Migrate the Montana Drought Impact Reporter to Experience Builder	Not provided	Not started 0%
	Experience Builder - Montana Lidar Inventory	Migrate the Montana Lidar Inventory application to Experience Builder	WATER OPS	In progress 80%
	GIS Web Application Updates	Modernizations for Digital Atlas, Data Bundler, Data List, and Montana Cadastral	Not provided	In progress 5%
Strategic Plan Goal 4. Continue to Improve the Collection, Maintenance, & Dessimination of Authoritative Geospatial Information	Data Value Business Plan Implementation	complete Data Value Matrix for atleast 4 MSDI Themes	Not provided	In progress 15%

Activity Status
- Completed
- In progress
- Not started
- On hold

MCA FY25 Activities

Statute (Click to read online)	Responsibility	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
MCA 10-4-310	Support public safety answering points on the ongoing assessment and improvement of next-generation 9-1-1 GIS data sets.	NG9-1-1 GIS Support	Visit ten PSAPs to discuss MSL support for 9-1-1 GIS	NG9-1-1	In progress 0%
MCA 22-1-203	Furnish library assistance and information services to state officials and state departments.	Collaboration with other State Agencies	To more fully understand the refernce needs of other agencies and work towards collaboration to help meet them	OUTREACH OPS	In progress 50%
	Make rules and establish standards for the administration of the state library and for the control, distribution, and lending of books and materials.	Collection Development policy review	Ensure the policy is up to date and includes all necessary details	OUTREACH OPS	In progress 20%
	Provide library services for the blind and for individuals with physical disabilities.	Development of TB's recording program	To provide locally recorded content for the BARD website	TBL OPS	In progress 30%
MCA 22-1-219	Coordinate with state agencies and depository libraries to ensure permanent public access to state publications.	Internet Archive Government Documents	Transfer from Archive-It to the Internet Archive collection, government serials from 10 of the 30 state agencies. Review and update publication year metadata for at least 5,000 serial items in Internet Archive to improve display and discoverability.	GOV INFO OPS	In progress 15%
MCA 22-1-230	Administer a state reference network to provide real-time geospatial location data from any location within the network.	Montana State Reference Network Outreach	Develop and execute targeted outreach and communication strategies about MTSRN to attract new contributors and subscribers. Recruit 25 new paid subscribers for a total of 75 subscriptions.	RTN	In progress 36%

Activity Status
- 🟩 In progress
- ⬜ Not started

View status comments and latest updates online.

https://bit.ly/WorkPlan_FY25

Last Updated 10/1/2024 10:04:12 AM.

MCA FY25 Activities

Statute (Click to read online)	Responsibility	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
MCA 90-1-402	Develop a standardized, sustainable method to collect, maintain, and disseminate information in digital formats about the natural and artificial land characteristics of Montana.	Develop a new National Vegetation Classification scheme for Montana and deploy it within a new Land Cover layer on Montana Natural Heritage Program websites.	Critical steps in this transition to the National Vegetation Classification (NVC) system for mapping the existing vegetation types of Montana include: (1) writing accounts for National Vegetation Classification System Groups and Alliances; (2) updating the Landfire NVC Group map to include information we have traditionally included in the land cover layer such as roads, crop information, and recen..	USFS-DS, MDT-DS	In progress 40%
	Ensure that digital geospatial information is collected consistently, maintained accurately in accordance with standards, and made available in common ways for all potential uses and users, both private and public.	Montana NAIP 2023 Update	Obtain, process, and publish NAIP 2023, including a statewide GIS web service and downloadable county mosaics.	NRCS CORE 739	Not started 0%
MCA 90-15-301	Facilitate the management of natural resource data collected by state agencies in the normal course of their operations.	Inventory and monitoring of bat populations consistent with the North American Bat Monitoring Program	Collaborate with state and federal agencies to document the conservation status of Montana's bat populations and the impacts of White-nose Syndrome, a deadly fungal disease, on those populations.	FWP-BAT, FS-BAT	In progress 75%
		Montana Citizen Botany Pilot Study	Existing data on Montana's vascular plant Species of Concern is aging and current data is needed for land management agencies and other organizations to make informed decisions on the stewardship of our botanical resources. The pilot study serves to determine if a Citizen Botany Program in Montana can be a sustainable method for carrying out plant-focused research and conservation activities (e.g., ..	NHP-GF, NHP-PT, CITBOT-BLM, CITBOT-USFS	In progress 70%
		Montana Native Plant Conservation Strategy: Vascular Species and Habitats of Greatest Conservation Need	The purpose of the Montana Native Plant Conservation Strategy is to promote the collective and coordinated stewardship of Montana's native flora and habitats across the state. The Strategy, a) identifies and prioritizes Vascular Plant Species, Unique Habitats, and Plant Communities of Greatest Conservation Need (GCN) for potential adoption into the 2025 State Wildlife Action Plan, and b) identifies cons..	NHP-GF, NHP-PT	In progress 95%
MCA 90-15-302	Design a Montana Natural Heritage Program that is compatible with similar programs in other states.	Invertebrate Information Products	Develop information products for aquatic and pollinator invertbrates including observations, surveys, range polygons, predicted habitat suitability models, and conservation status ranks so that natural resource managers can use the information in natural resource planning and management efforts.	BLM-DS, UM-SALES, MPG, USFS-DS	In progress 0%

Activity Status
- In progress
- Not started

View status comments and latest updates online.   https://bit.ly/WorkPlan_FY25   Last Updated 10/1/2024 10:04:12 AM.

Statute (Click to read online)	Responsibility	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
MCA 90-15-302	Design a Montana Natural Heritage Program that is compatible with similar programs in other states.	Updated conservation status ranks for all vertebrate species.	Systematic review and update of conservation status rank factors that are used in the scoring of conservation status rank assignments for vertebrate species will allow ranks for all species to be used in the State Wildlife Action Plan, a 10-year plan guiding the efficient expenditure of federal dollars on Montana's wildlife species and the habitats that support them.	NHP-GF, NHP-PT, FWP-SWAP, FWP-BAT	In progress 60%
MCA 90-15-304	Make information from the natural resource information system available to local, state, and federal agencies and to the general public.	Dashboards and storymaps to meet the needs of specific natural resource management partners.	Create dashboards and storymaps for partners, including: (1) 2025 State Wildlife Action Plan dashboard for Montana Fish, Wildlife, and Parks; (2) Beaver Restoration dashboard for Montana Fish, Wildlife, and Parks; (3) Montana Grazing District story map for Montana Grass Conservation Commission; (4) Story map for Invasive Species of Greatest Concern to the state of Montana for Montana Invasive Species Co..	FWP-SWAP (SWAP & Beaver), DNRC-GRASS, DNRC-MISC	In progress 15%
		Montana Field Guide Code Update	Update the code base for the Montana Field Guide to the latest programming standards and host it in the Amazon Web Services environment to allow individual programs in the network of Natural Heritage Programs to share programming costs and text, image, and sound file content in order to keep development and maintenance costs as low as possible.	NHP-GF, NHP-PT, BLM-DS	In progress 40%
		New website for Montana Natural Heritage Program	Migrate content from the Montana Natural Heritage Program's (MTNHP) websites to Content Management System with appropriate links to MTNHP web applications, dashboards, and story maps.	NHP-GF, NHP-PT	In progress 65%
MCA 90-15-305	Make available and readily accessible, in a usable format, to state agencies and other interested persons, information on the state's water resources, out-of-state water resources that affect the state, existing and potential uses, and the existing and potential demand.	Current Drought Status	Weekly coordination with the Montana Drought Team to update the U.S. Drought Monitor Map. Monthly publication of Drought Status by County Map.	WATER OPS	In progress 20%
		Drought Impact Reporter	Update and maintain the Montana Drought Impact Reporter (annual rollover)	WATER OPS	In progress 20%

Activity Status
- In progress
- Not started

MCA FY25 Activities

Activity Status
🟩 In progress
⬜ Not started

Statute (Click to read online)	Responsibility	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
[MCA 90-15-305](#)	Make available and readily accessible, in a usable format, to state agencies and other interested persons, information on the state's water resources, out-of-state water resources that affect the state, existing and potential uses, and the existing and potential demand.	Elevation-derived Hydrography	New web application or dashboard for promoting and tracking elevation-derived hydrography projects within Montana	WATER OPS	Not started 0%
		Integrating Water Data in the Upper Clark Fork River Basin	Serve in a technical advisory role on the Clark Fork Coalition's WaterSMART grant, "Integrating Water Data to Enhance Ecological Flows in the Upper Clark Fork Basin."	WATER OPS	Not started 0%
		Water Information System update for Interim Committee	Provide biennial Water Information System update (presentation) to the Water Policy Interim Committee	WATER OPS	In progress 5%

All Other Activities

Framework	Activity	Objective	Associated Financial Projects	FY25 Progress (Hover for more details)
Create a useful information infrastructure	LSTA Manual	Review and update the Montana LSTA Manual	Not provided	On hold 5%
	Migrate NHP to ServiceNow	Create ServiceNow workflow for NHP to replace Request Router	Not provided	In progress 5%
	Work Plan Redesign	Deliver a dashboard that visualizes the scope of agency work and creates links between near horizon activities, larger agency plans, and financials. Staff and other stakeholders use the dashboard more frequently to understand agency work as demonstrated by a 20% increase in page views.	DATACOORDINATOR	In progress 25%
Secure sufficient & sustainable funding	Improve Administrative Efficiency for Grants	Create a standard for incoming grants to ensure that administrative costs are in balance with funding received	Not provided	In progress 10%
		Create updated procedure for managing MGIA grant applicants and applications	Not provided	In progress 10%

Activity Status
- In progress
- On hold