

September 10, 2024

Presented by: Colet Bartow, Guil Poelsma, Kenny Ketner

ASPeN

ASPeN is a source for

- Continuing education and events
- Directory information for Montana's libraries
- Continuing education credit tracking for certification
- Meeting information and materials for the MSL Commission, advisory councils, and other committees.

Update Overview – Changes in 2022-2024

Many of the changes are related to technical and accessibility issues. These are the things you may notice when you use ASPeN.

- Accessibility Issues
 - High contrast colors for text and labels
 - Menus
 - Removed obsolete links
 - Updated descriptions
 - Calendar Format
 - Week/Month View Toggle
 - Default is week view
 - Removed color coding (for now)
- Login/Authentication System
 - OKTA
- New Support System
 - Tickets
 - Knowledge Base

Pro Tips

1. Most actions with ASPeN do not require login.
 - a. View events
 - b. Search organizations and people
2. MSL offers a self-paced "Hacking ASPeN" course if you're looking for more hands-on ASPeN practice.
3. Knowing the difference between Position and Person
 - a. Directors have permissions to create new records for Positions and Persons.
 - b. PERSON is an individual who uses ASPeN.
 - i. A user often has a separate email address from the Position email address.

September 10, 2024

- c. POSITION is a particular role, whether that role is a director, task force member, circulation librarian or otherwise.
- d. The main importance of these two categories is that one person could fill multiple positions.
- e. Maybe someone is a children's librarian *and* they are a member of a task force.
- f. Additionally, keeping people and positions separate makes staff changes across Montana libraries easier to manage.

**Visit the MSL YouTube channel to access
the webinar recording.**