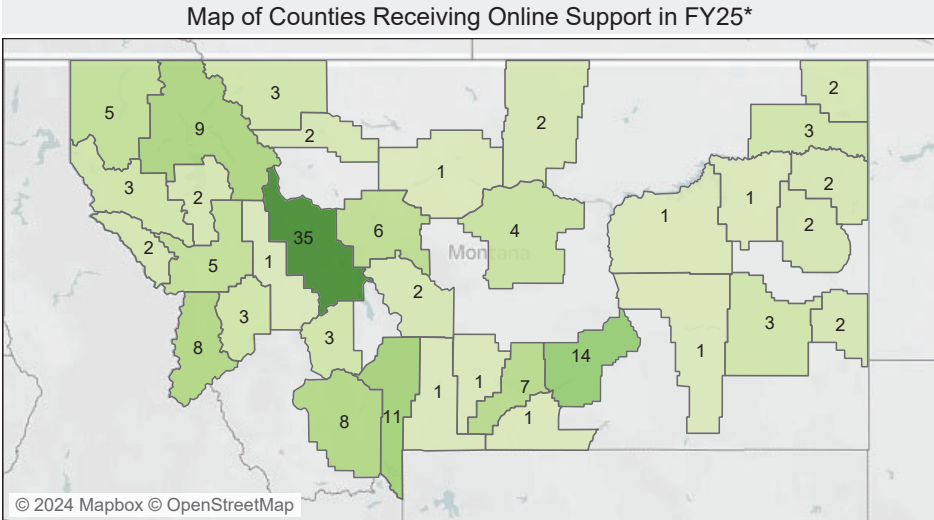


- About the Work Plan
- LSTA Plan 2023-2027
- GIS Strategic Plan 2023-2027
- MTNHP Framework 2020-2025
- All Other Agency Plans



Objective: *The Montana State Library (MSL) helps all organizations, communities, and Montanans thrive through excellent library resources and services.*

Goal: Deliver online information and technical outreach regarding library services and information products to all 56 Montana counties in support of creating a more useful information infrastructure.

Horizon: July 1, 2024 – June 30, 2025

35

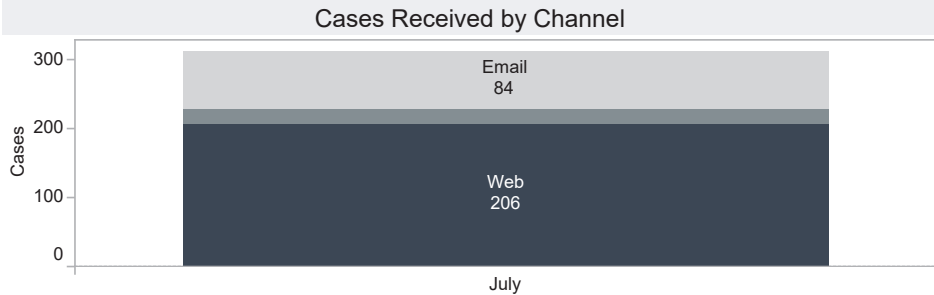
counties received online support*

68

organizations supported*

312

support cases addressed



*Customers that did not supply a business affiliation or location information are not included in this count.

FY 2025 Activity Summary
Click a tile to see a plan's activity details.

| <u>LSTA 2024 PLAN (FY25)</u> | <u>GIS STRAT. PLAN (FY25)</u> | <u>MTNHP FRAMEWORK (FY25)</u> | <u>ALL OTHER PLANS (FY25)</u> |
|--|--|--|--|
| 39 activities 3% completed 28% not started 69% in progress 0% on hold 0% rescheduled | activities completed not started in progress on hold rescheduled Coming soon! | activities completed not started in progress on hold rescheduled Coming soon! | activities completed not started in progress on hold rescheduled Coming soon! |



Work Plan - LSTA Plan 2023-2027

- About the Work Plan
- LSTA Plan 2023-2027**
- GIS Strategic Plan 2023-2027
- MTNHP Framework 2020-2025
- All Other Agency Plans

LSTA 23 (FY24)

39 activities
87% completed
0% not started
0% in progress
0% on hold
13% rescheduled

LSTA 24 (FY25)

39 activities
3% completed
28% not started
69% in progress
0% on hold
0% rescheduled

What Is the LSTA Plan?

The Library Services and Technology Act (LSTA) requires each State Library to submit a plan that details library services goals for a five-year period. The four goals prioritized in the plan as are follows: 1) All Montanans have access to library content, services, and information to achieve their personal, educational, and professional goals. 2) All Montanans have sufficient access to and can use technology to enable their personal, educational, and professional growth. 3) All Montanans live in communities where the local government and library work together to build resilient communities. 4) All Montanans have access to learning experiences that support personal, educational, and professional growth.

LSTA five-year plan
LSTA project data
Financial reports

Select a completed or in progress plan year to filter the activities below.
All

Activity Status Legend

- Completed
- In progress
- Not started
- Rescheduled

| Goal | LSTA Project | Activity | Objective | Associated Financial Projects | LSTA 23 (FY24) | LSTA 24 (FY25) |
|--|-----------------------|---|---|---|-------------------|-------------------|
| Goal 1. All Montanans have access to library content, services, and information to achieve their personal, educational, and professional goals. | Collection Management | Library Configuration Assessment | Complete Library Configuration Assessments with MSC libraries to identify ways to streamline the backend and interface for each library. At the same time, ask libraries to update their ASPeN information. | LSTA 24 MSC, MSC MONTANA SHARED CATALOG | | Not Started 0% |
| | | Montana Shared Catalog Administration | Provide system administration to MSC member libraries and respond to all cases opened through the support desk. | LSTA 23 MSC, MSC MONTANA SHARED CATALOG | Completed 100% | |
| | | Montana Shared Catalog Go-Live Training | Lead go-live training for new MSC libraries, Billings Public School District (BS2), new school librarians, and Harlowton Public Library. | LSTA 23 MSC, MSC MONTANA SHARED CATALOG | Completed 100% | |

LSTA Activities

| Goal | LSTA Project | Activity | Objective | Associated Financial Projects | LSTA 23 (FY24) | LSTA 24 (FY25) |
|--|-----------------------|---|---|---|--------------------|-------------------|
| Goal 1. All Montanans have access to library content, services, and information to achieve their personal, educational, and professional goals. | Collection Management | Library Configuration Assessment | Complete Library Configuration Assessments with MSC libraries to identify ways to streamline the backend and interface for each library. At the same time, ask libraries to update their ASPeN information. | LSTA 24 MSC, MSC MONTANA SHARED CATALOG | | Not Started 0% |
| | | Montana Shared Catalog Administration | Provide system administration to MSC member libraries and respond to all cases opened through the support desk. | LSTA 23 MSC, MSC MONTANA SHARED CATALOG | Completed 100% | |
| | | Montana Shared Catalog Go-Live Training | Lead go-live training for new MSC libraries, Billings Public School District (BS2), new school librarians, and Harlowton Public Library. | LSTA 23 MSC, MSC MONTANA SHARED CATALOG | Completed 100% | |
| | | SirsiDynix Browser Interface | Configure SirsiDynix browser interface to test it with MSC libraries who do not need the full client. | LSTA 24 MSC, MSC MONTANA SHARED CATALOG | | Not Started 0% |
| | Cultural Resources | Adventure Lab Content | Publish 20 AL tours across the state | LSTA 23 MHP | Rescheduled 35% | |

Activity Status Legend

- Completed
- In progress
- Not started
- Rescheduled

LSTA Activities

| Goal | LSTA Project | Activity | Objective | Associated Financial Projects | LSTA 23 (FY24) | LSTA 24 (FY25) |
|--|--------------------|---------------------------------|---|-------------------------------|-------------------|--------------------|
| Goal 1. All Montanans have access to library content, services, and information to achieve their personal, educational, and professional goals. | Cultural Resources | History Portal Outreach | Attend conferences (MT History, Fall Workshop, GFWC, MAGDA, and MPEA) and reach out to new organizations to discuss how we might work together. Including the University of Montana Public History program and the National History Day in Montana. | LSTA 23 MHP | Completed 100% | |
| | | LEGO History Program | Create a program for libraries to host local LEGO contests and promote. (no statewide contest this year) | LSTA 24 MHP | | In progress 40% |
| | | | Host an event on December 9, 2023 in partnership with Lewis and Clark Library with 50-80 participants. | LSTA 23 MHP | Completed 100% | |
| | | New MHP Content | Create MSL collections for agency newsletters & Yellowstone River Clearinghouse | LSTA 24 MHP | | In progress 5% |
| | | Portal Reporting Infrastructure | Create sheets that will combine data into dashboards to monitor use of the website and social media and to track trends. | LSTA 23 MHP | Completed 100% | |

Activity Status Legend

- Completed
- In progress
- Not started
- Rescheduled

LSTA Activities

| Goal | LSTA Project | Activity | Objective | Associated Financial Projects | LSTA 23 (FY24) | LSTA 24 (FY25) |
|--|--------------------|---------------------------------|---|-------------------------------|-------------------|--------------------|
| Goal 1. All Montanans have access to library content, services, and information to achieve their personal, educational, and professional goals. | Cultural Resources | Recollect Mapping Tools | Create engaging maps to go compliment the Adventure labs tours and additional story maps (1 this FY) to share content in rich narratives. | LSTA 23 MHP | Rescheduled 0% | |
| | | Recorded Exhibit Demonstration. | Record a demonstration of exhibits in Montana History Portal for use in nursing homes or assisted living homes. | LSTA 24 MHP | | In progress 10% |
| | | Teacher Workshop | Hold a second teacher workshop to create exhibits for classroom use | LSTA 23 MHP | Completed 100% | |
| | Data Coordination | Geographic Divide Study | Collect data from 80% of public libraries through the Public Libraries Survey on the current ways libraries address geographic barriers to access resulting in a summary published in May 2025 that includes a count of book mobiles, kiosks, and other methods for serving outlying communities. | LSTA 24 STATS, DATACOOINATOR | | In progress 25% |
| | | | Research challenges of library access due to the geographic divide in Montana so that MSL and the NAC can understand the barriers geography puts on core services and can develop plans to address these barriers. | LSTA 23 STATS, DATACOOINATOR | Rescheduled 5% | |

Activity Status Legend

- Completed
- In progress
- Not started
- Rescheduled

LSTA Activities

| Goal | LSTA Project | Activity | Objective | Associated Financial Projects | LSTA 23 (FY24) | LSTA 24 (FY25) |
|--|-------------------|----------------------------------|---|----------------------------------|--------------------|--------------------|
| Goal 1. All Montanans have access to library content, services, and information to achieve their personal, educational, and professional goals. | Data Coordination | Public Libraries Salary Study | Publish and present one study of wages and occupational standards for library positions to the Network Advisory Council based on submissions from a minimum of 74 libraries in order to provide data for identifying competitive wages. | LSTA 23 STATS, DATACOOINATOR | Completed 100% | |
| | | Public Libraries Survey Software | Deploy new Public Libraries Survey software to 82 public libraries and 4 tribal libraries for FY 2023 data collection with 90% completion rate. Data are processed for submission to the Institute of Museum of Library Services with 100% data validated and certified, meeting the criteria for the Keppel Award. | LSTA 23 STATS, DATACOOINATOR | Completed 100% | |
| | | Public Library Programs Data | Refine the programs section labels and definitions with feedback from the Public Library Statistics Task Force, resulting in a 20% decrease in support questions during the October/November data collection period. | LSTA 24 STATS, DATACOOINATOR | | In progress 25% |
| | Resource Sharing | Courier Budget and Plan | Add new locations for courier network. Reduce costs for participants. Work with Sean Anderson to gather information about alternate service solutions. Find an automated, consistent, and affordable way to gather courier data. | LSTA 23 COUIRER | Rescheduled 20% | |
| | | | Identify ways to move materials and/or what is needed to improve this service. | LSTA 24 COURIER, STATEWIDE PROJ. | | In progress 20% |

Activity Status Legend

- Completed
- In progress
- Not started
- Rescheduled

LSTA Activities

| Goal | LSTA Project | Activity | Objective | Associated Financial Projects | LSTA 23 (FY24) | LSTA 24 (FY25) |
|--|------------------|---|---|-------------------------------|-------------------|--------------------|
| Goal 1. All Montanans have access to library content, services, and information to achieve their personal, educational, and professional goals. | Resource Sharing | Databases for State Government | Add additional databases for state government employees | LSTA 24 OUTREAC | | In progress 25% |
| | | Interlibrary Loans for State Government | Add scholarly article database to support interlibrary loans for state government employees | LSTA 24 OUTREAC | | In progress 0% |
| | | Interlibrary Referral Center Pilot | Evaluate interlibrary loan pilot for smaller libraries and identify potential libraries for project | LSTA 23 OCLC | Completed 100% | |
| | | OCLC Group Services Contract Evaluation | Evaluate value of OCLC Group Services contract tools compared with participating library cost and importance to member libraries. Provide training and resources for OCLC Group Services members to increase their confidence and understanding in using their subscriptions. | LSTA 23 OCLC | Completed 100% | |
| | | Palace App Evaluation | Provide a report on the Palace App pilot to the Network Advisory Council in March 2024 to inform FY25 budget planning. | LSTA 23 ECONT | Completed 100% | |

Activity Status Legend

- Completed
- In progress
- Not started
- Rescheduled

LSTA Activities

| Goal | LSTA Project | Activity | Objective | Associated Financial Projects | LSTA 23 (FY24) | LSTA 24 (FY25) |
|--|---------------------------------------|---|--|---------------------------------|-------------------|--------------------|
| Goal 1. All Montanans have access to library content, services, and information to achieve their personal, educational, and professional goals. | Services for People with Disabilities | Programming Trunks for People with Disabilities | Create programming ideas to serve individuals with disabilities that make traditional library use challenging | LSTA 24 LLP | | In progress 0% |
| | | Public Library Talking Book Outreach | Consultants will work with Bobbi and Marilyn to share information about the services the Talking Book Library provides to people who struggle to read traditional print materials. | LSTA 24 CONSULT, CONSULTING OPS | | Not started 0% |
| | | Public Library Web Accessibility | Consultants will assist public libraries with testing their websites for accessibility and will help libraries identify how to address any issues that arise during accessibility tests. | LSTA 24 CONSULT, CONSULTING OPS | | Not started 0% |
| | | Recording Studio | Re-start and utilize the recording studio for Talking Book and other MSL programs | TBL OPERATIONS | | In progress 25% |
| | | | Reimagine the future of the recording studio in partnership with other agencies and explore different ways to record. | LSTA 23 TBL | Completed 100% | |

Activity Status Legend

- Completed
- In progress
- Not started
- Rescheduled

LSTA Activities

| Goal | LSTA Project | Activity | Objective | Associated Financial Projects | LSTA 23 (FY24) | LSTA 24 (FY25) |
|--|---------------------------------------|---------------------------------------|--|---------------------------------|-------------------|-------------------|
| Goal 1. All Montanans have access to library content, services, and information to achieve their personal, educational, and professional goals. | Services for People with Disabilities | State Library Accessibility Training | Lead an internal MSL staff training for creating accessible documents and web page | LSTA 24 CONT ED | | In progress 0% |
| | | Virtual Program on Outdoor Recreation | Lead a virtual program focused on people with disabilities safely recreating outdoors. | LSTA 24 LLP | | Not started 0% |
| Goal 2. All Montanans have sufficient access to and can use technology to enable their personal, educational, and professional growth. | Technology Support | Digital Opportunity Plans | Participating public libraries have digital opportunity plans that address needs in their communities. | LSTA 23 DIG EQ | Completed 100% | |
| | | | | LSTA 24 DIG EQ, STATEWIDE PROJ. | | In progress 0% |
| | | Hot Spot Administrative Access | Set up administrative access for hot spot management for every participating library by 12/31/23. | HOTSPOT | Completed 100% | |

Activity Status Legend

- Completed
- In progress
- Not started
- Rescheduled

LSTA Activities

| Goal | LSTA Project | Activity | Objective | Associated Financial Projects | LSTA 23 (FY24) | LSTA 24 (FY25) |
|---|----------------------|------------------------------|---|---------------------------------|--------------------|-------------------|
| Goal 2. All Montanans have sufficient access to and can use technology to enable their personal, educational, and professional growth. | Technology Support | Internal Wiring Project | Increase in Internet speed and reliability of wired and WiFi connections in libraries. | LSTA 23 DIG EQ | Rescheduled 50% | |
| | | | | LSTA 24 DIG EQ, STATEWIDE PROJ. | | In progress 0% |
| | | Tech Support Pilot Project | Implement tech support pilot project with Golden Plains libraries | STATEWIDE PROJ. | | Not Started 0% |
| Goal 3. All Montanans live in communities where the local government and library work together to build resilient communities. | Continuing Education | Basics of Library Law Course | MSL Learn Course Development - Basics of Library Law Content created by Tracy Cook; course design for MSL Learn by Colet Bartow | LSTA 23 CONT ED | Completed 100% | |
| | | Brainstorming with MSL Staff | Host one "Brainstorming with MSL staff" at relevant conferences | LSTA 24 CONT ED | | Not Started 0% |

Activity Status Legend

- Completed
- In progress
- Not started
- Rescheduled

LSTA Activities

| Goal | LSTA Project | Activity | Objective | Associated Financial Projects | LSTA 23 (FY24) | LSTA 24 (FY25) |
|---|----------------------|-------------------------------|---|--|-------------------|-------------------|
| Goal 3. All Montanans live in communities where the local government and library work together to build resilient communities. | Continuing Education | Budgeting Course | MSL Learn Course Development - Budgeting Content created by Tracy Cook; course design for MSL Learn by Colet Bartow | LSTA 23 CONT ED | Completed 100% | |
| | | CE Management Software | Improve ASPeN and complete an RFI process to identify possible software and costs to replace ASPeN | LSTA 24 CONT ED | | In progress 0% |
| | | Certification Program | New certification tracks added to ASPeN; manual updated, webpages updated, webinars and newsletters scheduled | LSTA 23 CONT ED | Completed 100% | |
| | | Collection Development Course | Develop a collection development conversations' series | LSTA 24 CONSULT, CONSULTING OPS, LSTA 24 CONT ED | | In progress 0% |
| | | Fall Workshop | MSL Fall Workshop Workshop held 9/18-9/19 | LSTA 23 WORKSH, LSTA 23 CONT ED | Completed 100% | |

Activity Status Legend

- Completed
- In progress
- Not started
- Rescheduled

LSTA Activities

| Goal | LSTA Project | Activity | Objective | Associated Financial Projects | LSTA 23 (FY24) | LSTA 24 (FY25) |
|---|----------------------|---|---|-------------------------------|-------------------|-------------------|
| Goal 3. All Montanans live in communities where the local government and library work together to build resilient communities. | Continuing Education | Library Board Online Training | Work with the Local Government Center to create online video content for boards | LSTA 24 CONT ED | | In progress 0% |
| | | Montana State Library Certification Program | Increase the number of people who earn their MSL certification | LSTA 24 CONT ED | | In progress 0% |
| | | MSL Learn Online Courses | Develop and update MSL Learn online course offerings | LSTA 24 CONT ED | | In progress 0% |
| | | MSL Learn Webinars | Provide 12 MSL Learn webinars focused on Montana specific content and information | LSTA 24 CONT ED | | In progress 0% |
| | | MSL Learn: Webinar Series | Complete at least 10 webinars on topics needed by library directors and board members | LSTA 23 CONT ED | Completed 100% | |

Activity Status Legend

- Completed
- In progress
- Not started
- Rescheduled

LSTA Activities

| Goal | LSTA Project | Activity | Objective | Associated Financial Projects | LSTA 23 (FY24) | LSTA 24 (FY25) |
|---|----------------------|--|--|---------------------------------|-------------------|-------------------|
| Goal 3. All Montanans live in communities where the local government and library work together to build resilient communities. | Continuing Education | MSL Learn: Youth Services classes | Provide a series of 4 classes that library staff can take to learn more about serving youth. | LSTA 23 CONT ED | Completed 100% | |
| | | Public Value Training | Deliver 3 workshops that include outside perspective from local govt and hands-on practice for library staff | LSTA 23 CONT ED | Completed 100% | |
| | | Trustee Videos | Creation of short videos addressing the job of a library board | LSTA 23 CONT ED | Completed 100% | |
| | Library Consulting | Excellent Library Services Award | Update the criteria for the ELSA | LSTA 24 CONSULT, CONSULTING OPS | | Not started 0% |
| | | Library and Local Government Relations | Offer hybrid training that builds skills in relationship building between libraries and local governments | LSTA 24 CONSULT, CONSULTING OPS | | In progress 0% |

Activity Status Legend

- Completed
- In progress
- Not started
- Rescheduled

LSTA Activities

| Goal | LSTA Project | Activity | Objective | Associated Financial Projects | LSTA 23 (FY24) | LSTA 24 (FY25) |
|---|--------------------|-------------------------------|--|---------------------------------|-------------------|-------------------|
| Goal 3. All Montanans live in communities where the local government and library work together to build resilient communities. | Library Consulting | Library Development Roadmap | Create a new library development road map for libraries to use when basic public library standards have been met | LSTA 24 CONSULT, CONSULTING OPS | | In progress 0% |
| | | Library District Handbooks | Update the Library District Handbooks | LSTA 23 CONSULT, CONSULTING OPS | Completed 100% | |
| | | Library Federation Task Force | Create recommendations for federations and their administration. | LSTA 23 CONSULT, CONSULTING OPS | Completed 100% | |
| | | Library Handbooks Update | Update the Trustee Manual and Library Director's Handbook | LSTA 23 CONSULT, CONSULTING OPS | Completed 100% | |
| | | Library Site Visits | Visit each main public library and provide assistance to public and tribal college libraries in Montana | LSTA 24 CONSULT, CONSULTING OPS | | In progress 0% |

Activity Status Legend

- Completed
- In progress
- Not started
- Rescheduled

LSTA Activities

| Goal | LSTA Project | Activity | Objective | Associated Financial Projects | LSTA 23 (FY24) | LSTA 24 (FY25) |
|---|--------------------|--|--|---------------------------------|-------------------|-------------------|
| Goal 3. All Montanans live in communities where the local government and library work together to build resilient communities. | Library Consulting | Library Written Plans and Trustee Training | Provide strategic plan training and assist at least 6 libraries with the creation of a written plan. | LSTA 24 CONSULT, CONSULTING OPS | | In progress 0% |
| | | Local government and value of libraries | Identify how libraries best serve communities and assist library people in communicating that value to local government officials. | LSTA 23 CONSULT, CONSULTING OPS | Completed 100% | |
| | | Local Government Webinar Series | Complete the local government webinar series | LSTA 24 CONSULT, CONSULTING OPS | | In progress 0% |
| | | Local Government Work | Create guidelines for talking to officials and MSL staff will attend at least 2 local government conferences | LSTA 23 CONSULT, CONSULTING OPS | Completed 100% | |
| | | Local Library Support | Visit every main public library in Montana and respond to 90% of questions within 5 business days. | LSTA 23 CONSULT, CONSULTING OPS | Completed 100% | |

Activity Status Legend

- Completed
- In progress
- Not started
- Rescheduled

LSTA Activities

| Goal | LSTA Project | Activity | Objective | Associated Financial Projects | LSTA 23 (FY24) | LSTA 24 (FY25) |
|---|--------------------|--|--|---------------------------------|-------------------|-------------------|
| Goal 3. All Montanans live in communities where the local government and library work together to build resilient communities. | Library Consulting | Missoula Public Library Workflows Analysis | Assist Missoula Public Library with workflow data analysis | LSTA 23 CONSULT, CONSULTING OPS | Completed 100% | |
| | | Public Library Salary Toolkit | Support libraries in setting fair wages using the FY 24 salaries study. | LSTA 24 CONSULT, CONSULTING OPS | | Not started 0% |
| | | Public Library Standards | 90% of libraries meet the public library standards | LSTA 23 CONSULT, CONSULTING OPS | Completed 100% | |
| | | Tribal College Library Support | Work with Montana tribal college libraries to identify consulting and CE needs | LSTA 24 CONSULT, CONSULTING OPS | | Not started 0% |
| Goal 4. All Montanans have access to learning experiences | Lifelong Learning | Creative Aging | Assist libraries in offering teaching artist programs for older adults | LSTA 23 LLP | Completed 100% | |

Activity Status Legend

- Completed
- In progress
- Not started
- Rescheduled

LSTA Activities

| Goal | LSTA Project | Activity | Objective | Associated Financial Projects | LSTA 23 (FY24) | LSTA 24 (FY25) |
|---|-------------------|------------------------------|--|---------------------------------|-------------------|-------------------|
| Goal 4. All Montanans have access to learning experiences that support personal, educational, and professional growth. | Lifelong Learning | Lifelong Learning Assessment | Create a recommendation for the Lifelong Learning Program | LSTA 23 CONSULT, CONSULTING OPS | Completed 100% | |
| | | New Adult Programming | Identify programming possibilities for new adults (ages 18-25) | LSTA 24 LLP | | Not started 0% |
| | | ParentPower.. | Implement new texting program for early literacy skill building | LSTA 24 EARLY L | | In progress 0% |
| | | Ready2Read Rendezvous | Facilitate and lead a Ready2Read Rendezvous to support and improve early literacy work in libraries | LSTA 24 EARLY L | | In progress 0% |
| | | Summer Reading | Provide access to online summer reading materials and provide at least 3 summer reading planning sessions. | LSTA 23 LLP | Completed 100% | |

Activity Status Legend

- Completed
- In progress
- Not started
- Rescheduled

LSTA Activities

| Goal | LSTA Project | Activity | Objective | Associated Financial Projects | LSTA 23 (FY24) | LSTA 24 (FY25) |
|---|-------------------|----------------------------|--|-------------------------------|-------------------|-------------------|
| Goal 4. All Montanans have access to learning experiences that support personal, educational, and professional growth. | Lifelong Learning | Trunk Program | Evaluate MSL trunk program to determine what is best for library programming support | LSTA 24 LLP | | Completed 100% |
| | | Virtual Programming | Facilitate at least 6 virtual programming sessions | LSTA 24 LLP | | In progress 0% |
| | | Virtual Programming Series | Provide at least four virtual programming sessions for Montanans and Montana libraries | LSTA 23 LLP | Completed 100% | |

Activity Status Legend

- Completed
- In progress
- Not started
- Rescheduled