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TO: Jennie Stapp
State Librarian

TO: Montana State Library
Commission

FROM: Kris Schmitz
Central Services Manager

FROM: Jennie Stapp
State Librarian

SUBJECT: FY 18 STATE LIBRARY BUDGET

DATE: August 8, 2017

KMS US

Attached to this memo is the proposed operational budget for FY 2018, for your consideration.

This is the start-up budget from HB0002 (General Appropriation Act), HB0576 (Proprietary) & SB0261 (Revenue Triggers Reductions). As a reminder, HB0002 included a reduction in the budget of (\$309,178), made up of 6% vacancy savings, 5% operations cut and an IT reduction. In your 1st quarter, financial report you will see any of the carry over funds from FY 17 and all Digital Library contracts that are continuing will be added to this start-up budget. You will be provided a detailed breakout budget at that time too.

LSTA Funds are approved by the Legislature as continuing appropriations and are established as an estimate. They work as placeholders and throughout the year, I will be adjusting the sub-classes between the LSTA years and moving the budget into projects as you approve the yearly awards.

Montana Land Information Account currently shows as appropriated by the Legislature, which was based on an estimate. It will be adjusted in your FY 18 1st quarter financial report to reflect the budget authorized in the Montana Land Plan.

Please let me know if I can answer any questions.

MONTANA STATE LIBRARY FY 18 OPERATIONAL BUDGET

	FY 18 HB0002 & MSC	FY 18 SB0261 Mandatory Cuts	FY 18 New Budget Total
Full Time Equivalent (FTE) Level	33.08	0.00	33.08
PERSONAL SERVICES	2,353,238	(358,665)	1,994,573
OPERATIONS			
Contracted Services	1,075,614	(115,404)	960,210
Periodical Elec Data	0		0
Coal Tax Projects, Programming/Infrastructure	292,628		292,628
*Resource Sharing-OCLC	98,886		98,886
*Resource Sharing-MSA	98,886	(98,886)	0
Supplies and Materials	39,098		39,098
Communications	27,666		27,666
Travel	83,160		83,160
Rent	378,786	(108,506)	270,280
Repair and Maintenance	40,923		40,923
Other Expenses	92,048		92,048
TOTAL OPERATIONS	2,227,694	(322,796)	1,904,899
EQUIPMENT:			
Library Books	0	0	0
Equipment	13,697	0	13,697
TOTAL EQUIPMENT	13,697	0	13,697
SUB-TOTALS	4,594,629	(681,461)	3,913,169
GRANTS:			
Federation Grants (CST)	176,122	0	176,122
State Aid - Area/Pop	0	0	0
LSTA 16	250,000	0	250,000
LSTA 17	350,000	0	350,000
LSTA 18	206,871	0	206,871
Montana Land Information Grants	621,685	0	621,685
TOTAL GRANTS	1,604,678	0	1,604,678
TOTALS	6,199,307	(681,461)	5,517,847
FUNDING			
General Fund	2,893,913	(681,461)	2,212,452
Coal Severance Tax Shared Account	468,750		468,750
Library Services and Technology Act (LSTA)	1,210,229		1,210,229
Montana Shared Catalog - Proprietary Acct	361,412		361,412
State Agency Contracts *(See Below)	281,541		281,541
Montana Land Information Account	983,462		983,462
	6,199,307	(681,461)	5,517,846

*State Agency Contracts
 Department of Transportation
 Department of Environmental Quality
 Department of Natural Resources & Conservation
 Fish, Wildlife and Parks
 Universities