

**Federation Annual Report
FY 2016
July 2015 Through June 2016**

SIGNATURES

Federation	Sagebrush		
Coordinator's Library	Miles City Public Library		
Coordinator	Sonja Woods		
	Signature _____	Date _____	
Chairperson - Board of Trustees	Betty Berger		
	Signature _____	Date _____	

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

AWARD/EXPENSE SUMMARY

Total CST Award: \$18,980.39
Total CST Expended: \$18,980.39

EXPENDITURES BY PROGRAM

Program 1 - CONTINUING ED, TRAINING AND TRAVEL	\$2,171.99
Program 2 - TECHNOLOGY AND RESOURCE SHARING	\$14,729.56
Program 3 - COMMUNICATION/PR AND CONSULTATION	\$1,530.84
Program 4 - ADMINISTRATIVE SERVICES	\$548.00
	Total: \$18,980.39

EXPENDITURES BY LIBRARY

Library	Status	Total Award	Award Expenses	Local Expenses
Ekalaka Public Library	Active	\$1,926.40	\$1,926.40	\$0.00
Fallon County Library	Active	\$1,476.40	\$1,476.40	\$4.00
Garfield County Library	Active	\$1,926.40	\$1,926.40	\$27.55
George McCone Memorial County Library	Active	\$1,476.40	\$1,476.40	\$0.00
Glendive Public Library	Active	\$1,476.40	\$1,476.40	\$222.98
Henry A Malley Memorial Library	Active	\$1,476.40	\$1,476.40	\$1,359.39
Miles City Public Library	Active	\$4,792.79	\$4,792.79	\$2,358.34
Prairie County Library	Active	\$1,476.40	\$1,476.40	\$0.00
Sidney-Richland County Library	Active	\$1,476.40	\$1,476.40	\$4,060.26
Wibaux Public Library	Active	\$1,476.40	\$1,476.40	\$1,347.74
	Totals:	\$18,980.39	\$18,980.39	\$9,380.26

PUBLIC VALUE SUMMARY BY PROGRAM

Program 1 - CONTINUING ED, TRAINING AND TRAVEL

Narrative

Knowledgeable and trained staff and trustees are able to provide quality library services to their communities. Toward this end the following activities will be funded as money allows. (Examples: Montana Library Association (MLA) Conferences/Training, Offline, Montana Shared Catalog (MSC) or other community trainings).

Each member library may choose how much, if any, funding to designate toward training opportunities and travel expenses.

Training by qualified library representatives, individuals or State Library Staff will be provided at each Sagebrush Federation Meeting at no cost to the individual libraries.

Public Value

Prairie County Library - Staff attended meeting for networking and sharing of ideas with other libraries

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Fallon County Library - Attended the annual convention to learn about new happenings in the Public Library world, so that I can implement change in an effective way in our library. Continuing to learn and to provide our patrons with the latest information.

Henry A Malley Memorial Library - Important to keep current with Montana State Library Information, Technology Issues, and Continuing Education.

Sidney-Richland County Library - This course will allow me to establish a broader network of collaborative partnerships throughout the state. This platform gives me the opportunity to share my work with the library. The coursework involves "Gracious Space" which is an established practice to become a better leader at all levels.

Miles City Public Library - Training and networking opportunities for all Sagebrush member libraries and trustees.

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Program 2 - TECHNOLOGY AND RESOURCE SHARING

Narrative

Monies received in this category will be expended toward technology-related resources that strengthen Federation-wide access: OCLC, Shared Catalog Expenses, software, hardware, virtual reference, online databases, portable reading/audio devices, etc.

Un-expended monies may be redirected toward technology (training, online database purchases such as MontanaLibrary2Go, professional development opportunities, or book discussion kits) or postage/shipping costs to cover resource/materials sharing.

The Federation will cover the cost for the Annual Subscription from Movie Licensing USA for all ten participating libraries. This purchase allows the license to be affordable for all libraries and to be in compliance with publicly showing films to patrons.

Each member library may choose how much, if any, funding to designate toward technology and resource sharing opportunities.

Public Value

Fallon County Library - This subscription is a requirement for membership in the Montana Shared Catalog.

Prairie County Library - Enables patrons to access a whole new world of resources. Lets our library share its materials with other libraries and well as allowing our patrons to borrow materials from other libraries. We continue to be amazed that our small library would have something that a larger library needs.

Prairie County Library - Provides access to online resources for patrons as well as sharing of resources among libraries

Garfield County Library - We lost both of our public access computers this FY due to viruses that could not be cleaned up with computer access passwords, which were not passed down from the individual who set the computers up. Sagebrush funds allowed us to purchase two refurbished computers from TechSoup to replace these older computers.

Garfield County Library - Our library would not be able to participate in the MSC without the continued help of Federation funding. The MSC has made our collection more accessible to the public, and as a result we have seen an increase in circulation already in our first six months.

Garfield County Library - These tablets have allowed us to begin a lending system for eReaders/tablets that will support MTLibrary2Go, a resource that our patrons are eagerly anticipating. Thanks!

Glendive Public Library - Heritage Quest is an institutional version of Ancestry.com. Patrons of Dawson County can access Heritage Quest at their local library or online. Our patrons use the site to assist them in researching their family tree and is a great tool to keeping traditions and cultures alive.

Miles City Public Library - Full online catalog for our patrons' use, full cataloging and copy cataloging services for staff, and state-wide sharing capabilities (in the form of Partners, Holds, and ILL services).

Miles City Public Library - Legal license coverage for the public libraries to show films.

Ekalaka Public Library - THIS SERVICE BENEFITS OUR LIBRARY FOR ILL LOANS, ALSO PROVIDES US QUALITY RECORDS FOR CATALOGGING

Ekalaka Public Library - ability to catalog all our books, web site for checking books, patrons to see what is available, helps them search for books place holds, be able to keep track of books, Also lets us access the talking book library

Ekalaka Public Library - this grant lets us buy books that help keep our readers interested in books, and coming to the library, also helps us to be able to keep our books updated, for the young and the older patrons, every body loves a new book a a large selection

Sidney-Richland County Library - These units replaced our outdated 360 Dells in the public computer area. Last month our 12 public computers recorded 1,053 hours and 57 minutes of use. An average session was 72 minutes.

Glendive Public Library - The Glendive Public Library is part of the Montana Shared Catalog sharing program called the Partners. The sharing program has dramatically reduced the postage cost of sending interlibrary loans across the state. To transfer the library materials across the state collapsible crates are needed. Our library could not afford this extra cost by itself.

Glendive Public Library - OCLC is a global library cooperative that provides shared technology services, original research and community programs for its membership and the library community at large. The Glendive Public Library could not afford to pay for this valuable resource sharing tool on its own. OCLC is at the heart of how our library shares library material with the rest of the world. Our patrons benefit greatly

from resource sharing. We are able to provide our patrons with infinite amount to select from and not just our own collection.

George McCone Memorial County Library - Staying connected to OCLC helps us keep in communication with other libraries around the state.

George McCone Memorial County Library - New supplies are needed to make sure we can provide copies from both the copy machine and the printers. Patrons know we can provide the best for them on our wireless printer and copy machine.

Henry A Malley Memorial Library - Joining MSC five years ago has really helped our very small isolated Library stay part of the current Library world. Having the Federation funds to help pay for the yearly subscription helps substantially.

Henry A Malley Memorial Library - Being able to get books for patrons that aren't available from Montana Shared Catalog is awesome!

Henry A Malley Memorial Library - Each year more of the Library patrons are using this digital service. Very nice to have Sagebrush funds to help cover the cost.

Program 3 - COMMUNICATION/PR AND CONSULTATION

Narrative

The Federation Coordinator or a representative will attend at least two Coordinator meetings. Two Federation meetings will be held each year.

Federation members will act as mentors to new members. Members continually consult each other for help. If funds are available, members may travel to another member library for training/help/consultation.

Workgroups will be maintained (Plan of Service and Annual Report, Continuing Education, Federation Development and others as needed). Directors and other members are encouraged to participate. Workgroups help the Federation achieve its annual Goals.

Each member library may choose how much, if any, funding to designate toward communication and/or consultation.

Public Value

George McCone Memorial County Library - Since we are the only place in our town that people can rent movies, purchasing another tower for our DVDs has allowed us to order more movies for our patrons. We can also lend more movies to other libraries. Attending our federation meetings keeps us in touch with all the libraries in our federation to share and learn new ideas for our library.

Miles City Public Library - Keeping libraries trained in 21st Century technology, literature, and staff development. Eases the burden for small, rural libraries in the technology field and with limited staff and hours.

Program 4 - ADMINISTRATIVE SERVICES

Narrative

Sagebrush Federation of Libraries will provide to the Miles City Public Library funds to be used as a stipend for the Coordinator to administer and manage the affairs of the Sagebrush Federation [For FY2015/16, on recommendation from the Coordinator, the Federation voted to divide the Coordinator Stipend to benefit

libraries that needed extra funds for the coming year. The Federation will revisit the Stipend on a yearly basis at the Fall Meeting.]

The headquarters library will also receive funds for supplies such as postage, copies and long distance used for Federation business.

Public Value

Miles City Public Library - Present the proposed 2016/17 Plan of Service.