

NETWORK ADVISORY COUNCIL (NAC)
Tuesday, November 10, 2015
Helena, Montana

ATTENDEES:

Council Members: Chairman Sarah McHugh, Gale Bacon, Colet Bartow, Matthew Beckstrom online, Connie Behe, Pamela Benjamin, Janeen Brookie, MaryKay Bullard, Dana Carmichael, Carly Delsigne, Joanne Didrikson, Eva English online, and Doralyn Rossmann online.

MSL Staff: Ken Adams, Jennifer Birnel, Pam Henley online, Cara Orban, Jennie Stapp and Marlys Stark.

Guests: None.

Chairman McHugh called the meeting to order at 9:00 a.m.

APPROVAL OF MINUTES:

A motion was made by Member Didrikson and seconded by Member Carmichael to approve the minutes from the July 15, 2015 meeting and retreat as presented and the motion passed.

STATE LIBRARIAN'S REPORT:

Allan Cox, lead program manager for the Natural Heritage Program (NHP) retired as of the first of October and Bryce Maxell has been recruited to fill that position. Bryce was the senior zoologist and served as the interim program coordinator in 2008 and 2009.

Stu Kirkpatrick, state GIS coordinator retired in October. His position is being rewritten as part of the digital library reorganization process to focus more on data collection and outreach and recruitment will begin later this fiscal year.

The reorganization process is ongoing with staff organized into work groups with lead workers in those areas. Cross training in user services is underway.

There were 70 participants for the Super Charged Storytime Program which is being held through OCLC partnerships. This is a program to align story time best practices with early learning standards. Montana was selected as one of the participating states. Library participants attended weekly webinars and were then asked to apply some other learning to story times that week. OCLC will provide documentation that library practices impact state early learning.

The texting program to support early learning through Shout Bomb which sends text prompts to parents and caregivers of four year olds is underway. Texts build on each other beginning from when the participant signs up. Sara Groves started working with Stanford but didn't get a good response so she is now working with someone from MSU to write the texts and send them out. Those without free texting can sign up to receive them without charge. Participants do not have to be a library patron and materials are free to hand out.

MSL's Montana Library Directory will be undergoing a rewrite so this is an opportunity for interested parties to weigh in on improvements, adding functions, etc. Technical work should be started in January so the deadline for suggestions is the end of November.

MSL LIBRARY DEVELOPMENT STUDY TASK FORCE UPDATE:

The task force was seated in May and charged to help MSL understand how to better support libraries moving forward considering the level funding of the past several years and increasing costs. The task force is made up of a wide range of member types representing all sizes and types of libraries as well as trustees. They have developed questions for a survey and listening sessions and data from that is now being compiled. The task force members will get that information and then meet November 19 to draft initial recommendations. The final recommendations should be to the MSL Commission in February which will enable them to be used when the new Library Services Technology Act (LSTA) award is received and as part of the Executive Planning Process (EPP). The task force recommendations will be a guideline on aligning the services with LSTA and the EPP but how that is done will be decided by the NAC and the Commission.

DISCUSSION OF SUBMITTED LSTA PROJECT REPORTS:

Ken Adams will be retiring at the end of the year. Work is being done on the materials to recruit for that position including an updated job profile. The hope is to have the position filled by the end of January.

FOCUSED PRESENTATIONS AND DISCUSSION OF THREE LSTA FUNDED PILOTS:

- 1.) MontanaLibrary2Go Local. Work began on the project in 2013. The pilot's purpose was to look at other options and models for ebooks other than Overdrive due to concerns surrounding Overdrive such as who owns the licensed content. Cara Orban gave a summary of the pilot.
- 2.) Montana Memory Project (MMP) Partnerships and Possibilities. Jennifer Birnel gave an overview of how Mountain West Digital Library and Digital Public Library of America (DPLA) work. DPLA is a pointer and users don't have to click all the way onto the MMP site in order to view some content which means MMP misses

hits. Mountain West Digital Library has started charging membership fees, currently \$7,000 annually. MMP is looking into ways to not use them and to become a contributor to DPLA directly. If the membership fee is not paid, MMP records will drop out the MWDL in July so a decision will need to be reached soon.

- 3.) GoToMeeting Pilot. GoToMeeting licenses and headsets were provided to all public libraries. The pilot appeared to be too short in duration and the GoToMeeting licenses weren't actually used a lot although there were ideas put forward for future use. This was intended to be an educational pilot for libraries so they are aware of a potential tool.

FY'14 LSTA STATEWIDE PROJECTS BUDGET FINAL REPORT:

There were a few items that had less expenditures than planned so the spreadsheet was adjusted based on approval from the Commission.

FY'15 LSTA STATEWIDE PROJECT BUDGET UPDATE:

The OCLC Group Services projected gap in funding came in under the projected amount because there were ten late enrollments. Expenditures for the literacy texting project and conference attendance were added. For the remaining funds staff is proposing purchasing additional trustee training in succession planning that would include a live training at meetings, printed materials for these two trainings and three webinars. Other possibilities would be a networking "unconference" for trustees or travel for trustees to road trip to visit each other.

Motion was made by Member Bacon and seconded by Member Brookie to approve the additional trustee training funding and the motion passed with Member Beckstrom abstaining.

FY'16 WORK PLAN:

Some progress has been made on the FY'15 work plan but some items will need to carry over. Perhaps goals in the work plan should be set for two years. Possible pilots based on the task force work will be discussed probably via a Google document.

FY'16 MEETING DATES:

Proposed meeting dates were March 8, May 17, July 12 and November 10. The last date is a Thursday. The July date would be the retreat. The dates were okay with everyone.

PUBLIC COMMENTS:

There were none received.

ADJOURNMENT:

The meeting adjourned at 2:22 p.m.

DRAFT