

NETWORK ADVISORY COUNCIL (NAC)

**Tuesday, July 7, 2015
Belgrade (Bacon home)**

ATTENDEES:

Council Members: Chairman Sarah McHugh, Heidi Sue Adams, Gale Bacon, Matt Beckstrom, Connie Behe, Pamela Benjamin, Janeen Brookie, Barry Brown, Mary Kay Bullard, Dana Carmichael, Joanne Didrickson, Doralyn Rossmann and Laura Wight

MSL Staff: Jennie Stapp and Cara Orban

Guests: None.

**Chairman McHugh called the meeting to order at 10:20 AM
Newly appointed members and those re-appointed to a second term were welcomed. No changes or additions were made to the agenda.**

APPROVAL OF MINUTES:

A motion was made by Member Bullard and seconded by Member Adams to approve the minutes from the March 10, 2015 meeting as presented and the motion passed.

STATE LIBRARIAN'S REPORT:

A final report on the 2015 legislative session was presented focusing on bills of interest to libraries and MSL. The MSL budget increased by approximately 1.1% overall and 3.3% General Fund over the current biennium. These increases include the Water Information System Coordinator position, which was made permanent, and increases for fixed costs. Our appropriation for Coal Severance Tax monies was reduced by approximately \$90,000 each year of the biennium. These monies fund library federation grants, statewide library databases and the state publications digitization program. The reduced funding impacts the Tutor.com contract renewal. The FTE reduced by the 2013 Legislature, including 1.29 FTE in the State Library, were not restored this session. Through existing vacant positions and the proposed reorganization of the Digital Library MSL will be able to absorb most, but not all, of this reduction. The remaining reduction will be addressed by reducing an MSL Central Services position to half time. MSL was a proponent for House Bill 14, Creating broadband development fund through bonding. This bill was tabled during the session.

The Digital Library Division will undergo an organizational restructuring should the MSL Commission approve the proposal at its August meeting. This is an outcome of the

agency's organizational review undertaken by MSL and guided by Triangle Associates. The new structure will include a team approach with lead staff, increasing efficiency and improving work flow across the division. Another outcome of the organizational review is the creation of an internal communications tool to be used initially by staff of the Statewide Library Resource's division.

The State Library held its first meeting of the newly appointed Library Development Task Force which is charged with evaluating and prioritizing library development services to the library community with an eye to the kinds of services needed to support 21st century library services in the face of stagnant funding.

Coal Severance Tax FY16 funding and databases:

Due to the reduction in CST monies of \$90,000 annually for the current biennium, the recommendation by MSL is to not renew the Tutor.com contract that provides "Homework MT". Discussion centered on the significant loss to schools, though use by academics was also noted. OPI is not able to cover the cost of the contract for FY16. Statistics show that the majority of use is by school libraries. There was brainstorming about putting together a buying consortium, particularly within school libraries. The point was made that, should an independent effort be successful on the part of schools that an effort be made to include all types of libraries. MSL would still be able to manage implementation of a contract, but does not have sufficient staff available to seek funding alternatives.

Motion was made by Member Benjamin that due to the reduction in Coal Severance Tax funding the Tutor.com contract not be renewed. Member Brookie seconded. Members Carmichael and Didrickson abstained from voting, all other members approved the motion. Motion passed.

REMAINING FY'14 LSTA STATEWIDE PROJECTS BUDGET:

Chair McHugh reminded members that \$17,268 was previously recommended and subsequently approved by the Commission in April to put towards the State FY16 OCLC Group Services WorldShare Interlibrary Loan subscription. The updated budget balance results from changes to two budget items:

1. The Montana Memory Project Technical Assistant that was a temporary contracted position had a new end date of June 26, due to State requirements on the length of time State agencies can employ contracted temporary positions. The total FY14 LSTA spent was \$13,656.06. The amount remaining is \$10,681.
2. It is estimated that we will not use \$7000 of the original \$15,000 in Courier funding before the end of September. \$5,000 in FY13 LSTA that had been allotted for the courier was not spent as the State Library was delayed beyond the award period in awarding a contract for courier service. Instead, that amount was moved to other projects and \$5,000 was added to the courier line in the FY14 LSTA Statewide Projects budget. Projected nine month LSTA payments for 18 library drop sites at \$2 per stop, plus \$25 per stop for three day service to Great Falls Public Library, amount to \$5,810.

\$2,000 is reserved for the purchase of shipping crates and expansion opportunities for new libraries to join the courier. This leaves a balance of approximately \$7,190.

Both remaining amounts have been added to the new balance.

The suggestion to the NAC is to consider assigning the remaining amount to the cost of replacing the MSL training laptop labs. It would take around \$10,000-\$15,000 to replace one laptop lab with twelve machines. Discussion covered other options including the suggestion to put the remaining balance towards new titles for the MontanaLibrary2Go collection.

Motion was made by Member Brown and seconded by Member Bacon to apply \$15,000 of the remaining FY14 LSTA funds to the cost of replacing one of the MSL laptop training labs and the rest of the balance to MontanaLibrary2Go for purchase of additional content. Member Rossman abstained and all other members voted for the motion. The motion passed.

FY'15 LSTA STATEWIDE PROJECTS BUDGET UPDATE:

Chair McHugh explained that the FY15 LSTA Statewide Projects budget has been updated to reflect the State employee pay plan passed by the 2015 Legislature. The first of two increases of .50/hour will take effect January 1, 2016 and the second increase will take effect July 1, 2016. The January, 2016 increase has been included in the FY15 LSTA budget that covers position costs coming under LSTA funding. This changes the remaining amount available for the FY15 LSTA Statewide Projects Budget.

Discussion of FY 2015 and FY NAC Work Plans:

The discussion of the FY15 and FY16 Council work plans will take place through email and a possible online meeting within the next few months.

The meeting was adjourned at 12:00 PM and members began their annual retreat which concluded at 3:20 PM.

The next meeting is November 10.

PUBLIC COMMENTS:

There were none received.