

**Montana State Library
Library Development Study Task Force Summary
Monday, July 13, 2015**

Task Force Attendees: Chairman Bill Cochran, Connie Behe, Pamela Benjamin, Barry Brown, Desiree Funston, Roberta Gebhardt, Mitchell Grady, Anne Kish, Al Logan, Jodie Moore, Jodi Oberweiser, Karla Ritten, Jonna Underwood, Debbie Wellman, and Sonja Woods. Joanne Didriksen, Susan Gregory and KellyAnne Terry were unavailable.

Staff: Sarah McHugh, Cara Orban, Jennie Stapp and Marlys Stark.

Susan Gregory had previously indicated she would be willing to chair the task force but has since realized that she isn't able to meet that time commitment so Bill Cochran will be serving as chair.

This particular meeting is intended to develop concrete steps to take with concentration on the survey, listening sessions and responsibilities.

The minutes from the previous session were reviewed. These are not formal minutes with times and motions so they don't have to be approved but any changes or additions are welcomed. Any future minutes that contain motions will have to be approved.

Moving forward, input from stakeholders will be sought but the current timeline will have input being given to MSL by November.

MSL staff provided many documents in response to information requests and all those documents will remain in the archive for reviewing. The first document discusses contained personnel descriptions of SLR staff. There were three MSC positions that were omitted in the original document but that document will be updated after the meeting. Positions held by Sarah and Cara are paid through general fund, a few of the MSC positions are funded by MSC but all the rest are LSTA funded positions.

In response to several requests for different types of statistics regarding interlibrary loan and circulation, statewide database usage, and MontanaLibrary2Go and a few others things, Cara provided several documents and then discussed the summary documents based on those statistics. EBSCO data and cost difference between holds and ILL were requested during the discussion and those will be provided later.

Members discussed the Aspen Report which is another good resource for these type of directional decisions. The report represents a broad based stakeholders group and

didn't provide a lot of new ideas but is helpful as a communication tool for outsiders to understand library services and roles. Karen Perry facilitated a workshop just with the commissioners at their April meeting and then the commission workshop the following day at MLA. The fifteen action steps found on page 50 should be considered when choosing the information needed moving forward.

Most people still think of libraries as 'books' so awareness of all services provided needs to be developed and librarians need to be able to add to the list of things provided. It is okay for this task force to have recommendations specific to library types and to avoid duplicating services.

Stakeholders that the task force needs to gather input from include librarians, trustees, Governor's office, legislative representatives and OPI. Librarians need to represent their own users. Talking points will be developed and then talking sessions will be set. Opportunities for information gathering include federation meetings, the fall workshop, surveys, conferences such as MEA and ALSD/PLD, meetings of the Academic Consortium, OPI, and MSC, and more. Ideas for opportunities should be conveyed to Bill or MSL staff.

Both a survey and talking points needs to be drafted. Volunteers include Karla, Jennie, Anne, KellyAnne, Pamela, Susan, Sonja, Jodie, Mitch, Connie, and Debbie. KellyAnne will take on the task of keeping things on track. Drafts of the talking points and survey should be to the full group by mid-August to discuss via e-mail or online at the end of August or early September.