Memo
To: Montana State Library Network Advisory Council
From: Ken Adams, MSC Director
Date: March 3, 2015
Re: MSC new library applications requesting FY 2015 LSTA for vendor start up costs

The following libraries have applied to join the Montana Shared Catalog this year and are requesting LSTA funds to pay for the vendor related costs associated with adding them to the MSC system. All five applications passed the initial screening performed by MSL staff (Cara Orban, Ken Adams, Mike Price, Amy Marchwick, Jemma Hazen and Jessie Goodwin) and two representatives from the MSC Executive Board: Holly Harper (Whitehall School) and Sinda Puryer (Flathead Valley Community College).

- Chouteau County Library – Fort Benton and Geraldine locations. Note that the Big Sandy and Highwood branch locations have been in the MSC for several years. This will finally consolidate them onto one, county-wide system. Migrating Bibliographic and Patron records from their current system.
- Chester, Joplin & Inverness (CJI) School District – consists of two school libraries located in the Chester area. Migrating Bibliographic and Patron records from their current system.
- Fairfield Public Library (Teton County) - Fairfield location only. Migrating Bibliographic and Patron records from their current system.
- Garfield County Library – Jordan location. Migrating Bibliographic records only.
- Roundup Elementary School Library – they are currently called the Central Elementary School and will be changing their name when they move into a new building next year. Even though they are currently on an automation system, they will not be migrating any records. They recognize the poor quality of their records in the current system and would prefer to begin fresh in their new building. They will have collaboration opportunity with MSC member, Roundup Community/High School Library.

The estimated LSTA amount needed for all five libraries is $33,067. This amount could vary by a relatively small amount depending upon the actual number of records that will need to be mapped and migrated into the MSC database.