Data Element Life Cycle

June – September 1
SDCs alert local libraries to changes. LSWG to make training plans for new and revised data elements. IMLS will solicit proposals for additions, changes, and deletions to data elements from the SDCs.

By April 15
Election results to SDCs (and COSLA) to implement survey changes.

March
Ballot is sent to state libraries. 45 states must vote to certify ballot. Items must be approved by 2/3 of the vote. There is a 3 week balloting period.

September – December
IMLS and Census staff review data proposal and raise issues to be addressed during December Working Group meeting.

December Conference
Proposals must be endorsed by 40% of the SDCs reviewed, and IMLS will take recommendations from each state to LSWG.

By February 1
IMLS will publish Fed Register Notice for 60day comment period. IMLS solicits pro and con statements for ballot items from SDCs and COSLA.