

Public Library Statistics Task Force Timeline: April through July, 2013

Orientation meeting: March 28, 2013

Task force goals
Task force timeline
Statistics brief overview
SDC conference and federal structure
Federal definitions versus state library calculations
List of issues and questions
Next steps/meeting schedule
Assignments for next meeting (based on "Discussion" topics for second meeting)

Second meeting: April 26, 2013

Discussion: state library calculations for a specific, identified list of definitions
Discussion: frequency of collecting, timing of collecting
Next steps/meeting schedule
Assignments for next meeting (based on "Discussion" topics for third meeting)

Third meeting: May 30, 2013

Continued Discussion: state library calculations for a specific, identified list of definitions
Discussion: frequency of collecting, timing of collecting
Next steps/meeting schedule
Assignments for next meeting

Fourth meeting: June 14, 2013: 1:00-3:00 PM

Discussion: Suggestions for federal definitions
Discussion: new data to collect for Montana libraries? (BTOP, Edge, Broadband (JS) other)
Discussion: what can MSL do to help libraries tell their stories through use of public library statistics?

Fifth meeting: July 12, 2013: 1:00-3:00 PM

ACTION ITEMS:

- Recommendation on any changes to state library calculations for specific data elements
- Recommendation on suggesting changes to any definitions at the federal level
- Recommendation on new data elements to collect statewide
- Recommendation on changes to frequency and timing of collecting
- Recommendation to MSL for assisting libraries in telling their stories

Final meeting: July 19, 2013: 10:00 AM-12:00 PM

Review of report of recommendations to State Librarian
Evaluation of task force process
Future planning for continued evaluation of public library statistics process and data

