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TO: Jennie Stapp  
State Librarian

TO: Montana State Library  
Commission

FROM: Kris Schmitz   
Central Services Manager

FROM: Jennie Stapp  
State Librarian

SUBJECT: FY 13 THIRD QUARTER FINANCIAL REPORT

DATE: April 5, 2013

Attached to this memo is the third quarter financial report for FY 2013, for your consideration.

**PROGRAM 01 - OPERATIONS**

Listed below is the summary of the changes reflected in the revised budget column.

LSTA 11 project have now been closed and all projects are now running on LSTA 12 funding.

The amount of \$50,000 was spent this quarter out of the Talking Book Library Trust account. This is for the MTBL Patron Outreach project that was approved at your April 6, 2011 meeting. Total amount budgeted for this project is \$100,000. The trust balance currently is at \$138,778.

You will see a negative balance showing in the LSTA grants column. These appropriations were just set up as an estimate two years ago when the budget was submitted to the Governor's Office. They are basically a place holder for LSTA funds. We need an increase in that appropriation authority to get through FY 13. A budget amendment has been submitted and is included in HB0004 to increase the authority for the LSTA grants. It has no effect on the actual grant award amount.

**NRIS – Contract funding established this quarter.**

No new contracts this quarter.

Please let me know if I can answer any questions.

# MONTANA STATE LIBRARY FINANCIAL REPORT

**Program 01 - OPERATIONS**

FISCAL YEAR: 13  
 REPORT PERIOD: 01/1-03/31/13  
 YEAR EXPENDED: 75%  
 PAYROLL EXPENDED: 73%

|                                 | Budgeted           | Revised Budget     | Expended To Date   | Projected Year-End Expenditures | Balance Over/Under | % Expd.     |
|---------------------------------|--------------------|--------------------|--------------------|---------------------------------|--------------------|-------------|
| PERSONAL SERVICES               | 2,948,690          | 2,861,170          | 1,783,485          | 2,876,084                       | (14,914)           | 101%        |
| <b>OPERATIONS:</b>              |                    |                    |                    |                                 |                    |             |
| Contracted Services             | 1,277,966          | 1,354,237          | 877,666            | 1,416,280                       | (62,043)           | 105%        |
| *Periodical Elec Data           | 317,495            | 317,495            | 317,495            | 317,495                         | 0                  | 100%        |
| *MTLIB2GO                       | 157,337            | 157,337            | 99,839             | 157,337                         | 0                  | 100%        |
| *Resource Sharing-OCLC          | 98,886             | 98,886             | 98,886             | 98,886                          |                    |             |
| *Resource Sharing-MSC           | 98,886             | 98,886             | 98,886             | 98,886                          | 0                  | 100%        |
| Supplies and Materials          | 202,625            | 204,623            | 131,654            | 204,157                         | 466                | 100%        |
| Communications                  | 90,725             | 86,469             | 59,901             | 87,708                          | (1,239)            | 101%        |
| Travel                          | 176,975            | 150,237            | 92,789             | 150,012                         | 225                | 100%        |
| Rent                            | 346,751            | 345,586            | 225,210            | 338,558                         | 7,028              | 98%         |
| Repair and Maintenance          | 124,307            | 124,307            | 37,436             | 131,568                         | (7,261)            | 106%        |
| Other Expenses                  | 166,564            | 165,347            | 72,904             | 165,499                         | (152)              | 100%        |
| <b>TOTAL OPERATIONS</b>         | <b>3,058,516</b>   | <b>3,103,409</b>   | <b>2,112,665</b>   | <b>3,166,385</b>                | <b>(62,976)</b>    | <b>102%</b> |
| <b>EQUIPMENT:</b>               |                    |                    |                    |                                 |                    |             |
| Library Books                   | 7,935              | 7,935              | 2,257              | 7,935                           | 0                  | 100%        |
| Equipment                       | 2,002              | 2,002              | 0                  | 2,002                           | 0                  | 0%          |
| <b>TOTAL EQUIPMENT</b>          | <b>9,937</b>       | <b>9,937</b>       | <b>2,257</b>       | <b>9,937</b>                    | <b>0</b>           | <b>100%</b> |
| <b>SUB-TOTALS</b>               | <b>\$6,017,143</b> | <b>\$5,974,516</b> | <b>\$3,898,407</b> | <b>\$6,052,406</b>              | <b>(\$77,890)</b>  | <b>101%</b> |
| <b>GRANTS:</b>                  |                    |                    |                    |                                 |                    |             |
| Federation Grants (CST)         | 176,122            | 176,122            | 176,119            | 176,122                         | 0                  | 100%        |
| State Aid Grants-Area/Pop       | 102,830            | 102,830            | 102,643            | 102,830                         | 0                  | 100%        |
| SWIM Scholarships               | 142,255            | 141,667            | 135,992            | 141,667                         | 0                  | 100%        |
| LSTA - FY 11 Grants             | 0                  | 168,241            | 168,241            | 168,241                         | 0                  | 100%        |
| LSTA - FY 12 Grants             | 5,000              | 5,342              | 2,884              | 5,342                           | 0                  | 100%        |
| LSTA - FY 13 Grants             | 2,905              | 2,905              | 0                  | 2,905                           | 0                  | 100%        |
| ARRA-BTOP Sub-Recipients        | 142,458            | 142,458            | 80,634             | 142,458                         | 0                  | 100%        |
| LEWIS & CLARK COUNTY GRANT      | 60,000             | 60,000             | 51,105             | 60,000                          | 0                  | 100%        |
| GALLATIN COUNTY GRANT           | 10,000             | 10,000             | 0                  | 10,000                          | 0                  | 100%        |
| PARK COUNTY GRANT               | 20,000             | 20,000             | 20,000             | 20,000                          | 0                  | 100%        |
| SWAN VALLEY SCHOOL DISTRICT GI  | 37,207             | 37,207             | 14,308             | 37,207                          | 0                  | 100%        |
| LINCOLN COUNTY GRANT            | 16,150             | 16,150             | 11,324             | 16,150                          | 0                  | 100%        |
| CITY OF COLUMBUS GRANT          | 31,369             | 31,369             | 27,084             | 31,369                          | 0                  | 100%        |
| LAKE COUNTY GRANT               | 20,700             | 20,700             | 14,359             | 20,700                          | 0                  | 100%        |
| MCCONE COUNTY GRANT             | 10,103             | 10,103             | 0                  | 10,103                          | 0                  | 100%        |
| STILLWATER COUNTY GRANT         | 26,813             | 26,813             | 14,308             | 26,813                          | 0                  | 100%        |
| MISSOULA COUNTY GRANT           | 20,000             | 20,000             | 16,705             | 20,000                          | 0                  | 100%        |
| Unused Grant/Transfer Authority | 197,698            | 122,332            | 0                  | 122,332                         | 0                  | 100%        |
| <b>TOTAL GRANTS</b>             | <b>1,021,610</b>   | <b>1,114,239</b>   | <b>835,706</b>     | <b>1,114,239</b>                | <b>0</b>           | <b>100%</b> |
| <b>TOTALS</b>                   | <b>\$7,038,755</b> | <b>\$7,088,755</b> | <b>\$4,734,111</b> | <b>\$7,166,646</b>              | <b>(\$77,892)</b>  | <b>101%</b> |

## MONTANA STATE LIBRARY FINANCIAL REPORT

Program 01 - OPERATIONS

FISCAL YEAR: 13  
 REPORT PERIOD: 01/1-03/31/13  
 YEAR EXPENDED: 75%  
 PAYROLL EXPENDED: 73%

|                                   | Budgeted         | Revised Budget   | Expended To Date | Projected Year-End Expenditures | Balance Over/Under | % Expd.     |
|-----------------------------------|------------------|------------------|------------------|---------------------------------|--------------------|-------------|
| <b>FUNDING:</b>                   |                  |                  |                  |                                 |                    |             |
| General Fund                      | 2,643,605        | 2,643,605        | 1,711,730        | 2,651,236                       | (7,631)            | 100%        |
| Coal Sev. Tax                     | 509,800          | 509,800          | 498,712          | 509,800                         | 0                  | 100%        |
| LSTA                              | 378,026          | 378,026          | 203,052          | 378,026                         | 0                  | 100%        |
| LSTA Grants                       | 613,852          | 613,852          | 553,564          | 684,113                         | (70,261)           | 111%        |
| State Agency Contracts            | 283,523          | 283,523          | 143,982          | 283,523                         | 0                  | 100%        |
| Cont Ed and Cert                  | 714              | 714              | 193              | 714                             | 0                  | 100%        |
| IMLS - SWIM Grant (BA)            | 151,667          | 151,667          | 145,422          | 151,667                         | 0                  | 100%        |
| ARRA-BTOP Grant (BA)              | 467,070          | 467,070          | 338,930          | 467,070                         | 0                  | 100%        |
| GATES-BTOP Match Grant (NB)       | 186,004          | 186,004          | 158,943          | 186,004                         | 0                  | 100%        |
| Private - E-Content Library Share | 157,337          | 157,337          | 99,839           | 157,337                         | 0                  | 100%        |
| Ready2Read - Private              | 17,032           | 17,032           | 17,032           | 17,032                          | 0                  | 100%        |
| Montana Shared Catalog            | 283,540          | 283,540          | 220,737          | 283,540                         | 0                  | 100%        |
| Talking Book Trust Acct.          | 4,167            | 54,167           | 54,167           | 54,167                          | 0                  | 100%        |
| AA-DNRC-WATER                     | 3,135            | 3,135            | 0                | 3,135                           | 0                  | 100%        |
| AA-AGRIC-GIS-FOOD                 | 6,765            | 6,765            | 4,088            | 6,765                           | 0                  | 100%        |
| BA-NRCS-FOREST                    | 43,086           | 43,086           | 10,773           | 43,086                          | 0                  | 100%        |
| BA-USGS-HYDRO                     | 7,993            | 7,993            | 7,972            | 7,993                           | 0                  | 100%        |
| BA-USGS-GNIS-BA                   | 10,000           | 10,000           | 7,485            | 10,000                          | 0                  | 100%        |
| AA-BMSC- GIS- CORE                | 1,122,798        | 1,122,798        | 532,487          | 1,122,798                       | 0                  | 100%        |
| AA -BMSC - SPECIAL DISTRICTS      | 37,761           | 37,761           | 0                | 37,761                          | 0                  | 100%        |
| BA - BMSC BLM GRANT               | 57,474           | 57,474           | 0                | 57,474                          | 0                  | 100%        |
| BA - BMSC DOC GRANT               | 53,406           | 53,406           | 25,000           | 53,406                          | 0                  | 100%        |
| <b>TOTALS</b>                     | <b>7,038,755</b> | <b>7,088,755</b> | <b>4,734,111</b> | <b>7,166,646</b>                | <b>(77,892)</b>    | <b>101%</b> |

## MONTANA STATE LIBRARY FINANCIAL REPORT

MONTANA DIGITAL LIBRARY  
FUNCTION: 12-LIBRARY & INFORMATION SERVICES

FISCAL YEAR: 13  
REPORT PERIOD: 01/1-03/31/13  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

|                          | Budgeted         | Revised Budget   | Expended To Date | Projected Year-End Expenditures | Balance Over/Under | % Expd.    |
|--------------------------|------------------|------------------|------------------|---------------------------------|--------------------|------------|
| <b>PERSONAL SERVICES</b> | 369,495          | 369,495          | 263,034          | 364,834                         | 4,661              | 99%        |
| <b>OPERATIONS:</b>       |                  |                  |                  |                                 |                    |            |
| Contracted Services      | 43,136           | 45,136           | 41,885           | 46,973                          | (1,837)            | 104%       |
| Supplies and Materials   | 20,925           | 21,525           | 2,421            | 19,703                          | 1,822              | 92%        |
| Communications           | 8,598            | 5,998            | 4,364            | 5,734                           | 264                | 96%        |
| Travel                   | 5,388            | 5,388            | 2,513            | 5,388                           | 0                  | 100%       |
| Rent                     | 163,204          | 163,204          | 105,897          | 158,845                         | 4,359              | 97%        |
| Repair and Maintenance   | 1,889            | 1,889            | 397              | 1,889                           | 0                  | 100%       |
| Other Expenses           | 6,939            | 6,939            | 5,364            | 6,936                           | 3                  | 100%       |
| <b>TOTAL OPERATIONS</b>  | <b>250,079</b>   | <b>250,079</b>   | <b>162,841</b>   | <b>245,468</b>                  | <b>4,611</b>       | <b>98%</b> |
| <b>EQUIPMENT:</b>        |                  |                  |                  |                                 |                    |            |
| Library Books            | 7,935            | 7,935            | 2,257            | 7,935                           | 0                  | 100%       |
| Equipment                | 0                |                  |                  |                                 | 0                  | 0%         |
| <b>TOTAL EQUIPMENT</b>   | <b>7,935</b>     | <b>7,935</b>     | <b>2,257</b>     | <b>7,935</b>                    | <b>0</b>           | <b>0%</b>  |
| <b>SUB-TOTALS</b>        | <b>\$627,509</b> | <b>\$627,509</b> | <b>\$428,132</b> | <b>\$618,237</b>                | <b>\$9,272</b>     | <b>99%</b> |
| Federation Grants (CST)  | 0                |                  |                  | 0                               | 0                  | 0%         |
| State Aid Grants         | 0                |                  |                  | 0                               | 0                  | 0%         |
| LSTA - FY 11 Grants      | 0                |                  |                  | 0                               | 0                  | 0%         |
| LSTA - FY 12 Grants      | 0                |                  |                  | 0                               | 0                  | 0%         |
| LSTA - FY 13 Grants      | 0                |                  |                  | 0                               | 0                  | 0%         |
| <b>TOTAL GRANTS</b>      | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>                        | <b>0</b>           | <b>0%</b>  |
| <b>TOTALS</b>            | <b>\$627,509</b> | <b>\$627,509</b> | <b>\$428,131</b> | <b>\$618,237</b>                | <b>\$9,272</b>     | <b>99%</b> |
| <b>FUNDING:</b>          |                  |                  |                  |                                 |                    |            |
| General Fund:            | 614,326          | 614,326          | 423,032          | 605,054                         | 9,272              | 98%        |
| Coal Sev. Tax:           | 13,183           | 13,183           | 5,098            | 13,183                          | 0                  | 100%       |
| LSTA                     | 0                |                  |                  |                                 | 0                  | 0%         |
| LSTA - GRANTS            | 0                |                  |                  |                                 | 0                  | 0%         |
| Talking Book Trust Acct  | 0                |                  |                  |                                 | 0                  | 0%         |
| <b>TOTALS</b>            | <b>627,509</b>   | <b>627,509</b>   | <b>428,131</b>   | <b>618,237</b>                  | <b>9,272</b>       | <b>99%</b> |

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

FUNCTION: 20-LIBRARY DEVELOPMENT DEPARTMENT

FISCAL YEAR: 13  
REPORT PERIOD: 01/1-03/31/13  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

|                                   | Budgeted           | Revised Budget     | Expended To Date   | Projected Year-End Expenditures | Balance Over/Under | % Expd.     |
|-----------------------------------|--------------------|--------------------|--------------------|---------------------------------|--------------------|-------------|
| <b>PERSONAL SERVICES</b>          | 258,222            | 258,222            | 171,106            | 267,804                         | (9,582)            | 104%        |
| <b>OPERATIONS:</b>                |                    |                    |                    |                                 |                    |             |
| Contracted Services               | 177,983            | 126,888            | 185,078            | 187,498                         | (60,610)           | 148%        |
| *Periodical Elec Data             | 317,495            | 317,495            | 317,495            | 317,495                         | 0                  | 100%        |
| *Resource Sharing - OCLC          | 98,886             | 98,886             | 98,886             | 98,886                          | 0                  | 100%        |
| *Resource Sharing - MSC           | 98,886             | 98,886             | 98,886             | 98,886                          | 0                  | 100%        |
| *MTLIB2GO                         | 157,337            | 157,337            | 99,839             | 157,337                         | 0                  | 100%        |
| Supplies and Materials            | 25,772             | 27,212             | 11,390             | 27,180                          | 32                 | 100%        |
| Communications                    | 10,947             | 10,097             | 4,750              | 10,076                          | 21                 | 100%        |
| Travel                            | 66,920             | 43,807             | 35,116             | 43,744                          | 63                 | 100%        |
| Rent                              | 66,159             | 64,994             | 44,098             | 65,422                          | (428)              | 101%        |
| Repair and Maintenance            | 0                  |                    | 7,260              | 7,260                           | (7,260)            | 0%          |
| Other Expenses                    | 16,931             | 15,999             | 9,778              | 15,453                          | 546                | 97%         |
| <b>TOTAL OPERATIONS</b>           | <b>1,037,315</b>   | <b>961,600</b>     | <b>912,575</b>     | <b>1,029,236</b>                | <b>(67,636)</b>    | <b>107%</b> |
| <b>EQUIPMENT:</b>                 |                    |                    |                    |                                 |                    |             |
| Library Books                     | 0                  | 0                  | 0                  | 0                               | 0                  | 0%          |
| Equipment                         | 0                  | 0                  | 0                  | 0                               | 0                  | 0%          |
| <b>TOTAL EQUIPMENT</b>            | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>0</b>                        | <b>0</b>           | <b>0%</b>   |
| <b>SUB-TOTALS</b>                 | <b>\$1,295,537</b> | <b>\$1,219,822</b> | <b>\$1,083,681</b> | <b>\$1,297,040</b>              | <b>(\$77,218)</b>  | <b>106%</b> |
| <b>GRANTS:</b>                    |                    |                    |                    |                                 |                    |             |
| Federation Grants (CST)           | 176,122            | 176,122            | 176,119            | 176,122                         | 0                  | 100%        |
| State Aid Grants                  | 102,830            | 102,830            | 102,643            | 102,830                         | 0                  | 100%        |
| SWIM - Scholarships               | 142,255            | 141,667            | 135,992            | 141,667                         | 0                  | 100%        |
| LSTA - FY 11 Grants               | 0                  | 168,241            | 168,241            | 168,241                         | 0                  | 100%        |
| LSTA - FY 12 Grants               | 5,000              | 5,000              | 2,884              | 5,000                           | 0                  | 100%        |
| LSTA - FY 13 Grants               | 2,905              | 2,905              | 0                  | 2,905                           | 0                  | 100%        |
| <b>TOTAL GRANTS</b>               | <b>429,112</b>     | <b>596,765</b>     | <b>585,879</b>     | <b>596,765</b>                  | <b>0</b>           | <b>100%</b> |
| <b>TOTALS</b>                     | <b>\$1,724,649</b> | <b>\$1,816,588</b> | <b>\$1,669,560</b> | <b>\$1,893,806</b>              | <b>(\$77,218)</b>  | <b>104%</b> |
| <b>FUNDING:</b>                   |                    |                    |                    |                                 |                    |             |
| General Fund:                     | 559,144            | 559,144            | 471,199            | 566,101                         | (6,957)            | 101%        |
| Coal Sev. Tax:                    | 496,617            | 496,617            | 493,614            | 496,617                         | 0                  | 100%        |
| LSTA                              | 132,170            | 132,170            | 73,092             | 132,170                         | 0                  | 100%        |
| LSTA - GRANTS                     | 209,968            | 301,907            | 369,168            | 372,168                         | (70,261)           | 123%        |
| Cont ED & Cert                    | 714                | 714                | 193                | 714                             | 0                  | 100%        |
| IMLS-SWIM Grant                   | 151,667            | 151,667            | 145,422            | 151,667                         | 0                  | 100%        |
| Private - E-Content Library Share | 157,337            | 157,337            | 99,839             | 157,337                         | 0                  | 100%        |
| Ready2Read private                | 17,032             | 17,032             | 17,032             | 17,032                          | 0                  | 100%        |
| <b>TOTALS</b>                     | <b>1,724,648</b>   | <b>1,816,588</b>   | <b>1,669,560</b>   | <b>1,893,806</b>                | <b>(77,218)</b>    | <b>104%</b> |

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

FUNCTION: 40-Talking Book Library

FISCAL YEAR: 13  
REPORT PERIOD: 01/1-03/31/13  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

|                                 | Budgeted         | Revised Budget   | Expended To Date | Year-End Expenditures | Balance Over/Under | % Expd.     |
|---------------------------------|------------------|------------------|------------------|-----------------------|--------------------|-------------|
| <b>PERSONAL SERVICES</b>        | 261,357          | 261,357          | 186,339          | 270,993               | (9,636)            | 104%        |
| <b>OPERATIONS:</b>              |                  |                  |                  |                       |                    |             |
| Contracted Services             | 11,920           | 61,920           | 56,959           | 61,548                | 372                | 99%         |
| Supplies and Materials          | 9,046            | 9,046            | 9,858            | 10,455                | (1,409)            | 116%        |
| Communications                  | 9,835            | 9,836            | 8,420            | 11,881                | (2,045)            | 121%        |
| Travel                          | 5,000            | 5,000            | 838              | 4,838                 | 162                | 97%         |
| Rent                            | 113,479          | 113,479          | 73,670           | 110,382               | 3,097              | 97%         |
| Repair and Maintenance          | 8,097            | 8,097            | 8,440            | 8,440                 | (343)              | 104%        |
| Other Expenses                  | 3,033            | 3,033            | 2,726            | 3,026                 | 7                  | 100%        |
| <b>TOTAL OPERATIONS</b>         | <b>160,409</b>   | <b>210,409</b>   | <b>160,910</b>   | <b>210,570</b>        | <b>(161)</b>       | <b>100%</b> |
| <b>EQUIPMENT:</b>               |                  |                  |                  |                       |                    |             |
| Library Books                   | 0                |                  |                  |                       | 0                  | 0%          |
| Equipment                       | 0                |                  |                  |                       | 0                  | 0%          |
| <b>TOTAL EQUIPMENT</b>          | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>              | <b>0</b>           | <b>0%</b>   |
| <b>SUB-TOTALS</b>               | <b>\$421,766</b> | <b>\$471,766</b> | <b>\$347,250</b> | <b>\$481,563</b>      | <b>(\$9,797)</b>   | <b>102%</b> |
| <b>GRANTS:</b>                  |                  |                  |                  |                       |                    |             |
| Federation Grants (CST)         | 0                | 0                |                  |                       |                    |             |
| State Aid Grants                | 0                | 0                |                  |                       | 0                  | 0%          |
| LSTA - FY 10 Grants             | 0                | 0                |                  |                       | 0                  | 0%          |
| LSTA - FY 11 Grants             | 0                | 0                |                  |                       | 0                  | 0%          |
| <b>TOTAL GRANTS</b>             | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>              | <b>0</b>           | <b>0%</b>   |
| <b>TOTALS</b>                   | <b>\$421,766</b> | <b>\$471,766</b> | <b>\$347,250</b> | <b>\$481,563</b>      | <b>(\$9,797)</b>   | <b>102%</b> |
| <b>FUNDING:</b>                 |                  |                  |                  |                       |                    |             |
| General Fund:                   | 223,127          | 223,127          | 171,935          | 232,924               | (9,797)            | 104%        |
| Coal Sev. Tax:                  | 0                | 0                | 0                |                       | 0                  | 0%          |
| LSTA                            | 194,472          | 194,472          | 121,147          | 194,472               | 0                  | 100%        |
| Misc. Revenue:                  | 0                | 0                | 0                |                       | 0                  | 0%          |
| Talking Book Trust Acct.        | 4,167            | 54,167           | 54,167           | 54,167                | 0                  | 100%        |
| <b>TOTALS</b>                   | <b>421,766</b>   | <b>471,766</b>   | <b>347,250</b>   | <b>481,563</b>        | <b>(9,797)</b>     | <b>102%</b> |
| <b>Talking Book Trust Acct.</b> |                  |                  |                  |                       |                    |             |
| Balance as of January 1, 2013   | 187,186          |                  |                  |                       |                    |             |
| Expenditure                     | (50,000)         |                  |                  |                       |                    |             |
| Donations from 1/1 - 03/31/13   | 1,490            |                  |                  |                       |                    |             |
| STIP Earnings (Avg. .30%)       | 102              |                  |                  |                       |                    |             |
|                                 | <u>138,778</u>   |                  |                  |                       |                    |             |

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

FUNCTION: 05- Administration

FISCAL YEAR: 13  
REPORT PERIOD: 01/1-03/31/13  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

|                          | Budgeted         | Revised Budget   | Expended To Date | Year-End Expenditures | Balance Over/Under | % Expd.     |
|--------------------------|------------------|------------------|------------------|-----------------------|--------------------|-------------|
| PERSONAL SERVICES        | 322,107          | 322,107          | 222,022          | 322,464               | (357)              | 100%        |
| <b>OPERATIONS:</b>       |                  |                  |                  |                       |                    |             |
| Contracted Services      | 45,922           | 45,922           | 27,704           | 45,890                | 32                 | 100%        |
| Supplies and Materials   | 24,435           | 24,435           | 4,805            | 24,414                | 21                 | 100%        |
| Communications           | 16,691           | 16,691           | 14,110           | 16,170                | 521                | 97%         |
| Travel                   | 20,911           | 20,911           | 8,617            | 20,911                | 0                  | 100%        |
| Rent                     | 204              | 204              | 113              | 204                   | 0                  | 103%        |
| Repair and Maintenance   | 34,292           | 34,292           | 13,938           | 33,950                | 342                | 99%         |
| Other Expenses           | 53,033           | 53,033           | 14,392           | 53,741                | (708)              | 101%        |
| <b>TOTAL OPERATIONS</b>  | <b>195,488</b>   | <b>195,488</b>   | <b>83,679</b>    | <b>195,280</b>        | <b>208</b>         | <b>100%</b> |
| <b>EQUIPMENT:</b>        |                  |                  |                  |                       |                    |             |
| Library Books            | 0                |                  |                  |                       | 0                  | 0%          |
| Equipment                | 0                |                  |                  |                       | 0                  | 0%          |
| <b>TOTAL EQUIPMENT</b>   | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>              | <b>0</b>           | <b>0%</b>   |
| <b>SUB-TOTALS</b>        | <b>\$517,595</b> | <b>\$517,595</b> | <b>\$305,701</b> | <b>\$517,744</b>      | <b>(\$149)</b>     | <b>100%</b> |
| <b>GRANTS:</b>           |                  |                  |                  |                       |                    |             |
| Federation Grants (CST)  | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| State Aid Grants         | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| LSTA - FY 10 Grants      | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| LSTA - FY 11 Grants      | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| <b>TOTAL GRANTS</b>      | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>              | <b>0</b>           | <b>0%</b>   |
| <b>TOTALS</b>            | <b>\$517,595</b> | <b>\$517,595</b> | <b>\$305,700</b> | <b>\$517,744</b>      | <b>(\$149)</b>     | <b>100%</b> |
| <b>FUNDING:</b>          |                  |                  |                  |                       |                    |             |
| General Fund:            | 466,211          | 466,211          | 296,887          | 466,360               | (149)              | 100%        |
| Coal Sev. Tax:           | 0                | 0                |                  |                       | 0                  | 0%          |
| LSTA                     | 51,384           | 51,384           | 8,813            | 51,384                | 0                  | 100%        |
| LSTA - Grants            | 0                | 0                |                  |                       | 0                  | 0%          |
| Misc. Revenue:           | 0                | 0                |                  |                       | 0                  | 0%          |
| Talking Book Trust Acct. | 0                | 0                | 0                | 0                     | 0                  | 0%          |
| <b>TOTALS</b>            | <b>517,595</b>   | <b>517,595</b>   | <b>305,700</b>   | <b>517,744</b>        | <b>(149)</b>       | <b>100%</b> |

**MONTANA STATE LIBRARY  
NATURAL RESOURCE INFORMATION SYSTEM  
FINANCIAL REPORT**

MONTANA DIGITAL LIBRARY  
FUNCTION 70 - NRIS/Natural Heritage

FISCAL YEAR: 13  
REPORT PERIOD: 01/1-03/31/13  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED 73%

|                                      | Budgeted           | Revised Budget     | Expended This Period | Expended To Date | Balance          | % Expd.    |
|--------------------------------------|--------------------|--------------------|----------------------|------------------|------------------|------------|
| PERSONAL SERVICES                    | 539,311            | 539,311            | 100,843              | 292,345          | 246,966          | 54%        |
| <b>OPERATIONS:</b>                   |                    |                    |                      |                  |                  |            |
| Contracted Services                  | 459,398            | 459,398            | 91,983               | 156,323          | 303,075          | 34%        |
| Supplies and Materials               | 70,183             | 70,183             | 2,956                | 51,547           | 18,636           | 73%        |
| Communications                       | 32,628             | 32,628             | 6,277                | 13,924           | 18,704           | 43%        |
| Travel                               | 9,585              | 9,585              | 89                   | 1,684            | 7,901            | 18%        |
| Rent                                 | 3,705              | 3,705              | 270                  | 1,082            | 2,623            | 29%        |
| Repair and Maintenance               | 8,223              | 8,223              | 2,568                | 2,568            | 5,655            | 31%        |
| Other Expenses                       | 12,265             | 12,265             | 1,525                | 3,505            | 8,760            | 29%        |
| TOTAL OPERATIONS                     | 595,987            | 595,987            | 105,668              | 230,633          | 365,354          | 39%        |
| <b>EQUIPMENT:</b>                    |                    |                    |                      |                  |                  |            |
| Library Books                        | 0                  | 0                  | 0                    | 0                |                  |            |
| Equipment                            | 0                  | 0                  | 0                    | 0                | 0                |            |
| TOTAL EQUIPMENT                      | 0                  | 0                  | 0                    | 0                | 0                |            |
| <b>SUB-TOTALS</b>                    | <b>\$1,135,297</b> | <b>\$1,135,299</b> | <b>\$206,511</b>     | <b>\$522,978</b> | <b>\$612,320</b> | <b>46%</b> |
| <b>FUNDING:</b>                      |                    |                    |                      |                  |                  |            |
| GENERAL Fund                         | 780,797            | 780,797            | 113,159              | 348,677          | 432,120          | 45%        |
| Fish Wildlife and Parks (FW&P)       | 69,342             | 69,342             | 7,220                | 41,891           | 27,451           | 60%        |
| Dept. of Environmental Quality (DEQ) | 88,928             | 88,928             | 32,044               | 39,464           | 49,464           | 44%        |
| Mt. Depart. Of Transportation (DOT)  | 31,845             | 31,845             | 0                    | 15,922           | 15,923           | 50%        |
| Dept. of Natural Resources (DNRC)    | 49,155             | 49,155             | 24,578               | 24,578           | 24,577           | 50%        |
| University                           | 44,253             | 44,253             | 22,127               | 22,127           | 22,126           | 50%        |
| MLIA-Hydro-Stew                      | 0                  | 0                  | 0                    | 0                | 0                | 0%         |
| AA-DNRC-WATER                        | 3,135              | 3,135              | 0                    | 0                | 3,135            | 0%         |
| AA-AGRIC-GIS-FOOD                    | 6,765              | 6,765              | 949                  | 4,088            | 2,677            | 60%        |
| USGS-HYDRO - BA                      | 7,993              | 7,993              | 0                    | 7,972            | 21               | 100%       |
| NRCS-FOREST-BA 09/30/14              | 43,086             | 43,086             | 5,116                | 10,773           | 32,313           | 25%        |
| USGS -GNIS-BA                        | 10,000             | 10,000             | 1,318                | 7,485            | 2,515            | 75%        |
| <b>TOTALS</b>                        | <b>1,135,299</b>   | <b>1,135,299</b>   | <b>206,511</b>       | <b>522,978</b>   | <b>612,320</b>   | <b>46%</b> |



**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

**BASE MAP SERVICE CENTER**  
FISCAL YEAR: 13  
REPORT PERIOD: 07/1-06/30/13

|                                   | Coordination<br>Budget | MSDI<br>Budget   | Federal<br>Grants | Total<br>BMSC Budget | Expenditures<br>3/31/2013 | Balance          | %<br>Expd. |
|-----------------------------------|------------------------|------------------|-------------------|----------------------|---------------------------|------------------|------------|
| PERSONAL SERVICES                 | 227,178                | 327,542          | 3                 | 554,723              | (301,465)                 | 253,258          | 54%        |
| <b>OPERATIONS:</b>                |                        |                  |                   |                      |                           |                  |            |
| Contracted Services               | 60,000                 | 111,997          | 109,307           | 281,304              | (50,661)                  | 230,644          | 18%        |
| Supplies and Materials            | 14,715                 | 12,204           |                   | 26,919               | (22,094)                  | 4,825            | 82%        |
| Communications                    | 1,751                  | 1,168            |                   | 2,919                | (3,182)                   | (263)            | 109%       |
| Travel                            | 8,500                  | 6,033            | 1,570             | 16,103               | (5,996)                   | 10,107           | 37%        |
| Rent                              |                        |                  |                   | 0                    |                           | 0                | 0%         |
| Repair and Maintenance            | 7,077                  | 2,250            |                   | 9,327                | (1,800)                   | 7,527            | 19%        |
| Other Expenses                    | 2,775                  | 2,695            |                   | 5,470                | (3,095)                   | 2,375            | 57%        |
| TOTAL OPERATIONS                  | 94,818                 | 136,347          | 110,877           | 342,042              | (86,828)                  | 255,214          | 25%        |
| <b>EQUIPMENT:</b>                 |                        |                  |                   |                      |                           |                  |            |
| Library Books                     |                        |                  |                   |                      |                           |                  |            |
| Equipment                         | 0                      | 0                | 0                 | 0                    | 0                         | 0                | 0%         |
| TOTAL EQUIPMENT                   | 0                      | 0                | 0                 | 0                    | 0                         | 0                | 0%         |
| <b>SUB-TOTALS</b>                 | <b>\$321,996</b>       | <b>\$463,889</b> | <b>\$110,880</b>  | <b>\$896,765</b>     | <b>(\$388,293)</b>        | <b>\$508,472</b> | <b>43%</b> |
| <b>GRANTS:</b>                    |                        |                  |                   |                      |                           |                  |            |
| LEWIS & CLARK COUNTY GRANT        |                        | 60,000           |                   | 60,000               | (51,105)                  | 8,895            | 85%        |
| GALLATIN COUNTY GRANT             |                        | 10,000           |                   | 10,000               | 0                         | 10,000           | 0%         |
| PARK COUNTY GRANT                 |                        | 20,000           |                   | 20,000               | (20,000)                  | 0                | 100%       |
| SWAN VALLEY SCHOOL DISTRICT GRANT |                        | 37,207           |                   | 37,207               | (14,308)                  | 22,899           | 38%        |
| LINCOLN COUNTY GRANT              |                        | 16,150           |                   | 16,150               | (11,324)                  | 4,826            | 70%        |
| CITY OF COLUMBUS GRANT            |                        | 31,369           |                   | 31,369               | (27,084)                  | 4,285            | 86%        |
| LAKE COUNTY GRANT                 |                        | 20,700           |                   | 20,700               | (14,359)                  | 6,341            | 69%        |
| MCCONE COUNTY GRANT               |                        | 10,103           |                   | 10,103               | 0                         | 10,103           | 0%         |
| STILLWATER COUNTY GRANT           |                        | 26,813           |                   | 26,813               | (14,308)                  | 12,505           | 53%        |
| MISSOULA COUNTY GRANT             |                        | 20,000           |                   | 20,000               | (16,705)                  | 3,295            | 84%        |
| Unused Grant/Transfer Authority   |                        | 122,332          |                   | 122,332              | 0                         | 122,332          | 0%         |
| TOTAL GRANTS                      |                        | 374,674          |                   | 374,674              | (169,193)                 | 205,481          | 45%        |
| <b>TOTALS</b>                     | <b>\$321,996</b>       | <b>\$838,563</b> | <b>\$110,880</b>  | <b>\$1,271,439</b>   | <b>(\$557,487)</b>        | <b>713,952</b>   | <b>44%</b> |
| <b>FUNDING:</b>                   |                        |                  |                   |                      |                           |                  |            |
| AA-BMSC- GIS- CORE                | 284,235                | 838,563          |                   | 1,122,798            | (532,487)                 | 590,311          | 47%        |
| AA-BMSC-Special Districts         | 37,761                 |                  |                   | 37,761               |                           | 37,761           | 0%         |
| BA - BMSC BLM GRANT               |                        |                  | 57,474            | 57,474               |                           | 57,474           | 0%         |
| BA - BMSC ITSD BROADBAND GRANT    |                        |                  | 53,406            | 53,406               | (25,000)                  | 28,406           | 47%        |
|                                   |                        |                  |                   |                      |                           | 0                |            |
| <b>TOTALS</b>                     | <b>321,996</b>         | <b>838,563</b>   | <b>110,880</b>    | <b>1,271,439</b>     | <b>(557,487)</b>          | <b>713,952</b>   | <b>44%</b> |

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

**Montana Shared Catalog**

FISCAL YEAR: 13  
 REPORT PERIOD: 1/1-03/31/13  
 YEAR EXPENDED: 75%  
 PAYROLL EXPENDED: 73%

|                         | Budgeted         | Revised Budget   | Expended This Period | Expended To Date | Balance Over/Under | % Expd.    |
|-------------------------|------------------|------------------|----------------------|------------------|--------------------|------------|
| PERSONAL SERVICES       | 81,000           | 81,000           | 19,054               | 56,660           | 24,340             | 70%        |
| <b>OPERATIONS:</b>      |                  |                  |                      |                  |                    |            |
| Contracted Services     | 129,000          | 129,000          | 2,492                | 129,223          | (223)              | 100%       |
| Supplies and Materials  | 6,200            | 6,200            | 218                  | 5,357            | 843                | 86%        |
| Communications          | 3,040            | 3,040            | 319                  | 718              | 2,322              | 24%        |
| Travel                  | 20,000           | 20,000           | 7,032                | 15,931           | 4,069              | 80%        |
| Rent                    | 0                | 0                | 350                  | 350              | (350)              | 0%         |
| Repair and Maintenance  | 34,300           | 34,300           | 0                    | 3,033            | 31,267             | 9%         |
| Other Expenses          | 10,000           | 10,000           | 3,063                | 9,465            | 535                | 95%        |
| <b>TOTAL OPERATIONS</b> | <b>202,540</b>   | <b>202,540</b>   | <b>13,474</b>        | <b>164,076</b>   | <b>38,464</b>      | <b>81%</b> |
| <b>EQUIPMENT:</b>       |                  |                  |                      |                  |                    |            |
| Library Books           | 0                |                  |                      |                  | 0                  | 0%         |
| Equipment               | 0                |                  | 0                    |                  | 0                  | 0%         |
| <b>TOTAL EQUIPMENT</b>  | <b>0</b>         | <b>0</b>         | <b>0</b>             | <b>0</b>         | <b>0</b>           | <b>0%</b>  |
| <b>TOTALS</b>           | <b>\$283,540</b> | <b>\$283,540</b> | <b>\$32,529</b>      | <b>\$220,737</b> | <b>\$62,803</b>    | <b>78%</b> |

**Montana Shared Catalog**

|                          |                 |
|--------------------------|-----------------|
| Balance from 2nd Quarter | 192,851         |
| Incoming new revenue     | 900             |
| Expenditures             | <u>(32,529)</u> |
| Cash Balance             | 161,222         |

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

**ARRA-BTOP GRANT  
GATES-BTOP MATCH GRANT  
GRANT RUNS - 07/01/10 - 06/30/13**

FISCAL YEAR: 13  
REPORT PERIOD: 01/1-03/31/13  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

|                          | Budgeted         | Revised Budget   | Expended This Period | Expended To Date | Balance Over/Under | % Expd.    |
|--------------------------|------------------|------------------|----------------------|------------------|--------------------|------------|
| <b>PERSONAL SERVICES</b> | 187,702          | 187,702          | 36,620               | 118,134          | 69,567             | 63%        |
| <b>OPERATIONS:</b>       |                  |                  |                      |                  |                    |            |
| Contracted Services      | 204,669          | 204,669          | 73,444               | 229,833          | (25,164)           | 112%       |
| Supplies and Materials   | 19,103           | 19,103           | 21,053               | 23,886           | (4,783)            | 125%       |
| Communications           | 1,710            | 1,710            | 2,771                | 8,604            | (6,894)            | 0%         |
| Travel                   | 11,143           | 11,143           | 1,507                | 14,197           | (3,055)            | 127%       |
| Rent                     | 0                | 0                | 0                    |                  | 0                  | 0%         |
| Repair and Maintenance   | 28,179           | 28,179           | 0                    | 0                | 28,179             | 0%         |
| Other Expenses           | 56,108           | 56,108           | 754                  | 22,585           | 33,523             | 40%        |
| <b>TOTAL OPERATIONS</b>  | <b>320,913</b>   | <b>320,913</b>   | <b>99,529</b>        | <b>299,106</b>   | <b>21,807</b>      | <b>93%</b> |
| <b>EQUIPMENT:</b>        |                  |                  |                      |                  |                    |            |
| Library Books            | 0                |                  |                      |                  | 0                  | 0%         |
| Equipment                | 2,002            | 2,002            | 0                    | 0                | 2,002              | 0%         |
| <b>TOTAL EQUIPMENT</b>   | <b>2,002</b>     | <b>2,002</b>     | <b>0</b>             | <b>0</b>         | <b>2,002</b>       | <b>0%</b>  |
| <b>GRANTS:</b>           |                  |                  |                      |                  |                    |            |
| Sub-Recipients           | 142,458          | 142,458          | 34,574               | 80,634           | 61,824             | 0%         |
| <b>TOTAL GRANTS</b>      | <b>142,458</b>   | <b>142,458</b>   | <b>34,574</b>        | <b>80,634</b>    | <b>61,824</b>      | <b>0%</b>  |
| <b>TOTALS</b>            | <b>\$651,072</b> | <b>\$651,072</b> | <b>\$170,723</b>     | <b>\$497,874</b> | <b>\$153,198</b>   | <b>76%</b> |
| <b>FUNDING</b>           |                  |                  |                      |                  |                    |            |
| ARRA-BTOP - FEDERAL      | 467,070          | 467,070          | 109,004              | 338,930          | 128,140            | 73%        |
| GATES-PRIVATE            | 186,004          | 186,004          | 61,719               | 158,943          | 27,061             | 85%        |
| <b>TOTALS</b>            | <b>\$653,074</b> | <b>\$653,074</b> | <b>\$170,724</b>     | <b>\$497,874</b> | <b>\$155,200</b>   | <b>76%</b> |

# FINANCIAL REPORT

## FY 13 OPERATIONAL BUDGET

### State Library Commission

|                                | Budget<br>General<br>Fund | Expended<br>To Date | Fiscal<br>Year-End | Balance        |
|--------------------------------|---------------------------|---------------------|--------------------|----------------|
| Per Diem                       | 3,323                     | 975                 | 1,875              | 1,448          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>3,323</b>              | <b>975</b>          | <b>1,875</b>       | <b>1,448</b>   |
| <b>OPERATIONS:</b>             |                           |                     |                    |                |
| Contracted Services            | 0                         | 670                 | 670                | (670)          |
| Supplies and Materials         | 120                       | 27                  | 120                | 0              |
| Communications                 | 39                        | 73                  | 73                 | (34)           |
| Travel                         | 14,717                    | 7,171               | 13,171             | 1,546          |
| Rent                           | 60                        |                     | 60                 | 0              |
| Repair and Maintenance         | 0                         |                     | 0                  | 0              |
| Other Expenses                 | 327                       | 208                 | 327                | 0              |
| <b>TOTAL OPERATIONS</b>        | <b>15,263</b>             | <b>8,148</b>        | <b>14,421</b>      | <b>842</b>     |
| <b>TOTAL BUDGET</b>            | <b>\$18,586</b>           | <b>\$9,123</b>      | <b>\$16,296</b>    | <b>\$2,290</b> |

Projections:

|                                       |              |
|---------------------------------------|--------------|
| 2 Regular Commission Meetings @ 2,500 | 5,000        |
| MLA Conference                        | 500          |
| ALA Washington                        | 1,300        |
| Other travel Commission Business      | 373          |
|                                       | <b>7,173</b> |

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 12 GRANT AWARD**

**LSTA - NETWORKING CONSULTANTS - Big Timber  
GRANT RUNS - 10/01/11 - 09/30/13**

FISCAL YEAR: 13  
REPORT PERIOD: 01/01/2013 - 03/31/2013  
YEAR EXPENDED: 50%  
PAYROLL EXPENDED: 48%

|                        | Budgeted | Revised Budget | Expended to Date | Year-End Expenditures | Projected Balance Over/Under | Proj. % Expd. |
|------------------------|----------|----------------|------------------|-----------------------|------------------------------|---------------|
| PERSONAL SERVICES      | 46,698   | 46,698         | 27,921           | 46,500                | 198                          | 100%          |
| <b>OPERATIONS:</b>     |          |                |                  |                       |                              |               |
| Contracted Services    |          |                |                  | 0                     | 0                            | 0%            |
| Supplies and Materials |          |                | 79               | 79                    | (79)                         | 0%            |
| Communications         | 800      | 800            | 364              | 800                   | 0                            | 100%          |
| Travel                 | 4,600    | 4,600          | 2,949            | 4,600                 | (0)                          | 100%          |
| Rent                   |          |                |                  | 0                     | 0                            | 0%            |
| Repair and Maintenance |          |                |                  | 0                     | 0                            | 0%            |
| Other Expenses         | 800      | 800            | 400              | 800                   | 0                            | 100%          |
| TOTAL OPERATIONS       | 6,200    | 6,200          | 3,792            | 6,279                 | (79)                         | 101%          |
| <b>EQUIPMENT:</b>      |          |                |                  |                       |                              |               |
| Equipment              | 0        | 0              | 0                | 0                     | 0                            | 0%            |
| Automation             | 0        | 0              | 0                | 0                     | 0                            | 0%            |
| TOTAL EQUIPMENT        | 0        | 0              | 0                | 0                     | 0                            | 0%            |
| SUB-TOTALS             | \$52,898 | \$52,898       | \$31,713         | \$52,779              | \$119                        | 100%          |
| TOTALS                 | \$52,898 | \$52,898       | \$31,713         | \$52,779              | \$119                        | 100%          |
| <b>FUNDING:</b>        |          |                |                  |                       |                              |               |
| LSTA:                  | 52,898   | 52,898         | 31,713           | 52,779                | 119                          | 100%          |
| TOTALS                 | 52,898   | 52,898         | 31,713           | 52,779                | 119                          | 100%          |

**LSTA - NETWORKING CONSULTANTS - BILLINGS  
GRANT RUNS - 10/01/11 - 09/30/13**

FISCAL YEAR: 13  
REPORT PERIOD: 01/01/2013 - 03/31/2013  
YEAR EXPENDED: 50%  
PAYROLL EXPENDED: 48%

|                        | Budgeted | Revised Budget | Expended to Date | Year-End Expenditures | Projected Balance Over/Under | Proj. % Expd. |
|------------------------|----------|----------------|------------------|-----------------------|------------------------------|---------------|
| PERSONAL SERVICES      | 54,693   | 54,693         | 32,736           | 54,513                | 180                          | 100%          |
| <b>OPERATIONS:</b>     |          |                |                  |                       |                              |               |
| Contracted Services    |          |                |                  | 0                     | 0                            | 0%            |
| Supplies and Materials |          |                | 79               | 79                    | (79)                         | 0%            |
| Communications         | 800      | 800            | 427              | 800                   | 0                            | 100%          |
| Travel                 | 4,600    | 4,600          | 2,637            | 4,600                 | 0                            | 100%          |
| Rent                   |          |                |                  | 0                     | 0                            | 0%            |
| Repair and Maintenance |          |                |                  | 0                     | 0                            | 0%            |
| Other Expenses         | 800      | 800            | 354              | 800                   | 0                            | 0%            |
| TOTAL OPERATIONS       | 6,200    | 6,200          | 3,496            | 6,278                 | (78)                         | 101%          |
| <b>EQUIPMENT:</b>      |          |                |                  |                       |                              |               |
| Equipment              | 0        | 0              | 0                | 0                     | 0                            | 0%            |
| Automation             | 0        | 0              | 0                | 0                     | 0                            | 0%            |
| TOTAL EQUIPMENT        | 0        | 0              | 0                | 0                     | 0                            | 0%            |
| SUB-TOTALS             | \$60,893 | \$60,893       | \$36,233         | \$60,791              | \$102                        | 100%          |
| TOTALS                 | \$60,893 | \$60,893       | \$36,233         | \$60,791              | \$102                        | 100%          |
| <b>FUNDING:</b>        |          |                |                  |                       |                              |               |
| LSTA:                  | 60,893   | 60,893         | 36,233           | 60,791                | 102                          | 100%          |
| TOTALS                 | 60,893   | 60,893         | 36,233           | 60,791                | 102                          | 100%          |

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 12 GRANT AWARD**

**LSTA - NETWORKING CONSULTANTS - GREAT FALLS  
GRANT RUNS - 10/01/11 - 09/30/13**

FISCAL YEAR: 13  
REPORT PERIOD: 01/01/2013 - 03/31/2013  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

|                          | Budgeted        | Revised Budget  | Expended to Date | Final Year-End Expenditures | Projected Balance Over/Under | Proj. % Expd. |
|--------------------------|-----------------|-----------------|------------------|-----------------------------|------------------------------|---------------|
| <b>PERSONAL SERVICES</b> | 49,465          | 49,465          | 29,580           | 49,265                      | 200                          | 100%          |
| <b>OPERATIONS:</b>       |                 |                 |                  |                             |                              |               |
| Contracted Services      |                 |                 |                  | 0                           | 0                            | 0%            |
| Supplies and Materials   |                 |                 | 79               | 79                          | (79)                         | 0%            |
| Communications           | 800             | 800             | 338              | 800                         | (0)                          | 100%          |
| Travel                   | 4,600           | 4,600           | 1,596            | 4,600                       | 0                            | 100%          |
| Rent                     |                 |                 |                  | 0                           | 0                            | 0%            |
| Repair and Maintenance   |                 |                 |                  | 0                           | 0                            | 0%            |
| Other Expenses           | 800             | 800             | 231              | 800                         | 0                            | 0%            |
| <b>TOTAL OPERATIONS</b>  | <b>6,200</b>    | <b>6,200</b>    | <b>2,244</b>     | <b>6,279</b>                | <b>(79)</b>                  | <b>101%</b>   |
| <b>EQUIPMENT:</b>        |                 |                 |                  |                             |                              |               |
| Equipment                | 0               | 0               | 0                | 0                           | 0                            | 0%            |
| Automation               | 0               | 0               | 0                | 0                           | 0                            | 0%            |
| <b>TOTAL EQUIPMENT</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>         | <b>0</b>                    | <b>0</b>                     | <b>0%</b>     |
| <b>SUB-TOTALS</b>        | <b>\$55,665</b> | <b>\$55,665</b> | <b>\$31,824</b>  | <b>\$55,544</b>             | <b>\$121</b>                 | <b>100%</b>   |
| <b>TOTALS</b>            | <b>\$55,665</b> | <b>\$55,665</b> | <b>\$31,824</b>  | <b>\$55,544</b>             | <b>\$121</b>                 | <b>100%</b>   |
| <b>FUNDING:</b>          |                 |                 |                  |                             |                              |               |
| LSTA:                    | 55,665          | 55,665          | 31,824           | 55,544                      | 121                          | 100%          |
| <b>TOTALS</b>            | <b>55,665</b>   | <b>55,665</b>   | <b>31,824</b>    | <b>55,544</b>               | <b>121</b>                   | <b>100%</b>   |

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 12 GRANT AWARD**

**LSTA - WHATS YOUR STORY PROGRAMMING  
GRANT RUNS - 10/01/11 - 09/30/13**

FISCAL YEAR: 13  
REPORT PERIOD: 01/01/13 - 03/31/13  
YEAR EXPENDED: 50%  
PAYROLL EXPENDED: 48%

|                          | Budgeted | Revised Budget | Expended to Date | Year-End Expenditures | Balance Over/Under | Proj. % Expd. |
|--------------------------|----------|----------------|------------------|-----------------------|--------------------|---------------|
| <b>PERSONAL SERVICES</b> | 19,758   | 19,758         | 12,472           | 20,478                | (720)              | 104%          |
| <b>OPERATIONS:</b>       |          |                |                  |                       |                    |               |
| Contracted Services      |          |                | 0                | 0                     | 0                  | 0%            |
| Supplies and Materials   |          |                |                  | 0                     | 0                  | 0%            |
| Communications           |          |                | 28               | 28                    | (28)               | 0%            |
| Travel                   | 1,000    | 1,000          |                  | 400                   | 600                | 0%            |
| Rent                     |          |                |                  | 0                     | 0                  | 0%            |
| Repair and Maintenance   |          |                |                  | 0                     | 0                  | 0%            |
| Other Expenses           |          |                | 652              | 652                   | (652)              | 0%            |
| <b>TOTAL OPERATIONS</b>  | 1,000    | 1,000          | 680              | 1,080                 | (80)               | 108%          |
| <b>EQUIPMENT:</b>        |          |                |                  |                       |                    |               |
| Equipment                |          |                |                  |                       | 0                  | 0%            |
| Automation               |          |                |                  |                       | 0                  | 0%            |
| <b>TOTAL EQUIPMENT</b>   | 0        | 0              | 0                | 0                     | 0                  | 0%            |
| <b>SUB-TOTALS</b>        | \$20,758 | \$20,758       | \$13,152         | \$21,558              | (\$800)            | 104%          |
| <b>TOTALS</b>            | \$20,758 | \$20,758       | \$13,152         | \$21,558              | (\$800)            | 104%          |
| <b>FUNDING:</b>          |          |                |                  |                       |                    |               |
| LSTA:                    | 20,758   | 20,758         | 13,152           | 21,558                | (800)              | 104%          |
| <b>TOTALS</b>            | 20,758   | 20,758         | 13,152           | 21,558                | (800)              | 104%          |

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 12 GRANT AWARD**

**LSTA - Statewide Collaborative Services  
GRANT RUNS - 10/01/11 - 09/30/13**

FISCAL YEAR: 13  
REPORT PERIOD: 01/01/13 - 03/31/13  
YEAR EXPENDED: 50%  
PAYROLL EXPENDED: 48%

|                        | Budgeted | Revised Budget | Expended to Date | Projected Year-End Expenditures | Projected Balance Over/Under | Proj. % Expd. |
|------------------------|----------|----------------|------------------|---------------------------------|------------------------------|---------------|
| PERSONAL SERVICES      | 75,182   | 75,182         | 44,885           | 74,552                          | 630                          | 99%           |
| <b>OPERATIONS:</b>     |          |                |                  |                                 |                              |               |
| Contracted Services    |          |                |                  | 0                               | 0                            | 0%            |
| Supplies and Materials |          |                |                  | 0                               | 0                            | 0%            |
| Communications         | 750      | 750            | 397              | 750                             | 0                            | 100%          |
| Travel                 |          |                |                  | 0                               | 0                            | 0%            |
| Rent                   |          |                |                  | 0                               | 0                            | 0%            |
| Repair and Maintenance |          |                |                  | 0                               | 0                            | 0%            |
| Other Expenses         |          |                |                  | 0                               | 0                            | 0%            |
| TOTAL OPERATIONS       | 750      | 750            | 397              | 750                             | 0                            | 100%          |
| <b>EQUIPMENT:</b>      |          |                |                  |                                 |                              |               |
| Equipment              |          |                |                  |                                 | 0                            |               |
| Automation             |          |                |                  |                                 | 0                            |               |
| TOTAL EQUIPMENT        | 0        | 0              | 0                | 0                               | 0                            |               |
| SUB-TOTALS             | \$75,932 | \$75,932       | \$45,283         | \$75,302                        | \$630                        | 99%           |
| TOTALS                 | \$75,932 | \$75,932       | \$45,283         | \$75,302                        | \$630                        | 99%           |
| <b>FUNDING:</b>        |          |                |                  |                                 |                              |               |
| LSTA:                  | \$75,932 | \$75,932       | \$45,283         | \$75,302                        | \$630                        | 99%           |
| TOTALS                 | \$75,932 | \$75,932       | \$45,283         | \$75,302                        | \$630                        | 99%           |



**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 12 GRANT AWARD**

**LSTA - TRAINER POSITION  
GRANT RUNS - 10/01/11 - 09/30/13**

FISCAL YEAR: 13  
REPORT PERIOD: 01/01/13 - 03/31/13  
YEAR EXPENDED: 50%  
PAYROLL EXPENDED: 48%

|                          | Budgeted        | Revised Budget  | Expended to Date | Year-End Expenditures | Balance Over/Under | Proj. % Expd. |
|--------------------------|-----------------|-----------------|------------------|-----------------------|--------------------|---------------|
| <b>PERSONAL SERVICES</b> | 41,457          | 41,457          | 24,786           | 41,268                | 189                | 100%          |
| <b>OPERATIONS:</b>       |                 |                 |                  |                       |                    |               |
| Contracted Services      |                 |                 |                  | 0                     | 0                  | 0%            |
| Supplies and Materials   |                 |                 | 59               | 59                    | (59)               | 0%            |
| Communications           | 400             | 400             | 275              | 400                   | 0                  | 100%          |
| Travel                   | 3,500           | 3,500           | 715              | 3,200                 | 300                | 100%          |
| Rent                     |                 |                 |                  | 0                     | 0                  | 0%            |
| Repair and Maintenance   |                 |                 |                  | 0                     | 0                  | 0%            |
| Other Expenses           | 100             | 100             | 357              | 357                   | (257)              | 100%          |
| <b>TOTAL OPERATIONS</b>  | <b>4,000</b>    | <b>4,000</b>    | <b>1,406</b>     | <b>4,016</b>          | <b>(16)</b>        | <b>100%</b>   |
| <b>EQUIPMENT:</b>        |                 |                 |                  |                       |                    |               |
| Equipment                |                 |                 |                  |                       | 0                  | 0%            |
| Automation               |                 |                 |                  |                       | 0                  | 0%            |
| <b>TOTAL EQUIPMENT</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>         | <b>0</b>              | <b>0</b>           | <b>0%</b>     |
| <b>SUB-TOTALS</b>        | <b>\$45,457</b> | <b>\$45,457</b> | <b>\$26,191</b>  | <b>\$45,284</b>       | <b>\$173</b>       | <b>100%</b>   |
| <b>TOTALS</b>            | <b>\$45,457</b> | <b>\$45,457</b> | <b>\$26,191</b>  | <b>\$45,284</b>       | <b>\$173</b>       | <b>100%</b>   |
| <b>FUNDING:</b>          |                 |                 |                  |                       |                    |               |
| LSTA:                    | 45,457          | 45,457          | 26,191           | 45,284                | 173                | 100%          |
| <b>TOTALS</b>            | <b>45,457</b>   | <b>45,457</b>   | <b>26,191</b>    | <b>45,284</b>         | <b>173</b>         | <b>100%</b>   |