Montana State Library
Network Advisory Council
FY 2013 Work Plan
July 1, 2012-June 30, 2013

July 16, 2012

Description of the Council

The Network Advisory Council (NAC) represents the interests of all types of Montana libraries and maintains the perspective of statewide geographical balance as it explores technology resources, assists with the official procurement process of those resources, reviews and evaluates the feasibility, design, and outcomes of statewide library projects; assists with statewide planning, and advises the State Librarian. NAC members are appointed by, and serve at the direction of, the State Librarian.

NAC appointees must collectively represent the interest of all types of Montana libraries and provide a statewide perspective. Knowledge of library leadership and collaboration, library operations, library technology, information access issues, and awareness of the information needs of Montana citizens are considered important qualifications for NAC membership.

Mission Statement

Explore and evaluate available and anticipated information technology resources and communicate with and advise the Montana State Library and the Montana library community on the provision of quality information resources which will enrich the lives of the citizens they serve.

Ongoing Tasks

- Research and review technology-based resources and services which may potentially benefit Montana libraries and citizens and make recommendations to MSL staff on which resources and services to explore
- Assist MSL to prepare library technology and information resources Request for Proposal (RFP) documents as part of the official state procurement process
- Serve on RFP evaluation committees as part of the official state procurement process
- Make recommendations to the State Librarian on the purchase, design, implementation, and evaluation of statewide products, projects and services that will benefit Montana libraries and the citizens they serve
- Make recommendations to the State Librarian on the annual Library Services and Technology Act (LSTA) budget for statewide projects and services
- Contribute to the strategic and long range planning efforts of MSL
- Advise MSL on other matters that the State Librarian determines will benefit from the statewide and multi-type library perspective offered by the NAC membership
- Communicate the goals and objectives of the NAC and MSL to librarians around the state; act as an educational resource for librarians in the area of library technologies, seek feedback from library colleagues on matters within the purview of the NAC and share that feedback with the State Librarian; serve as an

official channel for communication on specific matters as requested by the State Librarian.

GOAL ONE: Define the meaning and criteria for a statewide pilot, project, and program

> NAC Work Objectives:

- Define the time limit for a pilot by the first FY13 NAC meeting
- Define criteria for pilots, projects and programs and include examples
- Determine how to prioritize and set limits on funding and timelines
- Identify and define the process for submitting ideas and proposals for pilots and projects
- Identify appropriate and useful documentation related to the proposal process, for posting on MSL website
- Encourage and identify tools for communication between librarians and NAC members

GOAL TWO: Determine whether to support databases outside the core subscriptions

> NAC Work Objectives:

- Investigate the extent to which other states are assigning LSTA to statewide databases
- Define criteria for LSTA support of databases outside of the core subscriptions
- Define timelines for LSTA support of databases

GOAL THREE: Investigate a truly statewide discovery service

> NAC Work Objectives:

- Assess qualitative/quantitative use of statewide discovery system
- MSL and University libraries conversation/collaboration

GOAL FOUR: Evaluate the Montana Memory Project

> NAC Work Objectives:

- Analyze return on investment of LSTA monies invested in the Montana Memory Project, particularly training and technical support
- Examine alternatives to the ContentDM product

GOAL FIVE: Enhance and develop better communication between MSL, NAC and Libraries

NAC Work Objectives:

- Disseminate information
- Provide orientation sessions to new members
- Review job description on NAC web page
- Explain advisory role of NAC
- Make use of existing MSL communication tools to provide outreach
- Make use of an MSL app that is provided for use by the NAC
- Be where the people are
- NAC event at Offline conference

GOAL SIX: NAC members attend professional development conferences

NAC Work Objectives:

- At least one NAC member attends the Risk and Reward Conference Sept 9-11, 2012, Telluride CO
- Consider the Computers in Libraries Conference April 8-10, 2013, Washington DC
- Determine other conference opportunities in FY2013