

Executive Summary

Montana Land Information Advisory Council

September 1, 2011 - Capitol Building Room 152

Members or Designees

Darlene Staffeldt – State Library; Mike Bousliman – Department of Transportation; Annette Cabrera – Yellowstone County; Lance Clampitt – Department of the Interior(USGS); Catherine Maynard - Department of Agriculture (NRCS); Art Pembroke – Lewis and Clark County IT Department; Janet-Hess Herbert –Department of Fish, Wildlife and Parks; Erin Geraghty – Department of Administration/BMSC ; Kris Larson – CDM; Alan Peura – Department of Revenue; Daniel Chelini – Department of Environmental Quality; Lorin Peterson – Confederated Salish & Kootenai Tribes IT Manager; Christiana von Riechert – University of Montana(Dept of Geography);

Guests

Stewart Kirkpatrick - Council Staff – Base Map Service Center; Cynthia Moore – Department of Revenue; Nat Carter – Department of Environmental Quality; Jennie Stapp, Evan Hammer, Diane Papineau – Montana State Library; Lydia Bailey – Fish Wildlife and Parks; Allen Armstrong – Gallatin County; Linda Vance – MAGIP; Tammy LaVigne, Julie Kriedeman – DOA/SITSD

Darlene Staffeldt called the meeting to order at 9:30 a.m.

Brief Council Orientation – Darlene Staffeldt, Chair

This agenda item was postponed until new Council members are appointed. It will be rescheduled for the December meeting. It was noted that the Council still has an opening for a private sector representative to sign up. Allan Peura reported to the Council that this would be his last meeting and introduced Cynthia Moore, DOR's Property Assessment Division Administrator, who will be DOR's designee to the new Council.

Approval of June Executive Summary – CouncilApproved without change****

Status of MSL/SITSD Organization MOU – Darlene Staffeldt

State CIO Dick Clark reported that SITSD had moved the recommendations of the Budget Office's GIS Taskforce forward and that he had signed an MOU with MSL on August 31st. Darlene confirmed that as soon as MSL received the document it would be reviewed by legal staff and signed as soon as possible.

Darlene emphasized the good news that the MSL team is in place and working enthusiastically to take on its expanded MLIA and MSDI presence as recommended by the Task Force. The more difficult news is that MSL is losing the substantial GIS infrastructure subsidies previously provided by SITSD. There are funding issues that can't be resolved immediately and a conversation about how to fill that gap, at least

for a transition this biennium, needs to take place. The CIO stated that he saw MSL as the GIS Center of Excellence however GIS needs to stand on its own merits without subsidies.

Council asked the CIO to respond to questions regarding the status of the GIO from the June meeting and also discuss the financial memorandum sent to the Council by SITSD regarding the inability to provide the FY2012 MLIA grant match contained in the approved grant applications. The CIO responded that the GIO will act as his personal representative on GIS issues. SITSD's main GIS role will focus on policy and standards. DOA will continue to have representation on the Council but a decision has not been made about who from DOA will fill that seat. The financial memorandum would be discussed by Deputy CIO Tammy LaVigne in a later agenda item. He noted that he had testified in front of HB 642 Efficiency in Government Committee about the value GIS brings to decision making processes.

Mike Bousliman, Taskforce Chair noted that funding was a separate issue from the administrative merger of the BMSC within MSL and it was now time to look forward. Funding issues would exist whether the organizational actions took place or not and they are part of the future charge of the Council. Darlene advised the Council that the situation would become clearer during the budget discussion and her goal is to come to agreement, get through the biennium, and prepare legislation that will help resolve funding issues.

Janet Hess-Herbert asked that the MOU be distributed to the Council when signed.

GIS Taskforce Update on Recent Work – Mike Bousliman

Mike reemphasized that the organizational focus of the Taskforce was completed with the MSL/SITSD MOU and the next task would be to focus on the State's GIS enterprise architecture. A meeting had been scheduled September 6 to look at agencies that have large stake in GIS, and to discuss hiring a project manager to conduct a needs assessment. The intent is to produce a preferred alternative(s) for an enterprise GIS architecture that may develop into budget request for the next legislature.

Revised MLIA/MSDI general Administrative Budget – Jennie Stapp

Jennie distributed three documents:

- Draft - Montana State Library Preferred Vision (for GIS at MSL)
- An MSL staffing list,
- DRAFT - General Administrative Budget for MLIA and MSDI (formerly called GIS Coordination) August 31, 2011 based on known and anticipated FY12 funding.

Jennie reported the draft budget estimated an annual shortfall of approximately \$88,000 with an additional \$43,000 in one time only expenses. These shortfalls were primarily due to loss of SITSD subsidies (along with the continued expense) for GIS infrastructure and the unwillingness of SITSD to pay the 10% of BMSC staff funding committed in the FY2012 grant applications. Tammy LaVigne, SITSD Deputy CIO explained that their full cost transparency model no longer allowed subsidized hardware and

software. Additionally, with the BMSC moving to MSL, any benefit received by SITSD from personal services subsidies was lost. They are therefore no longer able to justify the 10% personal services subsidy and to do so would violate federal cost principals. She noted that the Governor's Office of Budget and Program Planning supported the use of MLIA funds in place of the SITSD subsidy. Stu Kirkpatrick assured the Council that MSL was making a concerted effort to reduce the SITSD enterprise costs incurred by the administrative merger, by decommissioning servers and databases as fast as possible without damaging access or content of the MSDI. He expected to be able to report substantial savings at the December Council meeting.

Janet Hess-Herbert asked if the MOU is not signed how is SITSD able to cover the cost? Tammy responded that those costs could be covered through MLIA funding without Council approval. Darlene confirmed that Tammy was correct. However Darlene stated she would not sign the MOU without the Council being comfortable with use of the MLIA funds to fill the budget shortfall for this biennium.

Jennie noted that going forward the Council will see an actual accounting budget coming from MSL's Central Services Office rather than the estimates provided today.

Darlene asked the Council to give "thumbs up" for the use of MLIA funds to fund the shortfall produced by the reduction of SITSD subsidies. She noted she had talked with Jon Sesso who is supportive. She had also contacted MACO Executive Director Harold Blattie, who was supportive of the administrative merger and had been advised of the funding dilemma.

The Council provided general consensus for approval of the use of MLIA funds over this biennium to cover the budget shortfalls. Lorin Peterson and Annette Cabrera did not concur on the use of MLIA funds. While they agreed the organizational direction was good it was their opinion that MLIA funds continued to be eroded for state purposes.

The Montana Spatial Data Infrastructure (MSDI) FY12 Work plan

Stewart Kirkpatrick introduced the plan http://itsd.mt.gov/content/policy/councils/mliac/September_2011/MSDI_current_workplan and explained the ties to MSDI Policy issues and Land Plan action items previously examined and approved by the Council. Funding, marketing, training, and some technical MSDI issues are the focus of the plan. MSL has recognized the need to take the lead on the action items of the plan, working with other stakeholders and subject matter experts to complete them. Stewart introduced Sara Groves, the Marketing and Communications Coordinator at the State Library. Sara will work to develop a long term MSDI marketing plan and to identify short and long term marketing goals. MSDI marketing is a priority and the work will be managed by the State Library and closely communicated with the Council.

Discussion followed with several suggestions:

- Erin Geraghty suggested the operating budget (as presented previously by Jennie Stapp) be posted to the MSDI web page.

- Janet Hess-Herbert encouraged that references to the GIO in action items in this document and others be reviewed for appropriateness since the merger has transferred those duties.
- Lorin Peterson didn't see anything specific to the tribes and would like the document reviewed for appropriate tribal presence.
- Cynthia Moore suggested adding timeline for the tasks within the plan.

2012 Land Plan Subcommittee Progress Report – Lance Clampitt

Lance met with MSDI Theme leads and MSL staff to determine priorities for next year's land plan. The plan will be drafted over the next three months and presented to the Council in December. If Council members are interested in participating and drafting in this year's plan please contact Lance or Stewart.

MLIA Grant Update – Stu Kirkpatrick

Stu distributed the handout "FY2011 & FY 2012 MLIA Grant Status – August 31, 2011".

All of FY2010 grants have been closed out. Some FY11 grants were extended to December 31. FY2012 grants all have contracts in place.

MSDI Policy Planning Team – Stu Kirkpatrick

MSL will establish a MSDI Policy and Planning Workgroup, led by MSL staff and comprised of interested MLIAC members, MSDI Theme stewards/leads and other interested stakeholders. This Team shall review and update as necessary the funding document approved in 2010, advise the MSL Marketing and Communications Coordinator as a MSDI outreach plan is developed, and lead development of legislative package for the FY14/15 Biennium by March 1, 2012 and a final legislative package by July 1, 2012. The MSDI Theme Stewards will provide input as needed.

MAGIP Report – Linda Vance, Past President

MAGIP now has director and officer liability insurance. This gives the Professional Development Committee the go-ahead for the mentoring program and covers conferences and other events. MAGIP Board of Directors will hold an annual retreat on September 12, and 13. The purpose is to set the annual work plan and review accomplishment on the existing work plan. The Fall Technical Session is scheduled for October 2, 3 at the Holiday Inn Downtown Missoula and the ESRI workshop on mobile GIS is the following day.

The Intermountain GIS Conference in 2012 will be in Kalispell. The Exhibitors Prospectus is available for download on the MAGIP web site at <http://www.magip.org/>

Erin Fashway suggested the Council hold their spring meeting at the Intermountain Conference the week of April 16, 2012.

NAIP 2011 Update – Stu Kirkpatrick

When reported in June the State was considering the purchase of a seamless product offered by Surdex Corp. In the interim FSA purchased the 4-band product from Surdex allowing them to offer the product at \$16,000 rather than \$29,000. Flights are 90% done, waiting to capture high mountain areas in Montana. MSL GIS is working to get a 4 tile sample in a test environment and get linked to image server and see what the requirements will be to deliver it. A November delivery is expected

Lance announced that Lewis and Clark County will fly 6 inch true color next spring with cooperation between City of Helena, the National Geospatial Intelligence Agency, and Nation Guard at Fort Harrison. If anyone else wants to cooperate contact Lance.

Other Updates

Lorin Peterson announced this is his last council meeting. He stated he enjoyed his time on the Council but would like to get other tribes involved.

Janet Hess-Herbert also announced that this would be her last meeting as she will retire in October. She thanked the Council and wished them all well.

Darlene Staffeldt will retire September 15 and invited everyone to the reception from 1:00 p.m. to 4:00 p.m. at the State Library.

Many departing members offered to work in the background.

Open Forum and Public Comment

Christiana von Riechert asked about appraisal data continuity if there was any intent of maintaining previous property value records. Cynthia confirmed DOR distributes current data and the data from the past two years.

Public Comment

There was positive comment on the new base map using framework data that is being used for the new cadastral application.

Next Meeting Date, Location and Agenda Items

Next meeting will be December 6, 2011 at the State IT Conference, Colonial Inn, Helena

Topics on the agenda for the next meeting: Council orientation, budget, consolidation update, signed MOU, and 2012 Land Plan for review and discussion.

MSL will get a copy of the MOU out to Council members and interested parties. MSL will work with the Governor's office to appoint a new Council. MSL will review the MSDI work plan for references to the GIO and where appropriate remove or make sure that SITSD agrees to accountability. MSL will follow up HB642 and how it may impact the Council.

Meeting adjourned at 1:30 p.m.