

DRAFT TIMELINE

Suggested timeline for the process towards a new or revised integrated library system (ILS) for the Montana Shared Catalog.

We are in the 10th year of the contract with SIRSI as a vendor for the "Integrated Library System" (ILS) we now use. The State of Montana requires that after 10 years with a vendor a new procurement process be undertaken soliciting responses from vendors. The State Library is proposing that an initial Request for Information process be undertaken first, that is more informational in nature. This process would be followed by the required Request for Proposal process

- May 2011 – Share timeline with State Librarian, MSC Executive Committee, MSC Membership, NAC
 - MSC Membership appoint an RFI and RFP review committee (year-long commitment)
 - Ask for NAC volunteers; names will be submitted to Darlene for final selection (Gale Bacon would participate automatically as MSC liaison on the NAC)
 - Invite open source technical advisor to sit on committee (Butte or Livingston)
- June 2011 – Share timeline with Commission
- July 2011 – Draft RFI (to be reviewed by committee and full NAC)
- Mid-August 2011 – Issue RFI
- Mid-September 2011 – RFI responses due
- October 2011 – Evaluate RFI responses
- November-December 2011 – Draft RFP (to be reviewed by committee and full NAC)
- January 2012 – Issue RFP
- Mid-February – RFP responses due
 - February- new MSC library application process opens, implementation of new libraries held until new system is in place
- March-April 2012 – Evaluate RFP responses
- May 2012 – Committee to present recommendation to MSC Membership for approval
 - Recommendation to NAC for approval, including LSTA funding scenarios to cover an overlap period of 2 systems
- June 2012 - NAC recommendation to Commission for approval
 - If new contract is not with Sirsi, negotiate renewal for up to one year with the option to receive a refund if the MSC is migrated off Sirsi before the end of the one-year renewal
- July 2012 – sign contract with new vendor and begin migration process
- FY 2013 – complete a migration period to new system that may be staged, possibly based on library types
- FY2013- new MSC libraries implemented in new system

May 2011