STATEWIDE LIBRARY RESOURCES (SLR)
LIBRARY DEVELOPMENT (LDD)
AND MONTANA SHARED CATALOG (MSC)
ACTIVITY REPORT FOR THE APRIL 6, 2011
STATE LIBRARY COMMISSION MEETING

Activity Period: January 15, 2011 to March 15, 2011

Report written by Cooper for Adams, Caban, Cook, Cooper, Flick, Jackson, Johnson, McHugh, McMullen, Price, and Reymer

Goal One – Content - *Montana State Library (MSL) acquires and manages relevant quality content that meets the needs of Montana library partners and patrons.*

- Added/updated content on the (Continuing Education) CE Central wiki

- Provided updates for the "For Librarians" and MyMontanaLibrary.org sections of MSL website

- Met with webmaster to discuss update to MyMontanaLibrary.org

- MSC Content Management Committee met to discuss cataloging procedures, standardization and how they impact display in the OPAC

Goal Two—Access – *MSL provides libraries, agencies, and its partners and patrons with convenient, high quality, and cost-effective access to library content and services.*

- Conducted onsite trainings at libraries in: Browning, Cut Bank, Helena, Plentywood, Ronan, Valier, and at the MLA OFFLINE mini-conference in Helena

- Conducted onsite and online trainings on the following topics: Gale Admin, Library Districting, Long Range Planning, Technology Integration, Technology Petting Zoo, MSC new library training for circulation, cataloging, reports and Directors Station

- For the Professional Education and Employment for Librarians (PEEL) Grant: Continued monitoring the Scholarship and Stipend Programs and working on resolution of employment issues for scholarship recipients

- For the SWIM (South Dakota, Wyoming, Idaho, Montana) Regional Scholarship Grant Project: Continued monitoring the scholarship awards and project budget. Three additional partial scholarships were awarded for the UNT MLIS degree program, making 53 total SWIM scholarships. A budget revision is being prepared and a one-year extension will be requested from IMLS in order to give more time to expend all of the SWIM grant funds. All of the MT scholarship recipients will meet with State Library Commissioners and the State Librarian at the Montana Library Association Annual Conference in April

- For the Montana Certification Program for Library Directors, Staff, and Trustees: Continued to promote the certification program, announce updates in the online tracking form, and maintain the master continuing education list. To date, 59 librarians and trustees have received certificates

- New MSC libraries that went "live" during this reporting period: Glacier County Library (Cut Bank) and Browning Branch Library, Sheridan County Library (Plentywood)

- MSC added OPAC web services which enables searching the catalog via the "BookMyne" app for iPhone and iPad

- Met with MSL Communications/Marketing Coordinator and Statewide Projects Librarian to develop this year's "Treasure Hunt for the Treasure State"

- Began work on an internal needs analysis on training activities provided by MSL

- Courier Pilot expanded to include academic, school and special libraries

- MSC Production server migrated to the new IBM Power 520 Express running AIX 6.1 operating system and Apache 2.2 web server. The migration was done overnight with very minimal impact on the membership. The former production server is now the test/development server

- Request for Information (RFI) and Request for Proposal (RFP) issued for a Central Web-scale Discovery System to be shared across multi-type libraries

- RFP drafted for statewide database subscriptions

Goal Three—Consultation and Leadership - *MSL provides consultation and leadership to enable its patrons and partners to reach their goals.*

- Made onsite public library consulting visits to: Anaconda, Browning, Cut Bank, Denton, Drummond, Glasgow, Helena, Kalispell, Lewistown, Libby, Malta, Moore, Philipsburg, Plentywood, Ronan, Scobey, Stanford, St Ignatius, Valier, Winifred, and Wolf Point

- Consulting topics included: board development, budgets, cataloging systems, certification, CE, collection development, confidentiality agreements, digitization; eLearning, electronic resources use statistics and reports, E-rate, Federation business, funding & budgeting, fundraising and foundations, future of libraries, grants, human resources, intellectual freedom, interlibrary loan, LSTA, library districts, library education, library salaries, library space planning, long range & strategic planning, MontanaLibrary2Go, Montana Shared Catalog and applications including Director's Station, MSL Statistics Center, OCLC, open source software, policies, scholarships, preservation issues, Technology Petting Zoo, eBook readers and devices, and WebJunction courses

- Meetings, conferences, and training sessions attended: First of three ILEAD U sessions from Illinois State Library; Content Management Committee meeting; LSTA Coordinators' meeting; MLA Intellectual Freedom Committee meetings; MLA OFFLINE; Mobile Devices and Libraries Webinar; MSL-BTOP update; MSL staff meeting, MyMontanaLibrary meeting; Network Advisory Council (NAC) meeting; OCLC Web-scale Management Advisory Council meeting; Overdrive 101 Webinar; Statewide Library Resources staff meeting, Tech Soup Webinar; Supervisory/Work Plan meeting; Treasure Hunt meeting; and MSC Partners meetings

- Worked on developing updated guidelines for Collection Management Policies and updated library materials challenge report forms

- Continued Partnership with Montana Historical Society on Connecting to Collections (CTC) Grant Project. Project contractor has compiled CTC survey data from 137 Montana cultural organizations and drafted a survey report for the CTC Project Task Force to use in developing recommendations for a statewide preservation plan and possible future funding

- Finalized the 2010 Collection Management Honor Roll to be announced by the Commission at the Montana Library Association Annual Conference. 83 libraries are on the Honor Roll: 11 academic libraries, 58 public libraries, 11 school libraries, and 3 special libraries (including MSL)

Goal Four—Collaboration - *MSL promotes partnerships and encourages collaboration among its partners and patrons so that their information needs can be met.*

- Worked with MSL Network Advisory Council to begin preliminary FY2011 LSTA budgeting for statewide pilots and projects

- The new library applications for MSC Phase XIII have been received, screened, reviewed and recommended for approval by the Network Advisory Council. The libraries that have applied for Phase XIII are: Henry A. Malley Memorial Library (Broadus), Ekalaka Public Library, Fallon County Library (Baker), Lolo School District, Prairie County Library (Terry) and Stillwater County Library (Columbus)

- Participated in Montana Library Association committee activities and conference planning; prepared ads for the conference booklet to recognize the 2010 Collection Management Honor Roll libraries; the Montana Certification Program for Library Directors, Staff, and Trustees participants; and the SWIM scholarship recipients

Goal Five— Sustainable Success - *MSL is a well-run organization and a sought-after employer; it is efficient and effective (measured against partner and patron outcomes), and successfully engaged in its ongoing mission.*

- Hired Joann (Jo) Flick as MSL Statewide Training Specialist. Her first day on the job was March 7

- Conducted Webinar Software Training/Practice with BTOP staff

- Facilitated a session for Library Information Services Division (LISD) staff focusing on Technology Petting Zoo and State Publications

- Screened applications for the MSC Library Systems Tech position

- Posted the job announcement for the MSC Training and Technical Services Assistant position