

FINAL

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING
8:30 A.M., DECEMBER 1, 2010
HELENA, MONTANA**

ATTENDEES:

Commissioners: Chairman Don Allen, Bonnie Allen, Colet Bartow, Marsha Hinch, Denise Juneau, Lee Phillips, Richard Quillin and Anita Scheetz. Commissioner Phillips attended via speaker phone and Commissioner Juneau joined the meeting for the latter portion.

Staff: Ken Adams, Allison Badger, Donci Bardash, Keith Blount, Gary Carnefix, Tracy Cook, Bob Cooper, Jeff Dobb, Joshua Dorris, Sarah Elkins, Michael Fashoway, Sara Groves, Bob Holliday, Sue Jackson, Jim Kammerer, Stu Kirkpatrick, Sarah McHugh, Cat McIntyre, Lauren McMullen, Kris Schmitz, Darlene Staffeldt, Jennie Stapp and Marlys Stark.

Visitors: Brett Allen, Joan Bishop, Honore Bray, Judy Hart and Kate Lewis.

Chairman Allen called the meeting to order at 8:33 a.m.

INTRODUCTIONS:

The Base Map Service Center has completed its move into the MSL facility and Stu Kirkpatrick introduced most of his people to the commission. Keith Blount, Joshua Dorris, Michael Fashoway and Bob Holliday were all in attendance. The remaining member of his staff is Erin Geraghty. Bob introduced Donci Bardash, the new BTOP Project Director and also reintroduced Tracy Cook in her new position as Lead Statewide Consulting Librarian. Tracy then reintroduced Lauren McMullen in her new position as Statewide Consulting Librarian. Catherine (Cat) McIntyre introduced Gary Carnefix, the latest photointerpreter. Lastly, Kris Schmitz introduced the new BTOP Compliance Officer, Sarah Elkins.

AGENDA CHANGES:

Commissioner Juneau, Superintendent of Public Instruction, would like to present a short overview of OPI's Legislative Agenda. This new agenda item will be closer to the end when Commissioner Juneau is able to attend.

MINUTES:

Motion was made by Commissioner Quillin and seconded by Commissioner Bartow to approve the minutes as presented and the motion passed.

FEDERATION FY10 ANNUAL REPORTS:

FINAL

Each federation had a coordinator or other representative available to summarize their reports and answer any questions presented by the Commission. Coordinators attending were Honore Bray from Tamarack, Judy Hart from Broad Valleys, Brett Allen for Pathfinder and Kate Lewis from South Central. Tracy Cook was able to speak for Golden Plains while Darlene Staffeldt stood in for Sagebrush. In general, additional comments included the fact that federation money is so valuable to so many libraries, that state library staff as a resource is very important, that internet services is a growing demand and connectivity is vital, that the networking and combining forces through the federation is valued and many other statements of this sort.

MONTANA LIBRARY ASSOCIATION (MLA) LEGISLATIVE AGENDA:

Judy Hart is the new government affairs committee chair for MLA. They have again contracted with their longtime lobbyists Smith and McGowan. The association approved a strategy for the upcoming session which is basically to keep an eye on everything and while not pushing for new funding, stressing how important these services are and that funding and other support needs to be maintained if not increased. They are asking all libraries to contact their local legislative delegates to stress the need for state library programs.

NETWORK ADVISORY COUNCIL (NAC) REPORT:

The NAC now has a full council. The online application process has been completed which will aid with new appointments. The most recent meeting was on November 9 and the FY10 LSTA unexpended funds were discussed and the recommendations presented to the commission were approved.

LSTA FY10 BUDGET/RECOMMENDATIONS FOR ASSIGNMENT OF REMAINING FUNDS:

The council discussed several options for expenditures and settled on three areas that they felt best fit based on the cost and impact. The first one is to add additional support to the early literacy program in the form of more staff hours and travel since there has been such a great response to the Ready to Read program. The Montana Memory Project is the second area with additional funding to add more staff hours, include more travel and continue the program longer. This has been successful so far with expectations for usage to increase. Scanning systems have been purchased which can be checked out by the libraries for 60 days or so to help with digitization projects. The final recommendation was to begin a pilot project of an open URL/Federated searching tool. A Request for Bid (RFP) process will need to be done to include many items that would be necessary for the project and many that would be desirable as well as to allow for further expansion if possible. The bottom line would be to utilize as many databases/search engines as possible as resources and also to include as many ILS' as possible. If only one can be used within the funding amount, MSC has been chosen as the most cost efficient with the most impact.

FINAL

MSL BROADBAND TECHNOLOGY OPPORTUNITIES PROGRAM (BTOP) PUBLIC COMPUTING CENTER GRANT (PCC) UPDATE:

Donci read out the mission and vision statements and emphasized other highlights from her report. She said that she felt the federation reports emphasized the need for what BTOP intends to provide; access, speed, training, sustainability and so on. The initial website is available for viewing. Kris and Suzanne attended a BTOP recipient workshop in DC. Sarah and Donci will choose different methods to keep people updated, such as Facebook and wiki and so on. They will be contracting with an e-rate consultant. E-rate provides discounted services for broadband and computers, etc. and they are hoping the consultant can help create a profile for each participant so they can come up with a sustainable plan. While direct funding must go to the participating libraries, they hope to include things that will benefit all libraries such as the access to WebJunction.

LSTA FY11 BUDGET FIRST LOOK AND PRELIMINARY DISCUSSION:

The final proposed budget won't be presented until April due to the meeting schedule of the NAC and the delay in getting the needed Federal information. The preliminary budget has no changes from the previous year at this time.

STATE LIBRARIAN'S REPORT:

General Services has begun updating the lighting at the library. The system will be more energy efficient and provide better light than is currently there. Work has begun again on the five to ten year plan as well as the two year strategic plan. Input and feedback regarding services and new programs priorities from librarians is being gathered at different venues, such as federation meetings. The goal is to have the new long range plan done by October so the commission would take action on it next December. The Legislative plan for the library is just to attend all pertinent meetings, prepare as appropriate our budget presentation and react in the best way possible as needed.

ACTION ITEMS:

1. Federation FY10 Annual Reports

Motion was made by Commissioner B. Allen and seconded by Commissioner Quillin to accept the Federation reports as presented and the motion passed.

2. LSTA FY10 Budget Assignments

Motion was made by Commissioner B. Allen and seconded by Commissioner Scheetz to approve the NAC recommendations and the motion passed.

3. 2011 Meeting Dates

FINAL

Motion was made by Commissioner Quillin and seconded by Commissioner Phillips to accept the meeting dates for 2011 with the April meeting being on the afternoon of the 6th and the motion passed.

4. Election of Officers

D. Allen was nominated by Commissioner Phillips to serve as chair. Commissioner Hinch moved that nominations cease and the motion passed. Commissioner D. Allen remains as chair.

Commissioner Hinch nominated Commissioner Quillin to serve as vice chair. Commissioner Hinch moved that nominations cease and the motion passed. Commissioner Quillin remains as vice chair.

OPI LEGISLATIVE UPDATE:

The Governor is supporting education but is proposing that the funding be put into a Teach Montana fund so 90 percent of the oil and gas money that currently goes to schools would go in to that fund. The actual bill hasn't been written. OPI will be putting in a larger budget request than the Governor's budget and will also be doing a few fixit bills. One of those bills would be one to raise the legal drop out age to 18 unless the student has graduated. MT Digital Academy is built into one of the bills they are introducing.

PUBLIC COMMENT:

There was no public comment.

STATE LIBRARIAN EVALUATION PLANS:

The evaluation this year will be an informal face to face meeting so will need to be done at an Executive Session during the April meeting.

ADJOURNMENT:

The chairman adjourned the meeting at 12:01 p.m.