

# **TAMARACK FEDERATION**

## **ANNUAL REPORT**

**FY2010**

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Federation Annual Report  
For FY 2010  
(July 2009 Through June 2010)

Coordinator's Library: Missoula Public Library

Coordinator: Honore Bray

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Chairperson, Board of Trustees,  
Coordinator's Library:

Neal Leathers

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

REVENUE/EXPENSE SUMMARY:

Total CST Revenue: \$40,620.00

Total CST Expended: \$40,548.25

EXPENDITURES BY PROGRAM:

PROGRAM #: NAME	Total Expended for Program
Program 1: TWO MEMBERSHIP MEETINGS	\$4,451.46
Program 2: TRAINING AND PROFESSIONAL DEVELOPMENT	\$8,248.54
Program 3: TECHNOLOGY	\$17,171.08
Program 4: EXPANDING AND SHARING COLLECTIONS	\$10,077.17
Program 5: PLANNING FOR BUILDING IMPROVEMENT	No member libraries have entered an expense for this program.
Program 6: MULTI-TYPE LIBRARIES	\$600.00
Total Expenditures - All Programs	\$40,548.25

EXPENDITURES BY LIBRARY:

LIBRARY	STATUS	Total Revenue	Total Expended
Bitterroot Public Library	Active	\$2,895.39	\$2,895.39
Darby Community Public Library	Active	\$2,895.80	\$2,924.05
Flathead County Library System	Active	\$2,820.80	\$2,820.80
Lincoln County Public Libraries	Active	\$2,895.80	\$2,895.80
Mineral County Public Library	Active	\$2,795.80	\$2,795.80
Missoula Public Library	Active	\$6,470.80	\$6,470.80
North Lake County Library District	Active	\$2,845.80	\$2,845.80
North Valley Public Library	Active	\$2,870.80	\$2,870.80
Plains Public Library District	Active	\$2,820.80	\$2,820.80
Preston Town County Library	Active	\$2,820.81	\$2,820.81
Ronan City Library	Active	\$2,820.80	\$2,820.80
St Ignatius School-Community Library	Active	\$2,820.80	\$2,720.80
Thompson Falls Public Library	Active	\$2,845.80	\$2,845.80
<b>TOTALS</b>		<b>\$40,620.00</b>	<b>\$40,548.25</b>

**BENEFIT/OUTCOME SUMMARY BY PROGRAM**  
**Program 1: TWO MEMBERSHIP MEETINGS**

**Narrative:**

Two membership meetings will be held in FY 2010, one in the fall and one in the spring. All librarians and public library trustees within the Federation are encouraged to attend and participate. It is beneficial that the Montana State Library staff and State Commissioners participate in the meetings.

The coordinator will:

- Arrange meetings with the host libraries
- Create and distribute appropriate notices and documents for the meetings
- Attend at least 3 State Library Commissioners meetings

Public libraries will receive mileage money for both meetings as determined by approved travel zones.

- Libraries traveling less than 100 miles round trip will receive no reimbursement.
- Libraries traveling between 100-200 miles round trip will receive \$50
- Libraries traveling between 200-300 miles round trip will receive \$75
- Libraries traveling more than 300 miles round trip will receive \$100

These meetings will:

- Conduct the business of the federation, including election of officers, in accordance with its by-laws
  - Create the POS for the following year in a timely manner with membership participation.
  - Allow networking among colleagues by sharing "joys and concerns" of each library attending
  - Provide an opportunity for continuing education
- Two membership meetings will be held in FY 2008-2009 one in the fall and one in the spring. All librarians and public library trustees within the Federation are encouraged to attend and participate. It is beneficial that the Montana State Library staff and State Commissioners participate in the meetings.

**Benefit/Outcome:**

**Program 2: TRAINING AND PROFESSIONAL DEVELOPMENT**

**Narrative:**

Library staff and Trustees will attend training and/or professional opportunities at local, state and national levels. Includes but is not limited to workshops, on-line courses, conferences and academic classes. Registration, mileage, lodging, meals and materials may be included in the costs.

**Benefit/Outcome:**

**Program 3: TECHNOLOGY**

**Narrative:**

Libraries need to meet the minimal technology requirements to be able to participate in a shared catalog, interlibrary loan, etc. Each library will determine how to best address their technology needs.

Purchases may include, but are not limited to:

- Computer hardware, software and upgrades, firewall security
- Printers, scanners
- Membership costs for OCLC, Montana Shared Catalog, Virtual Reference
- Database costs

-Outreach and public relations costs promoting access to collections and library services

(Example of costs outside the scope of this program include, but are not limited to: e-books, furniture, barcodes and other supplies)

**Benefit/Outcome:**

Program 4: EXPANDING AND SHARING COLLECTIONS

**Narrative:**

Libraries may purchase and share collection materials in accordance with the Tamarack Federation Collection Policy, including creating Book Club kits. To encourage and assist in sharing collections, libraries may choose to apply funds to courier and /or postage costs.

**Benefit/Outcome:**

Program 5: PLANNING FOR BUILDING IMPROVEMENT

**Narrative:**

Libraries may use funds to support the costs of planning for the best use of space directly related to federation-wide activities. Costs may include, but are not limited to:

- Consultant fees and travel
- Design models
- Wireless feasibility studies
- Cost analysis reviews for adding a courier access area

**Benefit/Outcome:**

Program 6: MULTI-TYPE LIBRARIES

**Narrative:**

Non-public libraries (special, academic, school) may receive mileage money to attend the federation membership meetings. These libraries must request the money through the Federation Coordinator. Money will be distributed on a first come first served basis with mileage determined according to approved travel zones.

**Benefit/Outcome:**

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## Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

### Name of Federation:

Tamarack

### Name of Library:

Bitterroot Public Library

### Expense Detail:

#### Program 1 Federation Award: \$175.00

Date	Claimant	Tracking #	Description	Amount
9/24/2009	Warren Neyenhuis		Mileage for trustee to attend the federation meeting in Whitefish.	\$100.00

Library trustees are the voting members of the federation. The creation and adoption of the Plan of Service and bylaws are critical for an effective organization.

4/20/2010	Ellyn Jones, Library Trustee		Travel to Superior, MT for the Spring federation meeting.	<u>\$75.00</u>
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Ellyn has been an enthusiastic advocate of the Tamarack Federation. She has been actively involved, held office, networks with other trustees and reports back to our board the on the federation goals and activities. She is gladly substituting for Warren Neyenhuis, our desiganted federation trustee, who is unable to attend this meeting.

<b>Total Expenses:</b>	\$175.00
<b>Total Remaining:</b>	\$0.00

### Benefit/Outcome

#### Program 2 Federation Award: \$1,360.00

Date	Claimant	Tracking #	Description	Amount
9/24/2009	Gloria Langstaff		Travel to Helena October 2 & 3 for MSC membership meeting. Travel to Great Falls October 18 for a Disaster Planning workshop. Travel to Chico for a MLA ASLD/PLD retreat.	\$677.78

The MSC membership meeting is required to adopt a budget and to discuss ways to improve our consortium. The outcome of the disaster planning workshop is to have a working plan to implement. The Chico retreat has proven rewarding over the years for academic, special and public librarians to work together in providing library services.

9/24/2009	Nansu Roddy	Travel from Hamilton to Missoula to catch a ride to Chico for the MLA ASLD/PLD retreat.	\$58.50
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It is important that academic, special and public librarians work together to provide and improve library services.

10/22/2009	Gloria Langstaff	Travel to Columbia Falls for Tamarack Federation meeting. Personal check for ASLD/PLD registration to meet deadline, plus one meal for ASLD/PLD retreat.	\$316.88
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The trustee and library director were not able to ride together to attend the semi-annual federation meeting. The ASLD/PLD retreat is important for networking with academic and special librarians.

10/22/2009	Nansu Roddy	Meals not included in registration for the ASLD/PLD retreat.	\$11.00
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The ASLD/PLD retreat puts faces on the partners in the academic and public library community. Opportunity to learn similar programming and challenging issues.

10/22/2009	Ravalli County Federal Credit Union	Lodging for 2 staff attending Fall Workshop in Great Falls. Lodging for director attending Montana Shared Catalog membership meeting.	\$239.47
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Excellent training for staff at the Fall Workshop. Important (and required) Montana Shared Catalog membership meeting to approve bylaws and to agree on streamlining the shared catalog.

11/17/2009	Chico Hot Springs	Partial payment for lodging at the ASLD/PLD divisions retreat.	<u>\$56.37</u>
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Good discussions between librarians with technical backgrounds and those providing service to the public: how much do you search or show them to search? How do you deal with confidentiality on various signup sheets? The sharing of how library services are provided in academic, special and a public libraries is interesting (and eye-opening) to all participants.

<b>Total Expenses:</b>	\$1,360.00
<b>Total Remaining:</b>	\$0.00

#### Benefit/Outcome

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#### Program 3 Federation Award: \$1,360.39

Date	Claimant	Tracking #	Description	Amount
9/24/2009	Top Down Computer Consultants, Inc.		The balance of the costs for installation of 2 new public access computers, security software for public access computers and domain registration for our website.	<u>\$1,360.39</u>

Due to the recession we are experiencing a large increase in library visits, especially on our public access computers. We have experienced a virus in two of our staff computers which is believed to have originated in the public access computers.

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**Total Expenses:** \$1,360.39  
**Total Remaining:** \$0.00

**Benefit/Outcome**

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### Name of Federation:

Tamarack

### Name of Library:

Darby Community Public Library

### Expense Detail:

#### Program 1 Federation Award: \$176.46

Date	Claimant	Tracking #	Description	Amount
10/23/2009	Darby Library		Lodging for the Fall Federation meeting Allowed board members and librarian to network and learn new skills at workshops.	\$62.06

8/9/2010	Darby Public Library		Mileage for Librarian to and from the Spring Tamarack meeting.	<u>\$114.40</u>
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This provided training opportunity for the librarian, specifically in Early Literacy and continuing education credits.

<b>Total Expenses:</b>	\$176.46
<b>Total Remaining:</b>	\$0.00

### Benefit/Outcome

#### Program 2 Federation Award: \$1,260.04

Date	Claimant	Tracking #	Description	Amount
10/22/2009	Darby Library		Lodging for Board members to attend the Fall Federation meeting in Columbia Falls.	\$72.76

This allows the board networking and educational opportunities at the Federation meeting.

10/22/2009	Darby Library		Mileage to and from the Fall Federation meeting Allows participation in the Tamarack Federation and networking opportunities for the board and the librarian.	\$215.60
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1/19/2010	Darby Library		Lodging and mileage for the fall Tamarack Federation meeting.	\$288.36
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The board members and librarian were able to attend the board meeting, gaining valuable insight from other librarians and networking with their colleagues.



8/9/2010 Darby Public Library Mileage for board members to and from the Spring Tamarack meeting. \$120.50

The board members were able to vote on important issues and discuss library happenings with other librarians.

8/9/2010 Darby Public Library Mileage and hotel to MLA for library director. \$363.07

This allows for networking and extensive training for the library director.

8/9/2010 Darby Public Library MLA Membership for Library Director \$40.00

Professional development for the Library Director.

8/9/2010 Darby Public Library MLA registration for a board member \$63.00

Allows the board member to network and learn about new trends in the library field.

8/9/2010 Darby Public Library MLA registration for Library Director \$125.00

Provides the Library Director with networking opportunities and training sessions.

**Total Expenses:** \$1,288.29

**Total Remaining:** (\$28.25)

### Benefit/Outcome

### Program 3 Federation Award: \$1,459.30

Date	Claimant	Tracking #	Description	Amount
8/17/2009	OCLC		OCLC subscription	\$590.00

Facilitates ILL. Allows patrons access to collections throughout the country.

8/9/2010 Darby Public Library Membership to the Montana Shared Catalog \$869.30

This allows the holdings of the library to be visible and therefore accessible to other member libraries.

**Total Expenses:** \$1,459.30

**Total Remaining:** \$0.00

**Benefit/Outcome**

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### Name of Federation:

Tamarack

### Name of Library:

Flathead County Library System

### Expense Detail:

#### Program 1 Federation Award: \$100.00

Date	Claimant	Tracking #	Description	Amount
8/14/2009	Flathead County Library System		Mileage reimbursement for membership meetings.	<u>\$100.00</u>

The meetings give us a chance to network with other librarians and trustees, and to attend training sessions that ultimately benefit our libraries and users.

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**Total Expenses:** \$100.00  
**Total Remaining:** \$0.00

### Benefit/Outcome

#### Program 4 Federation Award: \$2,720.80

Date	Claimant	Tracking #	Description	Amount
8/14/2009	Flathead County Library System		This amount will go toward our courier expenses for FY 2010. We will spend well over \$12,000 to ship books to and from our Partner Libraries.	<u>\$2,720.80</u>

This allows us access to over 1/2 million items in the Partner Resource Sharing system. Our customers are thrilled to have such a quick turnaround time on their holds as well as the access to this amazing collection of materials from a diverse group of libraries.

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**Total Expenses:** \$2,720.80  
**Total Remaining:** \$0.00

### Benefit/Outcome

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### Name of Federation:

Tamarack

### Name of Library:

Lincoln County Public Libraries

### Expense Detail:

#### Program 1 Federation Award: \$175.00

Date	Claimant	Tracking #	Description	Amount
6/1/2010	Lincoln County Public Libraries		Attend Federation meetings in Columbia Falls and Superior.  Discuss Federation business, network, and exchange ideas.	<u>\$175.00</u>

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**Total Expenses:** \$175.00  
**Total Remaining:** \$0.00

### Benefit/Outcome

#### Program 4 Federation Award: \$2,720.80

Date	Claimant	Tracking #	Description	Amount
6/1/2010	Lincoln County Public Libraries		The Federation award was used to partially offset the fees for Montana Shared Catalog.	<u>\$2,720.80</u>

The MSC allows LCPL to show our collection to all the other members and allows Partner Libraries to use the collection without any barriers.

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**Total Expenses:** \$2,720.80  
**Total Remaining:** \$0.00

### Benefit/Outcome

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### Name of Federation:

Tamarack

### Name of Library:

Mineral County Public Library

### Expense Detail:

#### Program 1 Federation Award: \$75.00

Date	Claimant	Tracking #	Description	Amount
7/6/2010	Guna K. Chaberek		Mileage was donated, so this was moved to pay for computer maintenance.	<u>\$75.00</u>

For continued services to the public - access to public computers

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**Total Expenses:** \$75.00  
**Total Remaining:** \$0.00

### Benefit/Outcome

#### Program 3 Federation Award: \$2,720.80

Date	Claimant	Tracking #	Description	Amount
7/6/2010			Montana Shared Catalog expenses and computer maintenance on public computers	<u>\$2,720.80</u>

To provide improved services to the public

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**Total Expenses:** \$2,720.80  
**Total Remaining:** \$0.00

### Benefit/Outcome

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### Name of Federation:

Tamarack

### Name of Library:

Missoula Public Library

### Expense Detail:

#### Program 1 Federation Award: \$3,150.00

Date	Claimant	Tracking #	Description	Amount
12/2/2009	Holiday Inn Express		Fall Fed Coordinators meeting and State Library Commission meeting.	\$87.67

Networking of Federation Coordinators/Training and Presenting the 2009 final report from the Tamarack Federation to the Library Commission. Giving input on the redistribution of ILL money for 2010.

12/2/2009	Honore Bray		Mileage and meals to the fall Federation Coordinators meeting and State Library Commission Meeting in Helena.	\$133.30
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Networking of Coordinators/Training Reporting the final 2009 POS to the Library Commission and giving input to the repurposing of ILL money for 2010.

10/23/2009	Honore Bray		Mileage to Fall meeting for Alger, Prescott, and Bray Tam Fed business Networking for board members and staff Training	\$136.40
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10/23/2009	Timbers Motel	Folio 44842	Motel for Alger and Prescott fall meeting in Columbia Falls	\$72.76
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Business of Fed Networking for board and staff members Training

10/23/2009	Kim Crowley		Breakfast, lunch for the fall federation meeting in Columbia Falls Dinner food for the evening meeting at Crowleys home	\$205.92
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Networking, meeting and Training

5/5/2010	Ben & Buffy's Superior Drug Store		Food for the Federation spring meeting at Superior Montana.	\$585.00
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Eleven public libraries and one special library were in attendance. Planned the POS for 2011. 1.5 hours of CE training on new certification and Ready 2 read were presented.

5/5/2010	Leslie Heppe		Tamarack Federation Meeting spring 2010 in Superior Montana	\$384.54
Create 2011 POS, CE for new certification program and Ready to read. Networking among the ll public libraries and 1 special library.				
3/2/2010	Bray		State Library Commission Meeting	\$114.00
6/16/2010	Darby Community Public Library		Memorial to purchase books from the Tam Fed Libraries in memory of Amy.	\$150.00
Strength the shared collection of the Federation				
6/22/2010	Bray		Federation Coordianators meeting and State Library Commission meeting in Helena	\$86.50
6/30/2010	missoula public library		Pay for copies and time from MPL for the Federation Coordinator.	\$600.00
Organizing meetings, making copies, working on POS, helping other libraries in the Federation.				
6/22/2010	Missoula Public Library Book Chat Kits		Federation book chat bags	\$506.24
1/19/2010	Holiday Inn Express		Meeting at State Library	<u>\$87.67</u>
				<b>Total Expenses:</b> \$3,150.00
				<b>Total Remaining:</b> \$0.00

**Benefit/Outcome**

**Program 2 Federation Award: \$2,720.80**

Date	Claimant	Tracking #	Description	Amount
7/29/2009	Geneology Conference MSGS	Paulette	Montana Geneology Conference registration for PKP	\$110.00
Help Federation members and library users with gen research. Learn the new materials available for use by researchers in the field.				
1/6/2010	Eddie's Coffee Shop	BRead	Staff training for participation in a Big Read for the fall of 2010	\$50.00

Staff are prepared to talk about a Big Read and get involvement with the community and neighboring libraries. A Colaborative work.

2/16/2010	ALA	CP	ALA training for Intellectual Freedom Christine Prescott	\$49.00
As Vice Chair of the library board and the Federation Christine will share her knowledge with other board members in the Federation. Understanding IF is very important for governing bodies of libraries.				
11/11/2009	Annie Alger		11/11/2009 Annie Alger Administrative costs to travel to Billings and help Parmly go live in the MSC - Mileage to Avon to meet Flathead Library and ride with them. Meals for three days Grow a stronger relationship within the state for resource sharing among Federations.	\$174.30
11/11/2009			Meals for three days in Billings. Help Parmly Billings go live in the MSC.	\$83.00
Grow the cooperative resource sharing program in Montana among all libraries and Federations.				
5/3/2010	Eddies Coffee Shop	216	Beverages for MPL Staff Training Day. Training on many aspects of library service but particularly on Customer Service. CS presented by Super Host Montana	\$105.50
Prepare staff so they can provide superior service to patrons from MPL and the Federation Libraries.				
10/7/2010	Paulette Parpart		Trainer for MSC meeting in Helena	\$132.00
Montana Shared Catalog members were trained in cataloging for the shared catalog assuring clean records and a more efficient catalog for the public to search.				
10/7/2010	H Bray		Shared Catalog meeting mileage	\$103.40
Cooperative catalog growth providing better services to the public.				
1/19/2010	Credit Card		Big Read Staff Training	\$58.61
Cooperative reading program that MPL and the Missoula County residents and many Tam Fed Libraries will take part in the Month of Oct.				
3/9/2010	Eddie's Coffee shop		YA volunteer Training Class	\$51.25
Train MPL staff to better help volunteers when they help at the library. MPL staff can then answer questions for other Libraries on utilization of volunteers.				
5/4/2010	Tove Elvrom		Mileage for two employees to attend Cindy Christins Ready to Read Training in Superior	\$60.00



Provide quality programming for young parents and children

5/15/2010	Eddie's Coffee shop	Refreshments for Poetry Shout Out	\$15.00
5/11/2010	Torrey	Food for Staff Training Day	\$136.82
5/27/2010	Credit card	Supplies for staff training day	\$167.45
5/27/2010	Credit Card	Motel and Food for two employees to attend the MSC meeting in Billings	\$186.34
9/30/2009	Jillian Seaton	Technology institute in Salt Lake City. Update staff to help patrons with new technology they will be using in the library.	\$585.00
9/30/2009	Mary Marshall	Two staff members went to WALE for training geared to para-professional staff.	\$460.00
9/15/2010	U-Wi	Class for library Technology, PH	\$175.00
1/6/2010	University of Texas	Class for Keeping your library looking good, RP	<u>\$18.13</u>

**Total Expenses:** \$2,720.80  
**Total Remaining:** \$0.00

**Benefit/Outcome**

**Program 6 Federation Award: \$600.00**

Date	Claimant	Tracking #	Description	Amount
6/22/2010	Missoula Public Library Book Chat Kits		Transfer money not spent on multi-type libraries to book chat kits for use by all libraries	<u>\$600.00</u>

All libraries have access to book chat kits for patron use

**Total Expenses:** \$600.00  
**Total Remaining:** \$0.00

**Benefit/Outcome**

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### Name of Federation:

Tamarack

### Name of Library:

North Lake County Library District

### Expense Detail:

#### Program 1 Federation Award: \$125.00

Date	Claimant	Tracking #	Description	Amount
7/16/2010	Marilyn Trospen	2010-#1	TWO MEMBERSHIP MEETINGS: 10-23-09 Fall Federation Meeting in Columbia Falls (Zone mileage = \$50.00) / 04-30-10 Spring Federation Meeting in Superior (Zone mileage = \$75.00)	<u>\$125.00</u>

The fall and spring meetings allowed opportunities for members to visit other libraries, network with colleagues, and continue relationships with a few individuals from multi-type institutions who attended. The business meetings were productive. Continuing education sessions focused on Web 2.0 training conducted at Missoula Public Library, Teen Services, community partnerships, and the Ready2Read program. All of these trainings expanded the knowledge of staff to better serve the needs of the public and CE credits were earned.

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**Total Expenses:** \$125.00  
**Total Remaining:** \$0.00

### Benefit/Outcome

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#### Program 2 Federation Award: \$900.00

Date	Claimant	Tracking #	Description	Amount
7/16/2010	Marilyn Trospen & Mary O'Brien	2010-#2	Expenses associated for two staff people to attend the Public Library Association Conference in Portland, Oregon in March 2010.	<u>\$900.00</u>

This is the first opportunity library staff has had to attend the PLA Conference. Since it was held on the west coast in 2010, the costs were more manageable because of Federation monies. Federation monies were expended for the ALA and PLA memberships and the conference registration fees. Local monies made up the balance for transportation, lodging, meals, etc. This was an incredible opportunity for staff to attend a national conference with outstanding workshops. Staff returned with many new and exciting ideas and possible projects to tackle. CE credits were earned toward certification.

**Total Expenses:** \$900.00  
**Total Remaining:** \$0.00

**Benefit/Outcome****Program 3 Federation Award: \$1,820.80**

<b>Date</b>	<b>Claimant</b>	<b>Tracking #</b>	<b>Description</b>	<b>Amount</b>
7/16/2010	Brett Fisher	2010-#3	Professional fee associated with services for the development and launching of the library's website.	<u>\$1,820.80</u>

Polson City Library now has a website! The URL is: [www.polsonpubliclibrary.org](http://www.polsonpubliclibrary.org). This year-long endeavor was a combined staff project with lots of meetings and discussion to work through the layout design, associated details, and content. Brett Fisher's technological expertise and experience in libraries helped make the project smoother behind the scenes. We feel the end product gives an accurate and visual overview of the library and its services. This was an extremely beneficial use of Tamarack monies that will have a longlasting and positive impact.

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**Total Expenses:** \$1,820.80  
**Total Remaining:** \$0.00

**Benefit/Outcome**

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Tamarack

### Name of Library:

North Valley Public Library

### Expense Detail:

#### Program 1 Federation Award: \$150.00

Date	Claimant	Tracking #	Description	Amount
8/23/2009	North Valley Public Library	82309	Mileage reimbursement to Renee McGrath for driving to Columbia Falls for Tamarack Federation meeting (actual cost \$181.14)	<u>\$150.00</u>

Membership meeting participation

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**Total Expenses:** \$150.00  
**Total Remaining:** \$0.00

### Benefit/Outcome

#### Program 4 Federation Award: \$2,720.80

Date	Claimant	Tracking #	Description	Amount
8/31/2009	Towne Mailer	Check #2055	Partners Courier Service	\$127.50

Sharing resources between Partner libraries

9/3/2009	Greyhound Lines Inc.	Check #2050	Shipping of Partners materials to Flathead County Public Library	\$30.00
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sharing resources between Partners libraries

7/8/2009	Greyhound Lines Inc.	Check #1943	Delivery of Partners crates	\$40.00
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Sharing collections

7/15/2009	Greyhound Lines Inc.	Check #1968	Shipping of Partners materials to Flathead Public Library	\$35.00
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sharing collections

7/21/2009	Greyhound Lines Inc.	Check #1975	Shipping of Partners materials to Flathead Public Library	\$20.00
sharing collections				
8/12/2009	Towne Mailer	check #2024	Partners courier	\$135.00
sharing collections				
7/29/2009	Greyhound Lines Inc.	Check #1987	Shipping Partners crates to Flathead Public Library	\$25.00
sharing collections				
8/12/2009	Greyhound Lines Inc.	Check #2016	shipping Partners crates to FCPL	\$25.00
sharing collections				
8/27/2009	Greyhound Lines Inc.	Check #2039	shipping Partners crates to FCPL	\$70.00
sharing collections				
9/17/2009	Greyhound Lines Inc.	Check #2065	shipping Partners crates to FCPL	\$45.00
sharing collections				
9/24/2009	Greyhound Lines Inc.	Check #2082	shipping Partners crates to FCPL	\$20.00
sharing collections				
10/3/2009	Greyhound Lines Inc.	Check #2081	shipping Partners crates to FCPL	\$20.00
sharing collections				
10/6/2009	Towne Mailer	Check #2102	Partners courier	\$127.50
sharing collections				
10/6/2009	Greyhound Lines Inc.	Check #2094	shipping Partners crates to FCPL	\$20.00
sharing collections				
10/16/2009	Greyhound Lines Inc.	Check #2113	shipping Partners crates to FCPL	\$20.00

sharing collections

10/29/2009	Greyhound Lines Inc.	Check #2075	shipping Partners crates to FCPL	\$55.00
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sharing collections

11/5/2009	Greyhound Lines Inc.	Check #2143	Partners sharing to Flathead	\$30.00
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sharing collections

11/13/2009	Greyhound Lines Inc.	Check #2154	Partners sharing to FCPL	\$25.00
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sharing collections

11/5/2009	Towne Mailer	Check #2148	Partners courier	\$150.00
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sharing collections

11/20/2009	Greyhound Lines Inc.	Check #2165	Partners shipping to Flathead	\$30.00
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Sharing collections

12/2/2009	Greyhound Lines Inc.	check #2180	Partners shipping to Flathead	\$30.00
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Sharing collections

12/9/2009	Greyhound Lines Inc.	Check #2193	Shipping Partners items to FCPL	\$35.00
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Sharing Collections

12/9/2009	Greyhound Lines Inc.	Check #2131	Shipping Partners materials to FCPL	\$25.00
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Sharing collections

12/31/2009	Greyhound Lines Inc.	Check #2218	Shipment of Partners items to FCPL	\$50.00
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sharing collections

1/8/2010	Greyhound Lines Inc.	Check #2226	Shipment of Partners items to FCPL	\$20.00
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Sharing collections

1/20/2010	Greyhound Lines Inc.	Check # 2239	Shipping Partners materials to FCPL	\$35.00
sharing collections				
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1/26/2010	Greyhound Lines Inc.	Check #2245	Shipping Partners items to FCPL	\$25.00
sharing collections				
-----				
7/8/2009	Towne Mailer	Check #1951	Partners Courier service	\$165.00
sharing collections				
-----				
1/8/2009	Towne Mailer	Check #2231	Courier shipping of Partners materials	\$145.25
sharing collections				
-----				
12/9/2009	Towne Mailer	Check # 2196	Partners Courier Service	\$112.50
sharing collections				
-----				
2/18/2010	Greyhound Lines Inc.	Check #2260	Shipping Partners materials to Flathead	\$55.00
Sharing collections				
-----				
2/2/2010	Greyhound Lines Inc.	Check #2252	shipping of Partners materials to FCPL	\$20.00
sharing collections				
-----				
2/2/2010	Towne Mailer	Check #2276	Partners courier service	\$112.50
sharing collections				
-----				
3/10/2010	Greyhound Lines Inc.	Check #2303	Shipping Partners materials to FCPL	\$45.00
sharing collections				
-----				
3/10/2010	Towne Mailer	Check #2290	Partners courier	\$112.50
sharing collections				
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4/2/2010	Greyhound Lines Inc.	Check #2322	Shipping Partners items to FCPL	\$55.00
sharing collections				



4/9/2010	Towne Mailer	Check #2344	Partners courier	\$142.50
sharing collections				
4/9/2010	Greyhound Lines Inc.	Check #2340	Sending Partners items to FCPL	\$30.00
sharing collections				
4/28/2010	Greyhound Lines Inc.	Check #2364	Shipping Partners items to FCPL	\$35.00
Sharing collections				
5/12/2010	Greyhound Lines Inc.	Check #2377	shipping Partners items to FCPL	\$40.00
sharing collections				
5/13/2010	Towne Mailer	Check #2383	Partners courier	\$127.50
sharing collections				
5/25/2010	Greyhound Lines Inc.	Check #2393	Shipping Partners items to FCPL	\$20.00
sharing collections				
6/9/2010	Greyhound Lines Inc.	Check #2414	Shipping Partners items to FCPL	\$10.00
sharing collections				
10/6/2009	Greyhound Lines Inc.	Check #2094	Shipping Partners items to FCPL	\$15.00
sharing collections				
2/26/2010	Greyhound Lines Inc.	Check #2284	Shipping Partners items to FCPL	\$35.00
sharing collections				
3/19/2010	Greyhound Lines Inc.	Check #2309	Shipping Partners items to FCPL	\$35.00
sharing collections				
6/3/2010	Greyhound Lines Inc.	Check #2407	Shipping Partners items to FCPL	\$60.00

sharing collections

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6/3/2010	Towne Mailer	Check #2410	Partner's courier expense (actual amount of this check was \$120.00)	<u>\$78.05</u>

sharing collections

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			<b>Total Expenses:</b>	\$2,720.80
			<b>Total Remaining:</b>	\$0.00

**Benefit/Outcome**

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## Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

### Name of Federation:

Tamarack

### Name of Library:

Plains Public Library District

### Expense Detail:

#### Program 1 Federation Award: \$100.00

Date	Claimant	Tracking #	Description	Amount
10/23/2009	Judy Stpehens		Attended the Tamarack Federation meeting in Columbia Falls. Board member Judy Stephens and Library Director Carrie Terrell.	<u>\$100.00</u>

Meeting and getting to discuss library news with other Trustees and Directors. Will help us to better serve our community and help us run the library better.

-----  
**Total Expenses:** \$100.00  
**Total Remaining:** \$0.00

### Benefit/Outcome

#### Program 3 Federation Award: \$2,720.80

Date	Claimant	Tracking #	Description	Amount
11/25/2009	Carrie Terrell		Used my credit card to purchase three new PCs to replace old ones in our library.	\$1,780.23

The patrons will benefit from having much faster and newer computers to do their web searching, job applications, resumes, etc.

10/22/2009	Trend Micro		Purchased 12 anti-virus licenses for our library computers.	\$122.40
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This will benefit patrons and staff both. The patrons will be able to search virus free on the computers and the staff will spend less time with virus issues on the computers.

8/4/2009	TeamSoftware		Purchased annual renewal of Public Web Browser Version 2.	\$125.00
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This makes it easier for our tech person to set up the computers for patron use and for the patron to use.

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1/25/2010	Acme Gadget	Purchased new microsoft licenses, deep freeze licenses, two 550 VA UPSs, and split the cost of a new wireless router with the Friends of the Library group.	\$673.00
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Updated computer software is a benefit for staff and patrons alike. There is less staff time because the patron is able to help themselves and the patron is used to having updated computer software from other places and is easier for them to go from library to home to another library and have updated software. The deep freeze licenses help keep the patrons from downloading a lot of things to the desktop or computer. It also helps with staff time because the staff can just shut the machine off and it comes back to the original settings. Our old wireless router was worn out and the library with the help from the Friends group was able to purchase a new and improved one. It is used quite a bit by the community at large.

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5/25/2010	Acme Gadget	UPS batteries for our public access computers.	<u>\$20.17</u>
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These batteries benefit our patrons on being able to not lose a connection with the Internet. We lose our electricity all the time here in Plains so it is imperative that all of our computers have UPS battery backups. These batteries allow our patrons to save the information they have on screen so that they do not lose it as well as the staff being able to safely close down the computers.

---

<b>Total Expenses:</b>	\$2,720.80
<b>Total Remaining:</b>	\$0.00

**Benefit/Outcome**

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## Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

### Name of Federation:

Tamarack

### Name of Library:

Preston Town County Library

### Expense Detail:

#### Program 2 Federation Award: \$999.45

Date	Claimant	Tracking #	Description	Amount
9/14/2009	Montana Library	Fall Retreat	Director attended fall retreat.	\$75.00
received continued education				
-----				
10/19/2009	Pandora Fasciana	Mileage	Pandora attended a workshop and was reimbursed for mileage and hours while attending.	\$316.22
received continued education				
-----				
4/19/2010	Visa	Travel	Travel expenses for attending workshop.	\$126.01
continued education for director				
-----				
4/19/2010	Visa	Training	Payment for Director to attend training.	\$266.22
continued education for director				
-----				
3/10/2010	Montana Library	Conference	Attended conference	<u>\$216.00</u>
received continued education				
-----				
<b>Total Expenses:</b>				\$999.45
<b>Total Remaining:</b>				\$0.00

### Benefit/Outcome

#### Program 3 Federation Award: \$1,116.99

Date	Claimant	Tracking #	Description	Amount
12/21/2009	Visa	Computer	purchased computer part to fix a computer	\$36.31
-----				

12/15/2009	Valley Business Solutions	Computer	Purchased computer hard drive	\$229.00
made computer functional again				
-----				
3/1/2010	OCLC, INC	Cataloging	Paid OCLC fee to continue to use their services.	\$567.00
Get books cataloging accomplished				
-----				
3/31/2010	Valley Business Solutions	Computer	Purchased computer software for the computers.	\$159.00
patrons use these computers and the new software				
-----				
11/15/2009	Visa	Pc Drivers	Purchased drivers for the computer	\$29.95
-----				
10/28/2009	Visa	Drivers	Purchased driver for computer	<u>\$95.73</u>
-----				
<b>Total Expenses:</b>				\$1,116.99
<b>Total Remaining:</b>				\$0.00

**Benefit/Outcome****Program 4 Federation Award: \$704.37**

<b>Date</b>	<b>Claimant</b>	<b>Tracking #</b>	<b>Description</b>	<b>Amount</b>
7/20/2009	Montana Quarterly Magazine	Magazine	1 year subscription of Montana Quarterly Magazine	\$29.00
Patrons read this magazine				
-----				
7/24/2009	Visa	Books	Purchased books to add to our collection for patrons.	\$294.12
Expanded our collection for patrons.				
-----				
9/14/2009	Visa	Books	Purchased books for library collection.	\$34.14
Expanded collection for patrons.				
-----				
12/21/2009	Visa	Books	Purchased books to add to our collection.	\$18.61
Increased collection.				
-----				
2/16/2010	Visa	books	Purchased books for collection	\$28.92
increased library collection				
-----				
3/11/2009	Montana Magazine	Subscription	Purchased 1 year subscription for Montana Magazine	\$25.00

Patrons read this subscription

-----  
 10/28/2009 Belgrade Book Patron lost an ILL book, we payed to replaced the \$18.99  
 Community Library book.

-----  
 3/15/2010 Missoulian Subscription Renewed Missoulian newspaper subscription \$203.00  
 Patrons read this newspaper

-----  
 5/10/2010 Douglas Ferkin Book Purchased book from this author. \$12.95  
 increases collection

-----  
 4/19/2010 Visa Books Purchased a book for our collection \$15.64  
 increases the collection for patrons

-----  
 10/19/2009 Flathead Subscription Renewed a subscription with Flathead Publications \$24.00  
 Publication

Patrons read these magazines

-----  
**Total Expenses:** \$704.37  
**Total Remaining:** \$0.00

**Benefit/Outcome**

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## Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

### Name of Federation:

Tamarack

### Name of Library:

Ronan City Library

### Expense Detail:

#### Program 1 Federation Award: \$100.00

Date	Claimant	Tracking #	Description	Amount
10/23/2009	Michelle Fenger		mileage to Columbia Falls, Fall Tamarack meeting	\$50.00
Discuss library issues with other librarians and get training.				
-----				
4/30/2010	Michelle Fenger		Travel to Tamarack meeting in Superior.	<u>\$50.00</u>
Discuss library issues with other librarians and get training.				
-----				
<b>Total Expenses:</b>				\$100.00
<b>Total Remaining:</b>				\$0.00

### Benefit/Outcome

#### Program 2 Federation Award: \$300.00

Date	Claimant	Tracking #	Description	Amount
4/10/2010	Michelle Fenger		Reimbursement for motel room for MLA conference	\$263.22
Allowed 2 employees to attend the conference in Butte. We were able to network with other librarians, learn new and upcoming technologies and attend much needed classes to get ideas how to keep our library functioning.				
-----				
4/10/2010	Michelle Fenger		help with mileage costs for MLA	<u>\$36.78</u>
-----				
<b>Total Expenses:</b>				\$300.00
<b>Total Remaining:</b>				\$0.00



**Benefit/Outcome****Program 3 Federation Award: \$1,210.40**

<b>Date</b>	<b>Claimant</b>	<b>Tracking #</b>	<b>Description</b>	<b>Amount</b>
7/31/2009	OCLC		Cataloging services	\$895.00
Allows easy access to complete MARC records, therefore making it easier to find items for which patrons are searching. Allows use of Inter Library Loan Items for patrons, when the item cannot be found in Ronan.				
-----				
11/2/2009	OCLC		WebDewey Services	\$260.00
Allows librarians to correctly catalog nonfiction that cannot be found in OCLC cataloging services. Having the correct Dewey is extremely important to be sure the book is located in the correct section.				
-----				
11/1/2009	Ronan Telephone Company		5 port switch and service call	<u>\$55.40</u>
old switch died and needed new switch to allow patron access to the internet				
-----				
<b>Total Expenses:</b>				\$1,210.40
<b>Total Remaining:</b>				\$0.00

**Benefit/Outcome****Program 4 Federation Award: \$1,210.40**

<b>Date</b>	<b>Claimant</b>	<b>Tracking #</b>	<b>Description</b>	<b>Amount</b>
7/2/2009	Amazon.com		Large print books and audio CDs.	\$172.22
A good majority of our patrons are senior citizens, with ever increasing eye problems. The Large print materials make the reading easier on their eyes. We also have a good number of patrons who commute for work. These patrons love having audio books to listen to during their commute. We also often get ILL requests for our audio book collection.				
-----				
2/19/2010	Book Exchange		Large Print Books and audio CDs	\$192.13
A good majority of our patrons are senior citizens, with ever increasing eye problems. The Large print materials make the reading easier on their eyes. We also have a good number of patrons who commute for work. These patrons love having audio books to listen to during their commute. We also often get ILL requests for our audio book collection.				
-----				
3/12/2010	Book Exchange		Large print books and audio CD	\$462.05
A good majority of our patrons are senior citizens, with ever increasing eye problems. The Large print materials make the reading easier on their eyes. We also have a good number of patrons				

who commute for work. These patrons love having audio books to listen to during their commute. We also often get ILL requests for our audio book collection.

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3/12/2010	Barnes & Noble	Large Print Books and audio CD	\$115.75
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A good majority of our patrons are senior citizens, with ever increasing eye problems. The Large print materials make the reading easier on their eyes. We also have a good number of patrons who commute for work. These patrons love having audio books to listen to during their commute. We also often get ILL requests for our audio book collection.

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6/26/2010	Blackstone Audio	Audio Books on CD	<u>\$268.25</u>
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We have a good number of patrons who commute for work. These patrons love having audio books to listen to during their commute. We also often get ILL requests for our audio book collection.

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<b>Total Expenses:</b>	\$1,210.40
<b>Total Remaining:</b>	\$0.00

**Benefit/Outcome**

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## Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

**Name of Federation:**

Tamarack

**Name of Library:**

St Ignatius School-Community Library

**Expense Detail:**

**Program 2 Federation Award: \$680.00**

Date	Claimant	Tracking #	Description	Amount
1/28/2010	MLA Conference		training	\$222.00
continuing education				
-----				
4/27/2010	Best Western - Bozeman		Lodging, and meals MLA meeting	\$396.00
Completing CE's for certification, and gain knowledge and ideas to grow the library in the community through collections, services, and technology.				
-----				
4/27/2010	Fuel		travel fuel for training	<u>\$62.00</u>
-----				
<b>Total Expenses:</b>				\$680.00
<b>Total Remaining:</b>				\$0.00

**Benefit/Outcome**

**Program 3 Federation Award: \$2,040.80**

Date	Claimant	Tracking #	Description	Amount
10/23/2009	Staples		Purchase of two laptops, carrying cases, service package, and one upgrade software	\$1,059.91
For use inside the library outside of a computer lab setting such as a study table, sofa etc. allowing for a more comfortable use of the library for the patron.				
-----				
9/29/2010	MSC Shared	1	database usage	<u>\$980.89</u>
-----				
<b>Total Expenses:</b>				\$2,040.80
<b>Total Remaining:</b>				\$0.00

**Benefit/Outcome**

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## Individual Library Report for FY 2010 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

**Name of Federation:**

Tamarack

**Name of Library:**

Thompson Falls Public Library

**Expense Detail:**

**Program 1 Federation Award: \$125.00**

Date	Claimant	Tracking #	Description	Amount
12/18/2009			Travel stipend to Fall 2009 Tamarack Federation meeting in Columbia Falls, MT.	\$62.50

Helps with our tight budget to offset travel expenses for attending the meeting. Benefits include what was learned and taken away from the meeting as well as having the extra money to spend in other ways.

5/10/2010			Travel stipend to attend Spring 2010 Membership Meeting in Superior, MT.	\$62.50
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Helped offset mileage expense and make it possible to attend and approve FY 10-11 Plan of Service. Benefits include getting important information and training on Ready To Read Program and New Certification Requirements and Procedures.

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**Total Expenses:** \$125.00  
**Total Remaining:** \$0.00

**Benefit/Outcome**

**Program 3 Federation Award: \$2,720.80**

Date	Claimant	Tracking #	Description	Amount
12/18/2009	Acme Gadget/Frisk Software International		Work done on Public Access Computers and Staff Computers: updates, configuration of new computer, security updates, anti-virus software, reconfiguration of Vista to XP, wireless setup, new backup system with external hard drives.	\$2,218.30

Faster, safer computers for public protects patrons from identity theft; new wireless service expands internet access and frees up public access PCs so we can serve more patrons; new backup system protects staff computers from loss of important documents.

5/31/2010

Troubleshoot Wireless Router; Test and Send New Mikrotik Router and Equipment; Configure new wireless router.

\$502.50

Continues to allow our patrons to have wireless internet service for use with their own laptops. Frees up library's public access computers and allows us to serve more patrons.

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**Total Expenses:** \$2,720.80

**Total Remaining:** \$0.00

**Benefit/Outcome**

[Empty box for Benefit/Outcome]