

DRAFT

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING  
8:30 A.M., AUGUST 18, 2010  
ENNIS, MONTANA**

**ATTENDEES:**

Commissioners: Chairman Don Allen, Colet Bartow, Marsha Hinch, Lee Phillips, Richard Quillin and Anita Scheetz. Bonnie Allen was excused.

Staff: Bob Cooper, Evan Hammer, Kris Schmitz, Darlene Staffeldt, Jennie Stapp and Marlys Stark.

Visitors: Joanne Erdall.

**Chairman Allen called the meeting to order at 8:58 a.m.**

**MINUTES:**

**Commissioner Quillin made a motion to approve the minutes as presented and the motion passed.**

**STATE LIBRARIAN'S REPORT:**

Job profiles have been approved for the two positions for the Broadband Technology Opportunities Program (BTOP) grant. Staff has been involved in weekly phone meeting and has a local meeting scheduled for next week with Connect Nations who will help with the October 12 and 13 launching. That launch conference will go from noon to noon with the commission meeting afterward. The kickoff meeting is by invitation only with a variety of people involved. Lists of the appropriate people to be invited are being compiled by staff from Connect Nation, Gates Foundation and MSL.

In addition to the internet services and computers that most of the participating libraries will be adding, Missoula will have a mobile lab which will have both books and computers with internet access via satellite. Missoula is funding all the ongoing operating costs of this project with MSL's grant providing some funds to the initial purchase. This lab will service approximately four counties and is an extension of existing services.

More than 50 applications for the state publication librarian position have been screened and final interviews will be held very soon.

The Hunter's Companion, a Geographic Information Systems (GIS) literacy kiosk went officially live today.

Some of the original SWIM scholarships recipients have had to drop out so awards have gone to the first of those on the waiting list.

The Talking Book Library (TBL) received a single \$10,000 donation last week. The prison recording booth was recently shut down for a month due to a prisoner storing personal possessions in the booth. The summer orientation for the newly blind received good write ups and comments.

Discussion is once again being conducted between MSL and Montana Base Maps Service Center in regards to the possibility of them being housed in the state library facility. Since Natural Resource Information System (NRIS) frequently works with this group, this might be beneficial for both agencies. Details still need to be worked out.

Montana Library Day is September 15 and MSL is asking for all libraries to take snapshots of specific statistics. The National Library Day was in April but due to time constraints and the desire to collect information closer to the Legislative session, Montana chose to collect data during the fall.

MSL is again planning a Legislative open house and the booklets are being prepared.

Staffeldt and Schmitz attended a Legislative meeting yesterday which discussed the possibility of combining the Historical Society, Arts Council and State Library into one agency. The line of thought is that this would result in an FTE reduction and perhaps a few other savings. Staffeldt commented at that meeting that the expected savings probably wouldn't appear and therefore a lot of research is important before moving ahead. In statute all three agencies have individual commissions and that would require a companion bill to change. In addition, no one Central Services would be able to handle all three agencies workload without more personnel. Official action could not be taken by this group and at this time it doesn't seem likely it will move forward. An official vote may be taken by the Legislative Finance Committee in October.

There is no final legislative budget as the instructions keep changing. Currently there is a four percent permanent reduction in FTE being required and an additional one percent requested by the governor for a total five percent reduction. Placeholder (not actual positions) reductions for approximately two and a half FTE will be submitted to the budget office soon. The governor's budget must be out to the public by mid November but MSL won't have to decide on actual FTE cuts until May of 2011 if the budget goes through Legislature with them. Two vacant positions must still be kept open to make the vacancy savings. Any resignations for general fund positions will have to be discussed in order to decide which of the open positions would be the priority to fill.

## **FY10 YEAR END BUDGET:**

The commission reviewed the reports presented by Kris Schmitz for the close out of FY10, most of which rolls over to FY11. Increases to the budget were from the roll over, contingency fund, approved TBL trust expenditures, a grant from the Institute of Museum and Library Services (IMLS) for a joint project with the Historical Society and a new grant NRIS received.

## **TBL TRUST EXPENDITURE REQUEST:**

TBL would like to use funds from the TBL trust for funding the annual volunteer recognition event since they feel this has a great benefit for the program and is vital to continuing at the current high level of service.

## **CIRCULATION POLICIES:**

The proposed policy was viewed at the June meeting and there are no changes.

## **GIS SERVICES FOR THE PUBLIC:**

Evan Hammer made a presentation on the GIS services provided via the Digital Libraries NRIS group. GIS is important to the core mission of NRIS. NRIS developed three core tools which they use for most of their programs and they also have some specialized tools. Applications are being updated as possible.

Recent applications are the Montana GIS Portal and the Montana Place Names Companion. Applications in development are the preliminary Department of Natural Resources and Conservation (DNRC) Water Rights Query system and the top priority of the Montana Digital Atlas rewrite.

## **PUBLIC COMMENT:**

Joanne Erdall emphasized how important she believes it is for the directors of smaller libraries to participate in things.

## **COMMISSION GOALS:**

Commission comments regarding goals should be sent to Commissioner Bartow to compile and these will be discussed in October.

## **CALENDAR:**

Staffeldt will request that the commissioner workshop at the Montana Library Association (MLA) meeting in April be scheduled for earlier in the conference.

## **ACTION ITEMS:**

### 1. FY10 Year End Budget

**Motion was made by Commissioner Bartow and seconded by Commissioner Scheets to accept the FY10 year end budget as presented and the motion passed.**

### 2. TBL Trust Expenditure Request

**Motion was made by Commissioner Hinch and seconded by Commissioner Quillin to accept the request as presented and the motion passed.**

**3. Circulation Policy**

**Motion was made by Commissioner Quillin and seconded by Commissioner Bartow to accept the circulation policy as presented and the motion passed.**

**LITERATURE SAMPLING AND ANNOUNCEMENTS:**

The clipping service has been discontinued and been replaced by a subscription to Vocus, an online database.

There were several library mill levies that passed.

Commissioner Bartow attended the service for Diane Thomas and there has been a memorial fund set up by the family.

Commissioner Scheetz will be attending the Golden Plains Federation meeting this fall.

Commissioner Hinch plans to attend both the Pathfinder and Sagebrush Federation meetings.

A couple of the federations plan to have a fall meeting via conference call. Broad Valleys also has a Facebook page.

**ADJOURNMENT:**

**The chairman adjourned the meeting at 11:52 a.m.**

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