

**LIBRARY DEVELOPMENT (LDD)
AND MONTANA SHARED CATALOG (MSC)
ACTIVITY REPORT FOR THE AUGUST 18, 2010
STATE LIBRARY COMMISSION MEETING**

Activity Period: May 24, 2010 to July 23, 2010

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Goal One – Content - *Montana State Library (MSL) acquires and manages relevant quality content that meets the needs of Montana library partners and patrons.*

- Completed, through OCLC (Online Computer Library Center) Staff support, one-time ingest of existing Montana Memory Project Collections into the OCLC Digital Archive; and creating Long Term Preservation images of material in these collections
- Renewal of existing EBSCO and Gale Statewide Periodical Subscriptions for FY11 completed
- Renewal of Statewide OCLC Group Services Contract for FY11 completed and list of libraries to enroll under the statewide cost formula sent to OCLC
- Renewal of Montana State Library Contract with OverDrive (MontanaLibrary2Go) for FY11 completed
- Assisted in the planning of the first of several online tools being developed in an effort to facilitate access to online natural resource information by theme; the "Hunter's Companion" resource is undergoing both an internal team analysis and a statewide Task Force review prior to launch
- Updated AskMontana, Continuing Education (CE) Central, and MyMontanaLibrary Web pages
- Compiled and posted monthly CE-vents

- Completed a rebuild of the MSC Catalog database for the OCLC WorldCat Local Project which increased search speed within the consortium and allowed the MSC to be Bath Profile compliant. (Bath profile refers to an international [Z39.50](#) Specification for Library Applications and Resource Discovery^L It was named after [Bath](#), England, where the standards working group first met in [1999](#). The profile rigidly specifies the exact search syntax to employ for common bibliographic searches, and the expected behavior of Bath-compliant servers in response to these searches.)

Goal Two—Access – *MSL provides libraries, agencies, and its partners and patrons with convenient, high quality, and cost-effective access to library content and services.*

- Conducted onsite trainings at: Harlem (MSC Go Live Training for Ft. Belknap College Library and Stone Child College Library), Fort Benton (Pathfinder Federation), Helena (MSL Mini Mobile Conference), and Deer Lodge
- Conducted onsite and online trainings on the following topics: Certification Update Library Law MSC Circulation and Cataloging Strategies for New Librarians and MSC Beginners, Mobile Services New Technologies in Libraries and Statewide Library Resources
- For the Professional Education and Employment for Librarians (PEEL) Grant: Continued monitoring the Scholarship and Stipend Programs, and working on resolution of employment issues for scholarship recipients
- For the SWIM (South Dakota, Wyoming, Idaho, Montana) Regional Scholarship Grant Project: 54 Scholarships were awarded for Library Education, 17 for School Library Media Endorsements, and 34 for MLIS (Masters in Library and Information Science) Degrees; 17 Scholarships went to Montana residents, 10 for MLIS Degrees, and 7 for School Endorsements; and Agreements have been signed by all awardees. Worked with SWIM Partners and University of North Texas to coordinate MLIS Program; arranged with University of Montana , Montana State University and Black Hills State University for SWIM scholarship payments. Prepared and submitted IMLS-required (Institute of Museum and Library Sciences) Project narrative and financial reports

- 2010 Fall Workshop: Continued planning for September 24-25, 2010 event in Great Falls; developing training topics and presenters
- 2010 Leadership Workshops: Dates have been confirmed for this training: October 9th in Billings and November 6th in Missoula; Pat Wagner, a Library Consultant and Leadership Trainer, will make the presentations
- For the Montana Certification Program for Library Directors, Staff, and Trustees: A new online CE Tracking System and form have been developed and will launch in August; assisted with update details and creation of new online CE Tracking System. 19 Certificates were issued in the new program, 5 for MLIS degrees and 14 for CE credits; 10 Library Administrator, 7 Library Staff, and 2 Trustee Certificates were issued; 12 specializations were earned; 25 letters were sent notifying Directors, Boards and local government officials about the awards; 9 press releases were issued
- Helped develop "Treasure Hunt for the Treasure State" activity to promote database usage
- Provided E-learning opportunities assistance and consultation
- Tracked WebJunction course activity
- Developed 4 online tutorials for MSC Circulation Information Web page
- Organized MSC Circulation Web page so all circulation information is available in one online location
- Installed a new MSC server in preparation for a SirsiDynix Symphony software upgrade this fall; updated the IP Addresses on the existing MSC servers to allow the set-up of the new production server

Goal Three—Consultation and Leadership - *MSL provides consultation and leadership to enable its patrons and partners to reach their goals.*

- Made onsite consulting visits to Augusta, Bigfork, Browning, Blackfeet Community College (Browning), Cascade, Chinook, Choteau, Clancy, Columbia Falls, Conrad, Cut Bank, Deer Lodge, Drummond, Dutton, East Helena, Fort Belknap, Glasgow, Havre, Kalispell, Kalispell Regional Medical Center Medical Library, Flathead Valley Community College Library (Kalispell), Malta, Moore, Plentywood, Polson, Ronan, Saint Ignatius, Scobey, Shelby, Valier, White Sulphur Springs, and Wolf Point
- Consulting topics included: AskMontana, board development and issues, budgeting, cataloging, CE, Certification Program, circulation, collection management, computer problems, Courier Pilot Project, databases, Directors Station, federations, finances, foundations, friends, grants, ILL, Internet problems, legal questions, library education and employment, MontanaLibrary2Go, MSC, new director orientation, OCLC, policies, scholarships, standards, state aid, SWIM, trustees, and weeding
- Courier Pilot onsite visits to: Billings, Forsyth, Miles City, Missoula, Plains, Sidney, and Thompson Falls
- Meetings, conferences, and training sessions attended: American Library Association (ALA) Learning Round Table, ALA Summer Conference in Washington, D.C., MSC Cataloging Training, Changing Roles with New Technology, June 2010 State Library Commission meeting, Distracted and Defensive Driving course, Federation Coordinators meeting, Golden Plains Federation meeting, met with AskColorado Coordinator, MLA board meeting, MSC Executive Committee meeting in Virginia City, MSL staff meetings, training on Creative Commons Licensing, a Courier Pilot Project drop site meeting, online Meeting Development and SirsiDynix Symphony Administration Training, Pathfinder Federation meeting, Scavenger Hunt Wrap-up Meeting, Social Media for Libraries, State Library CE Coordinators, Texas State Library & Archives Webinar on Social Media Planning, training in Online Tutorial Development, MSC Partners meetings, and Wiki training
- Participated in MLA Intellectual Freedom Committee Membership activities
- Provided training and assistance to MSC Staff with GoToMeeting and Captivate tools for expanded E-learning

- Provided budget information and training at the MSC Spring Membership Meeting in Billings May 6-7. Preparing for the MSC Fall Membership Meeting in Great Falls October 7-8

Goal Four—Collaboration - *MSL promotes partnerships and encourages collaboration among its partners and patrons so that their information needs can be met.*

- Continued partnership with Montana Historical Society on Connecting to Collections (CTC) Grant Project. The statewide survey of cultural institutions has been drafted and reviewed by the CTC Task Force. The 5 project workshops have been scheduled in October and meeting facilities have been booked
- Montana's IMLS State Program Officer, Michele Farrell, made an official site visit the week of June 14th. Michele met with MSL staff, Commissioners Bartow and Hinch; to talk about LSTA-funded Projects; then visited 15 libraries to learn about library needs and successes
- Continued to increase the scope of the Courier Pilot: 3 additional drop sites added, 14 served libraries joined
- Participated in planning for training events with Montana Historical Society
- Established schedules with SirsiDynix for the set-up and go live dates of the 27 new libraries being added to MSC during 2010-2011
- Added the MSU Billings College of Technology Library to the Parmly Billings Group; which increased MSC membership to 131 libraries
- Continued implementation preparation work on the MSL Broadband Technology Opportunities Grant project

Goal Five— Sustainable Success - *MSL is a well-run organization and a sought-after employer; it is efficient and effective (measured against partner and patron outcomes), and successfully engaged in its ongoing mission.*

- Team taught a mini-conference for MSL staff about providing services via mobile devices
- Hired a Technical Services Assistant (Bridgett Johnson) to provide technical support and training for MSC Library staff