

State Librarian's Report
Prepared for June 9, 2010 Commission Meeting
By Darlene Staffeldt, State Librarian
Your State Library Staff

Some staff facts:

- Montana State Library currently employs 36 full time equivalent employees.
- Average years of service for the employees is 9.5, the longest being here 33 years and the shortest being here one month.
- Average years of age for the employees is 50, the oldest being 63 and the youngest 30.
- And it is my personal totally biased but educated opinion, The Montana State Library staff is the hardest working, most dedicated, best staff you could ask for. I would like to nominate them all for the Governor's Award of Excellence – State Employee(s) of the Year, but I can not because the rules say you can not nominate a whole work unit. We do have a couple nominations turned in for this honor. Deadline for submission is by 5:00pm on Friday, June 11, 2010.

Since your April 10th meeting, your staff has done numerous great things (most of which required hours of preparation and implementation time), including but not limited to:

- Cover essential functions from the currently open positions – State Publications Librarian, Reader's Advisor, Natural Resources Librarian, and Statewide Consulting Librarian.
- Worked with Blind and Low Vision Services, DPHHS, to train 15 field staff in using the new digital equipment and books on May 13th in order to assist in instructing patrons.
- Provided detailed and timely responses to the supplemental information requests sent to us regarding our 2.7 million dollar Broadband Technology Opportunities Program Application #6092 entitled "Enhancing Computing Centers at Montana Public Libraries".
- Prepared and submitted 2012 biennium executive planning process (EPP) documents to the Governor's budget office.
- Circulation(to date) of digital materials shows over 9,400 digital books and 921 digital machines checked out to Montana patrons, as well as 103,240 cassette books and 1,113 cassette machines.
- Worked with Montana Fish, Wildlife and Parks (FWP) to process, ship, and have scanned the complete series of the popular title, *Montana Outdoors*.
- Conducted a complete inventory of State Library's physical assets
- Filled user requests for the recently delivered National Aerial Imagery Program (NAIP) 2009 imagery data set.
- Prepared and made presentations at the MAGIC Intermountain GIS Conference in Bozeman.
- Prepared several press releases for announcing statewide meetings as well as

scholarship awards, grants received, new projects such as National Library Week treasure hunt.

- Provided staff support and development for the National Library Week treasure hunt, including but not limited to creating a logo, look, and feel for the campaign. Web buttons, posters, bookmarks, and customizable print ads among other things were designed to market the program. You can see these items at: http://msl.mt.gov/WhatsYourStory/Campaigns/Special_Projects/Treasure_Hunt/default.asp
- Responded to numerous librarian and library trustee's policy and budget questions.
- Gathered comments regarding the administrative rules changes to the public library standards.
- Awarded 19 Montanans, with SWIM (South Dakota, Wyoming, Idaho, and Montana) scholarships.
- Prepared and submitted an appeal letter and received approximately \$10,000 in contingency funding for meeting the final piece of our 7% vacancy savings requirement.
- Finalize the 2009 Annual Report, see it at http://msl.mt.gov/About_MSL/annual_report/2009/default.asp
- And the list goes on and on and on.
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