LIBRARY DEVELOPMENT (LDD) AND MONTANA SHARED CATALOG (MSC) ACTIVITY REPORT
January 23, 2010 to March 17, 2010
For April 10, 2010 State Library Commission Meeting

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Goal One – Content - *Montana State Library (MSL) acquires and manages relevant quality content that meets the needs of Montana library partners and patrons.*

- Began implementation process for the Statewide Digital Archive subscription to offer libraries, schools, museums and archives a storage option for digital masters

- Updated AskMontana, MyMontanaLibrary, and For Librarians sections of MSL website

- Updated Public Library District Handbook

- Selected items for addition to the MSL Professional Development Collection

- Added content to Continuing Education (CE) Central website

- Received 11 applications from libraries wishing to join the MSC during FY2011

Goal Two—Access – *MSL provides libraries, agencies, and its partners and patrons with convenient, high quality, and cost-effective access to library content and services.*

- Conducted onsite trainings at: Choteau, Eureka, Fairmont (Broad Valleys Federation), Helena, Joliet, Red Lodge, Sidney, and Valier

- Conducted onsite and online trainings on the following topics: EBSCO Career Library, Heritage Quest Online, Montana Library2Go, Ready2Read, and Montana Shared Catalog (cataloging, circulation, reports and Directors Station)

- For the Professional Education and Employment for Librarians (PEEL) Grant: Continued monitoring the Scholarship and Stipend Programs and working on resolution of employment issues for scholarship recipients

- For the SWIM (South Dakota, Wyoming, Idaho, Montana) Regional Scholarship Grant Project: Monitored budget and approved project expenses; worked with partner states on application and screening process; assisted Montanans interested in applying for scholarships; prepared 48 applications for review by the Montana Scholarship Committee that will meet April 7th in Bozeman

- For the Collection Management Honor Roll: Compiled the 2009 Honor Roll of 86 libraries; submitted the Honor Roll list for publication in the MLA Conference Booklet; prepared presentation for the MLA Awards Luncheon; reviewed 14 Collection Management Policies

- For the Montana Certification Program for Library Directors, Staff, and Trustees: Prepared and presented workshops at Federation meetings; worked on MLA presentation; answered questions about update; created online tutorial; certified 12 librarians in the new program; added 49 Continuing Education events to the online master list; submitted list of all certified librarians for publication in the MLA Conference Booklet; and prepared presentation for the MLA Awards Luncheon

- UM-Western-Carson Library and Manhattan Community Library joined MontanaLibrary2Go

- Optimal Resume Trial: Vendor webinars attended by 14 interested libraries

- 2010 Fall Workshop: Continued planning for September 24-25, 2010 event in Great Falls and developing training topics and presenters

- Lincoln County High School Library and Joliet Public Library went "live" in MSC

- With the assistance of the Bill and Melinda Gates Foundation and the CSMG consulting firm from Boston, submitted a Broadband Technology Opportunities Program (BTOP) Public Computer Center (PCC) federal stimulus grant application for $2.6 million to fund a project designed to enhance public computing centers in 42 Montana public libraries

Goal Three—Consultation and Leadership - *MSL provides consultation and leadership to enable its patrons and partners to reach their goals.*

- Made onsite consulting visits to: Belt, Big Timber, Boulder, Cascade, Choteau, Conrad, Darby, Deer Lodge, Dutton, Fort Benton, Harlowton, Helena, Missoula, Roundup, Sidney, White Sulphur Springs, and Winnett

- Consulting topics included: AskMontana, board development, Broadband Technology Opportunities Program (BTOP) grants, budgeting, buildings, CE, Certification Program, Collection Management/Policies/Honor Roll, Courier Pilot Project, databases, depreciation funds, districts, E-rate, federations/Plans of Service, friends groups, foundations, funding, grants, ILL, Internet problems, job descriptions, legal questions, levies, library laws, MontanaLibrary2Go, MSC, OCLC, Open Source software, Overdrive, personnel policies, policies, scholarships, Public Library Standards, State Aid, statewide projects, statistics, SWIM, and weeding

- Meetings, conferences, and training sessions attended: ARM Hearing, AskMontana, BCR Board of Trustees Meeting, Broad Valleys Federation, Certification Update (2), GIS Factors for Statistics, Courier Pilot call, Handheld Librarian Conference, LSTA Coordinators' Meeting, Montana Memory Project Steering Committee in-person Meeting, MSC Executive Committee, MSC Partners, MSC Technical Services Committee, OFFLINE, presented at OFFLINE Conference, Scavenger Hunt (2), and WebJunction Technology Essentials Conference

Goal Four—Collaboration - *MSL promotes partnerships and encourages collaboration among its partners and patrons so that their information needs can be met.*

- Continued to investigate partnerships with non-profit foundations for support of Montana Memory Project

- Met with State Law Librarian and Legal Services representative to discuss potential partnership to help librarians serve patrons with legal needs

- Planning for online conference with partners: Montana Census and Economic Information Center, Montana Historical Society, Montana Self Help Law Program, and other MSL divisions: DLD, NHP, and NRIS

- Continued collaboration with Montana Historical Society staff on Statewide Connecting to Collections Grant Project to appoint the Project Task Force and arrange the initial meeting

- Screened 11 applications for libraries wishing to join the MSC. These applications represent a total of 27 libraries and branches that could be potentially added to MSC during FY2011/12

Goal Five— Sustainable Success - *MSL is a well-run organization and a sought-after employer; it is efficient and effective (measured against partner and patron outcomes), and successfully engaged in its ongoing mission.*

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- Assisted with interviews and application screening for new MSC Technical Services Assistant position