LIBRARY DEVELOPMENT (LDD)
AND MONTANA SHARED CATALOG (MSC)
ACTIVITY REPORT
May 22, 2009 – July 10, 2009
For August 5, 2009 State Library Commission Meeting

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Goal One – Content - *Montana State Library (MSL) acquires and manages relevant quality content that meets the needs of Montana library partners and patrons.*

- Acquired the Career Library database from EBSCO Publishing, which will be added to the existing statewide EBSCO suite of databases

- Renewed existing contracts with OCLC, The Gale Group, EBSCO Publishing and OverDrive for Statewide Library Services, online database subscriptions and downloadable eContent

- Consulted with MSL staff on Professional Development Collection

- Reviewed and selected items for the Professional Development Collection

- Updated AskMontana, For Librarians, and MyMontanaLibrary website
- Worked with other MSL staff on improving mymontanalibrary.org

- Reviewed LDD website to suggest improvements for upgrade

- Reviewed other State Library websites to identify ways to implement Web 2.0 tools on MSL site

- Phase XI libraries (9) began Montana Shared Catalog implementation; bringing the total MSC membership to 99 libraries

Goal Two—Access – *MSL provides libraries, agencies, and its partners and patrons with convenient, high quality, and cost-effective access to library content and services.*

- Conducted onsite trainings at: Denton Public Library, Fallon County Library (Sagebrush Federation), Havre Hill County Library, Lewis & Clark Library, Lewistown Public Library, and Moore Public Library

- Conducted onsite MSC demo at Havre and fielded questions from numerous members of the Highline Shared Catalog

- Conducted onsite and online trainings on the following topics: AskMontana, budgeting, government information, improving library services, intellectual freedom, job of the board, needs assessment, statistics, materials selection, Montana Shared Catalog, and Web 2.0

- For current Montana Library Certification Program: Approved 37 Continuing Education Programs for credit; certified 13 librarians; enrolled 10 librarians in the program; issued 49 Office of Public Instruction (OPI) Renewal Certificates; completed and submitted the Annual OPI Report and Application to continue as an official renewal provider

- For the Montana Library Certification Program Update: Analyzed/summarized survey input and prepared materials for the Montana Certification Update Focus Group; attended the group's June meeting and assisted with preparation of recommendations for the Commission; drafted update procedure and manual outline; notified program participants of status; continued posting update information on Wired-MT to collect input

- Continued posting to the MT Spanish Language Outreach (SLO) Blog about materials and resources for serving this population

- For the Professional Education and Employment for Librarians (PEEL) Grant: continued monitoring the Scholarship and Stipend Programs; worked to resolve employment issues for scholarship recipients; prepared and submitted Quarterly Report for the Advisory Committee

- Began implementation of the SWIM Regional Scholarship Grant Project with appointing three Montana Advisory Council representatives; scheduling the first Council meeting; setting up budget that will be administered by MSL; working with partners on application deadlines and hiring project staff

- Continued planning for the 2009 Fall Workshop scheduled for September 11-12 in Great Falls; registration will begin in August 2009

- Worked with Montana Historical Society staff on planning for Statewide Connecting to Collections Grant Project to collect data on status of historical materials in museum and library collections with providing training on preservation of these documents and artifacts; application deadline is October 2009

Goal Three—Consultation and Leadership - *MSL provides consultation and leadership to enable its patrons and partners to reach their goals.*

- Made onsite consulting visits to: Anaconda, Belgrade, Belt, Big Timber, Boulder, Cascade, Chinook, Darby, Denton, Ennis, Forsyth, Fort Benton, Glasgow, Harlem, Havre, Lewistown, Malta, Missoula, Moore, Philipsburg, Plentywood, Polson, Scobey, Shelby, Valier, White Sulphur Springs, and Wolf Point

- Consulting topics included: AskMontana, board development, building projects, budgeting, Certification Program and update, collection management and policies, databases, Directors Station, Fall Workshop, federation plans of service, friends groups, foundations, grants, interlocal agreements, interlibrary loans (ILL), Internet problems, Kindle, library districts, legal questions, mill levies, Montana Library Association (MLA), MSC, MyMontanaLibrary2Go (MML2GO), Netlibrary, Online Computer Library Center (OCLC), online federation tracking tool, open source software, Public Access Computer Hardware Upgrade Grants (PAC-HUG), patron training, Professional Education and Employment for Librarians (PEEL), policies, Public Library Standards, programming, scholarships, staffing, State Aid, strategic planning, Summer Reading Program, surveys, SWIM, technology plans, trustee issues, Web page development, Web 2.0, and weeding

- Meetings, conferences, and training sessions attended: ALA-CLENE online meeting, AskMontana Annual meeting & training, BCR Board of Trustees May meeting, Broadband Stimulus Plan conference call and webinar, Certification Update Focus Group meeting, June Commission meeting, Connecting to Collections Grant Planning meetings, Evergreen open-source ILS conference, Federation Coordinators meeting, Fort Belknap Tribal Library Open House, Gale Database meeting, meeting with Gale-Cengage Representatives on PowerSearch 2.0, Koha open source ILS users conference, State E-rate Coordinators conference call, State Library CE Coordinators Bi-monthly meeting, MML2Go meeting, MSC Executive Committee Network Advisory Council (NAC), SWIM Partners Online Scholarship meeting, Training Wiki, Libraries as Learning Organizations, MT Spanish Language Outreach Program update, Web 2.0 in Academic Libraries, and WebJunction for Organizations

Goal Four—Collaboration - *MSL promotes partnerships and encourages collaboration among its partners and patrons so that their information needs can be met.*

- Welcomed 5 new participating institutions to the Montana Memory Project, including a museum, a public library, the State Law Library, 2 academic libraries

- Added 5 new libraries to MontanaLibrary2Go

- Continued Montana Library Association (MLA) Committee work

- Staffed Virtual Reference Desk for AskMontana Cooperative

- Monitored Web 2.0 Challenge participants

- Assisted Federation Coordinators and Federation Members in using Federation Online Tool

- Worked with MSL staff on Online Library 2.0 class

- Worked with Betsy Garlish and other MSL staff on improving AskMontana

- Assisted librarians with AskMontana; met with Sara Groves to discuss strategies for marketing AskMontana

- Began discussion with the MSC Executive committee on simplifying MSC circulation rules and policies. The Executive Committee will steer the discussion and a Wiki has been created for the project

- Began Catalog cleanup effort for the MSC by hiring 5 temporary catalogers to work on resolving duplicate records found in the database

Goal Five— Sustainable Success - *MSL is a well-run organization and a sought-after employer; it is efficient and effective (measured against partner and patron outcomes), and successfully engaged in its ongoing mission.*

- Continued work on improving employee job profiles and related performance evaluation materials