

Memo

To: Montana State Library Commission

From: Christie Briggs, Supervisor
Montana Talking Book Library (MTBL)

Date: January 26, 2009

Re: Amendment to Trust Request for Keystone Systems Database upgrade

An additional \$2,090 is being requested to amend the original request. The Commission approved \$3,500 in the original request at the 12/3/08 meeting. Total cost of this project is \$5,580 from Keystone Systems, Inc., received on 12/9/08. Cost details: server configuration (\$1,200), travel expenses (\$1,500) and 3 days of on-site training @ \$960/day (\$2,880). Internal estimates were made based on "best guess estimates" with information in hand at the time. Cost estimates were requested of Keystone in November with no response received until 12/9/08.