

November 13, 2008

To: Darlene Staffeldt, State Librarian
Montana State Library Commission (MSLC)

Fr: Christie Briggs, Supervisor
Montana Talking Book Library (MTBL)

RE: Proposed request from the Montana State Library Trust Fund for \$3,500.00 to finalize the database upgrade from Keystone Systems.

The Montana Talking Book Library's database was upgraded to a new database system called KLAS Version 5 and partnered with Keystone Systems in 1995. In 2005 it was recommended that we upgrade once again to KLAS Version 7 because KLAS Version 5 was to be phased out by 2010.

Several steps were taken to prepare for this transition. Dual monitors were purchased for each workstation to accommodate for the Microsoft environment and multiple module screen utilization. Computer workstations were upgraded according to Keystone recommendations. A new database server was purchased and installed earlier this year and the old server was recycled for use as a WebOpac server, replacing the previous one.

Training is taking place this November and December with the final phase of transition taking place the second week of December. Costs for this final phase are estimated at \$3,500.00. This includes providing an on-site consultant from Keystone Systems, Raleigh, North Carolina, to work with internal Information Technology staff in setting up the new database and converting the existing data as well as providing on-site training to Talking Book Library staff in the use of the new system.